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Commissioner of Education  
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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
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January 21, 2010

Ms. Paulette Fitzgerald  
Administrator  
CSI Charter School  
26 Washington Street  
Penacook, NH 03303-1519

Dear Ms. Fitzgerald:

AYP decisions are made annually for public schools and districts in New Hampshire based on three factors: student performance (for student groups of 11 or more), participation rate (for student groups of 40 or more), and attendance rate for elementary/middle schools or graduation rate for high schools (for student groups of 40 or more).

Your school did not meet the minimum group size of 11 for student performance calculations to issue a yearly AYP report. This may happen for one of two reasons. Case 1: your school may in fact be very small (fewer than 11 students taught in grades 2-7 or 10). Case 2: your school may not have any students who participate in the fall assessment at the beginning of the next school year (e.g. a school that has grade 1 only). Note: schools that contain kindergarten only are not issued AYP reports because kindergarten attendance is offered, but not required, by the state.

The Department established a Small School Review process for schools that do not meet the minimum group size for reporting. In case 1, the process aggregates data over two, or three years if necessary, in order to meet minimum group sizes for reporting. In this case, AYP reports are based on 2, or 3, years of aggregated data. In case 2, the process reviews data generated by the school that next receives your students. In this case, your school inherits the AYP designation from the school that next receives the majority of your students. Your school falls within case 1. Your AYP designation is *Status Pending* until aggregated totals reach 11 or more. We have enclosed a blank report for your information.

If you have questions regarding this report, please contact me at 271-3828, or [DWiswell@ed.state.nh.us](mailto:DWiswell@ed.state.nh.us).

Sincerely,

Deb Wiswell  
Administrator  
Bureau of Accountability

DW:TK:emr  
Cc: Michael Martin, Superintendent of Schools