



State of New Hampshire, Department Of Education
Bureau of Credentialing
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ALTERNATIVE 4 INFORMATION SHEET
December 5, 2016

2016-2017 SCHOOL YEAR

The following endorsements are available under Alternative 4 during this school year:

Business Administrator
Career and Technical Education Director
Comprehensive Family & Consumer Science
Comprehensive Business Education
Comprehensive Technology Education
Early Childhood Special Education
Education Technology Integrator
Educational Interpreter/Transliterater
Elementary Math Specialist (K-6)
English for Speakers of Other Languages
General Special Education
Library Media Specialist
Mathematics (5-8)

Mathematics (7-12)
School Psychologist
Sciences:
- Chemistry (7-12)
- Middle School Science (5-8)
- Physical Science (7-12)
- Physics (7-12)
Special Education Administrator
Special Education Categorical Areas:
- Emotional and Behavioral Disabilities *
Blind and Vision Disabilities
Deaf and Hearing Disabilities
World Languages

All Career and Technology Specialty areas are available through Alternative 4.

* Requires previous certification in General Special Education or Early Childhood Special Education.

Candidates applying for a Statement of Eligibility must hold a conferred Bachelor's degree and have successfully passed Praxis Core Academic Skills for Educators test or equivalent testing. Career and Technical Education Specialty endorsement requirements differ, refer to the last page for further information.

A superintendent or agency head may hire a candidate who holds an Alternative 4 Statement of Eligibility (SOE) to fill a position in the endorsement area for which they hold the SOE while they pursue certification. This document is NOT a teaching certificate.

To determine if the candidate qualifies for a **Statement of Eligibility**, the Bureau must have the following information:

1. Application. Go to <https://my.doe.nh.gov> to set up an account and apply online.
2. Official transcript(s) ONLY – may be sent electronically directly from the college or in an unopened envelope sealed by the institution
3. Praxis Core Academic Skills test or equivalent (see p. 2 for more information on equivalent tests)
4. Processing fee of \$50.00 per endorsement
5. If applicable, a current work resume and employer verification of experience – can be sent as PDF email attachment to Credentialing.Docs@doe.nh.gov
6. If applicable, copy of professional/trade license. - can be sent as PDF email attachment to Credentialing.Docs@doe.nh.gov

Please be advised that the requirements listed above are required for **ALL AREAS**. See following pages for entry level criteria and additional requirements.

NOTE: The Alternative 4 process leads to the same certification as does completion of an approved educator preparation program and should be as rigorous.

Refer to the **Alternative 4 and 5 Handbook** on the Certification page of the NHDOE website for an explanation of the process for certification after the SOE has been issued.

TESTING INFORMATION

The New Hampshire State Board of Education has chosen *Praxis* Core Academic Skills test as one means of documenting basic academic skills. This requirement must be met before a Statement of Eligibility will be issued. Before a candidate advances from an intern certificate to a beginning or experienced educator credential, relevant *Praxis* Subject Assessment or an equivalent test, if applicable, must be passed.

Basic Skills (all initial certifications):

- (1) *Praxis* Core Academic Skills for Educators (Reading, Mathematics, and Writing); OR
- (2) Other states' basic skills testing for educators; OR
- (3) Performance at or above the fiftieth percentile on a nationally recognized test in the areas of reading, writing and mathematics such as, but not limited to, the SAT, GRE, or ACT

Content Specific (where required):

- (1) *Praxis* Subject Assessment; **AND**
- (2) *Foundations of Reading* for Elementary Education, Early Childhood Education, Reading and Writing Teacher, and Reading and Writing Specialist; **OR**
- (3) Other states' subject area test for educators

See the Certification page on the NH Department of Education website for additional testing information.

ENDORSEMENT-SPECIFIC GUIDANCE for obtaining a Statement of Eligibility.

BUSINESS ADMINISTRATOR:

- Documentation of academic preparation or work experience in budget management, purchasing, inventory, and personnel management

CAREER AND TECHNICAL EDUCATION DIRECTOR:

- Employer verification of at least three years of experience as a credentialed educator
- Eligibility for Assistant Principal Administrative Intern Certificate (i.e. enrolled in an Education Administration Leadership program or eligible by transcript review)
- If teaching experience does not include three years in Career and Technical Education the candidate must remain on the Intern license for three years.

COMPREHENSIVE BUSINESS EDUCATION

- Documentation of passing at least one college course and/or employer verified work experience in at least three of the ten program components.
 1. Accounting
 2. Management and administration
 3. Business Communication
 4. Business Law
 5. Entrepreneurship
 6. Financial literacy
 7. Finance and economic systems
 8. International business
 9. Information systems and technology applications
 10. Marketing

COMPREHENSIVE FAMILY AND CONSUMER SCIENCE:

- Documentation of passing at least one college course and/or employer verified work experience in at least two of the four program areas:
 1. Human Growth and Development, or Early Childhood, or Parenting
 2. Family or Interpersonal Relationships
 3. Consumer and Resource Management
 4. Foods, Nutrition, or Wellness

COMPREHENSIVE TECHNOLOGY EDUCATION:

- Documentation of passing one college course and/or employer verified work experience in at least two of the ten program components:
 1. Medical technologies
 2. Agricultural technologies
 3. Biotechnologies
 4. Energy, power, and transmission technologies
 5. Information and communications technologies
 6. Transportation technologies
 7. Manufacturing technologies
 8. Construction technologies
 9. New and emerging technologies
 10. Engineering principles and design

EARLY CHILDHOOD SPECIAL EDUCATION:

