

## Fall Statewide Assessment Participation Guidelines for High School Fall 2010 NECAP and School Year 2010-2011 NH-Alt

### High School Students who Must Test

**All\*** *NH public high school students*, regardless of placement, are required (except as noted below) to participate in each content area of the statewide assessment at high school as follows:

- **Grade-Level Assessment (NECAP):**
  - Unless a student meets participation criteria for the alternate assessment based on alternate achievement standards, he or she must participate in the grade-level NECAP academic assessment. A student is assessed with the fall grade-level NECAP in writing, reading, and mathematics the first year he or she is in grade 11 or higher (as reported in the BOY (Beginning of Year) file). Please note, if the BOY files indicate that the student skipped from grade 9 or 10 to grade 12, the 12th grade student must participate in these content areas.
- **Alternate Assessment (NH-Alternate):**
  - A NH student who meets the participation criteria for NH-Alternate Assessment must complete a portfolio in writing, reading, and mathematics the first year she or he is in grade 10 or higher (as reported in the BOY file). Please note, if the BOY files indicate that the student skipped from grade 9 to grade 11 or 12, the student must participate in these content areas.
  - A NH student who meets the participation criteria for NH-Alternate Assessment must complete a portfolio in science the first year she or he is in grade 11 or higher (as reported in the BOY file). Please note, if the BOY files indicate that the student skipped from grade 9 or 10 to grade 12, the 12th grade student must participate in this content area.
- **Students in the court system**, unless incarcerated as an adult, must participate.
- **High school students in CTE or alternative programs** must participate in the assessment. Currently, CTE students take the NECAP test at their school of enrollment.
- **Foreign Exchange Students:** Foreign exchange students (enrollment status 11) must participate.

**Assessment Timing:** NECAP and NH-Alternate tests measure student progress in learning academic content learned by the end of grade 10 for writing, reading and mathematics and by the end of grade 11 for science. The assessments are completed at different times during the year. NECAP writing, reading, and mathematics tests are given during a 3 week window at the beginning of the grade 11 school year. NECAP Science is given during May of the grade 11 school year. NH-Alternate Assessment portfolio work samples in writing, reading, and mathematics are collected during a 10-week window in the spring of the grade 10 school year. NH-Alternate Assessment portfolio work samples in science are collected during a 10-week window in the spring of the grade 11 school year.

**All\*** Except for cases listed below, *All\* NH public high school students* is defined as all students who are enrolled in any public NH school/academy or program including students attending evening and off -site programs; all students who have been placed by any NH district in any non-public or private schools (both in-state and out-of-state); and all students who have been placed by any NH district in any out-of-state public school. These students are identified in the BOY file with an enrollment status of 1, 2, 3, 5, 6, 8, 9, 11, or 12.

### Exceptions - Students who are Not Required to Participate in Certain Assessments:

- **Students who Repeat Grade 11:** NECAP students who were reported in the 2009-2010 BOY files as enrolled in grade 11 should not be tested with the Fall 2010 NECAP. These students may be tested at the school's discretion, but the results will not be included in accountability reports.
- **NH-Alt students who completed a grade 10 portfolio in May 2010:** Students who submitted a grade 10 May 2010 NH-Alt Portfolio should not be tested with the Fall 2010 NECAP. (They may participate on a trial basis.)
- **First Year LEP:** First year LEP students who have been in US schools less than one year (enrolled in US School after October 1, 2009) are exempt from the Reading and Writing tests only.

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- **Students with State Approved Special Considerations (e.g. Medical Exemptions):** These students are exempt from those content areas identified in the written approval by the NH DoE Director of Assessment.
- **NECAP Students who Enroll After October 1:** NECAP students who enroll from anywhere other than a NH district after October 1 do not need to be tested. (NECAP Students who enroll from another NH district during the NECAP test window should complete testing.)
- **NH-Alt Students who Enrolled After February 1, 2010:** Students who qualify for NH-Alt who enroll after February 1, 2010 from anywhere other than a NH publicly funded placement and are enrolled on October 1, 2010 are exempt from the 2010 Fall NECAP test. Districts must notify the NH DoE Director of Assessment by October 1, 2010 whenever this happens.
- **NH-Alt Students who Enroll After March 1, 2011:** Students qualifying for NH-Alt who enroll after March 1 of a school year from anywhere other than a NH publicly funded placement begin their portfolio process the following school year (2011-2012). Districts must notify the NH DoE Director of Assessment by October 1, 2011 whenever this happens. (NH-Alt students who enroll from another NH district during the NH-Alt test window should complete testing.)
- **NECAP Students who Withdraw During NECAP Test Window:** NECAP students who withdraw prior to finishing testing do not need to finish testing at that location. (For NECAP students, withdrawal status **must** be bubbled on the student's answer booklet). If the student then enrolls in another NH district, the receiving district should administer the remainder of the test.
- **NH-Alt students who Withdraw After March 1, 2011:** NH-Alt students who withdraw prior to finishing testing do not need to finish testing at that location. Districts should return all portions of the portfolio completed prior to withdrawal. (For NH-Alt students, withdrawal date **must** be indicated with the student's portfolio). If the student then enrolls in another NH district, the receiving district should administer the remainder of the test.
- Students **adjudicated and incarcerated as an adult in the NH prison system** do not need to be tested.
- **Enrolled Out-of-State:** Students placed out-of-state by the district who participate in the receiving state's assessment and accountability system should not be tested. (Districts must report these students to the NH DoE Director of Assessment no later than October 1 for the fall NECAP and May 1 for the NH-Alt.)
- **Home Schooled Students:** Home schooled students may, but do not have to, be tested. Participation in NECAP is at the parent's discretion. This applies to students that are fully home schooled (not appearing in BOY file), and those home schooled students who are participating in funded activities at the school (enrollment status 4 in the BOY file).
- **Adult High School and GED students NOT reported as enrolled:** Students who will not be reported as enrolled as of October 1, 2008 should not be tested. These students are dropouts who may or may not return to regular enrollment status. GED, GED Options, and adult high school students reported as enrolled must be tested.

Additional participation guidance is available on the following topics at:

<http://www.education.nh.gov/instruction/assessment/necap/admin/admin10tm>

- Request for State Approved Special Considerations 2010-2011
- 2010-2011 Participation Guide for NH Alternate Assessment
- NECAP Accommodations Guide – NH Edition (revised Aug 2010)

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