- Documentation of passing two college courses in Special Education, and
- Major (or 30 credits) in Early Childhood Education

EDUCATION TECHNOLOGY INTEGRATOR:

- Documentation of passing two post-secondary courses in Information and Communication Technology
- Employer verification of work experience in Information and Communication Technology may be substituted for one of the courses

EDUCATIONAL INTERPRETER/TRANSLITERATOR

- Hold a minimum of an Associate's Degree
- Meet one of the following entry level requirements:
 - Receive a passing grade on the practical examination in signing for the EIPA Performance Test (EIPA-PT); or
 - Hold a current National Interpreter Certification from either the Registry of Interpreters of the Deaf (RID) or National Association of the Deaf (NAD) certification score of at least level III

ELEMENTARY EDUCATION MATHEMATICS SPECIALIST (K-6)

- Minimum of a master's degree in mathematics, education or related field; and
- Documentation of a passing score on the Praxis Middle School Mathematics subject assessment or equivalent; and
- Employer verification of at least 3 years of classroom teaching of mathematics within grades K-6

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES:

- Documentation of passing one college course in language acquisition/development and one English as a Second Language college course, or two college courses in the same foreign language; or
- Documentation of competence in reading, writing, and speaking a foreign language at a minimum level of Intermediate High according to the 2012 ACTFL Proficiency Guidelines.

GENERAL SPECIAL EDUCATION:

- Documentation of passing at least two college courses in Special Education.

LIBRARY MEDIA SPECIALIST:

- Documentation of passing two college courses in Library and Information Science. Employer verification of work experience in a library or educational media center may be substituted for one of the courses.

MATHEMATICS - Grades 5-8 (Middle School):

- Documentation of passing at least two college courses in mathematics, at least one of which is a college algebra course or its equivalent

MATHEMATICS - Grades 7-12 (Secondary):

- Documentation of passing at least two college courses in mathematics, at least one of which is a calculus course or its equivalent

SCHOOL PSYCHOLOGIST:

- Valid current professional license as a Psychologist, Independent Clinical Social Worker (LCSW) or Clinical Mental Health Counselor (LCHMC), or
- Enrolled in a graduate program leading to School Psychology with documentation of passing graduate level college coursework in advanced human development, psychopathology, counseling theory and practice and at least 9 credits in assessing Intellectual and Developmental Disabilities, Emotional and Behavioral Disorders and Specific Learning Disabilities.

SCIENCES**CHEMISTRY:**

- Documentation of passing at least two college courses in chemistry, including a laboratory experience

MIDDLE LEVEL SCIENCE (5-8):

- Documentation of passing at least one college science course in each of at least two of the middle school science program areas, including a laboratory experience:
 1. Life sciences
 2. Earth/Space Sciences
 3. Physical Sciences

PHYSICAL SCIENCE:

- Documentation of passing two college courses in physical science (one chemistry and one physics), including a laboratory experience

PHYSICS:

- Documentation of passing at least two college courses in physics, including a laboratory experience

SPECIAL EDUCATION ADMINISTRATOR

- At least 3 years of employer verified work experience in a special education-related role with responsibilities that included coordination of special services in addition to classroom support or case management;
- Minimum of a master's degree in a Special Education-related field by completion of plan with college coursework in educational leadership such as is required for the Principal endorsement.

SPECIAL EDUCATION CATEGORICAL ENDORSEMENTS

*** A candidate who wishes to pursue a categorical area endorsement in emotional and behavioral disabilities must first hold certification in general special education or early childhood special education.**

EMOTIONAL AND BEHAVIORAL DISABILITIES*:

- Documentation of passing at least one college course specifically in the specialty area of Emotional and Behavioral Disabilities

BLIND AND VISION DISABILITIES:

- Documentation of passing at least two college courses specifically in the specialty area of Blind and Vision Disabilities
- Documentation of fluency in reading and writing in Braille and Nemeth Braille.

DEAF AND HEARING DISABILITIES:

- Documentation of passing at least two college courses specifically in the specialty area of Deaf and Hearing Disabilities
- ASL proficiency as described by *American Sign Language Teachers' Association* Area 1, "Signing" and "Attending," or ASL mastery equivalent to proficiency Level 3 as described by *Gallaudet University's* ASL Proficiency Interview Diagnostics.

WORLD LANGUAGES:

- Documentation of passing at least two college courses in the language for which certification is sought; or
- Documentation of competence in reading, writing, and speaking the language at a minimum level of Intermediate High according to the 2012 ACTFL Proficiency Guidelines.

SPECIFIC INFORMATION REGARDING CAREER AND TECHNICAL EDUCATION SPECIALTY AREAS

e. g., Animal Science, Automotive Mechanics, Building Construction, Biotechnology, Cosmetology, Plumbing, Welding

Testing requirement:

Career and Technology Specialty area candidates should take the Praxis Core Academic Skills test prior to receiving their Statement of Eligibility. If the scores are not passing, the educator will need to address the failed areas of the test in their plan for certification.

Degree/Experience requirement: Bachelor's degree not always required, see below:

Applicant must provide

- Documentation of bachelor's degree or higher in the career and technical education-related area for which certification is sought, or
- Documentation of one (1) year of employer verified, fulltime work experience in the career and technical area for which certification is sought and official transcript if the candidate has completed at least a 2-year career and technical program in the area of certification, or
- Documentation of two (2) years of employer verified, fulltime work experience in the career and technical area for which certification is sought and verification of having earned a high school diploma or equivalent if the candidate has not completed at least a 2-year career and technical program in the area of certification, and
- **Copy of professional/trade license, if applicable.**

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