

Age Group	Group Size									
	6	8	10	12	14	16	18	20	22	24
<i>Infants</i> Birth to 15 months	1:3	1:4								
<i>Toddlers/Twos</i> 12 to 28 months	1:3	1:4	1:4	1:4						
<i>Toddlers/Twos</i> 21 to 36 months		1:4	1:5	1:6						
<i>Preschool</i> 2.5-yr-olds to 3-yr-olds				1:6	1:7	1:8	1:9			
<i>Preschool</i> 4-yr-olds						1:8	1:9	1:10		
<i>Preschool</i> 5-yr-olds						1:8	1:9	1:10		
<i>Kindergarten</i>								1:10	1:11	1:12

10.B.12	I-T-P-K	Always	O, PP
<p>Groups of children may be limited to one age or may include multiple ages. (A group or classroom consists of the children who are assigned to a teacher or a team of teaching staff for most of the day and who occupy an individual classroom or well-defined space that prevents intermingling of children from different groups within a larger room or area.)</p> <p><i>A written ratio is not necessary to meet this criterion. Refer to the chart below.</i></p> <p><i>When children join a group, it is considered a separate group if the children intermingle for more than two hours and the composition of the original group of children changes by more than 50%. In such cases the separate group should be reported as such (for example, when kindergartners join a preschool classroom after their school day).</i></p> <p><i>When an ancillary professional (such as a music teacher, art teacher, or librarian) is providing a planned activity for one hour or less, that person may be counted toward the teaching staff ratio but does not need to be included in other reporting requirements for teaching staff.</i></p> <p><i>Mixed-age groupings: In a mixed-age preschool class of 2.5-5 year-olds, no more than four children between the ages of 30 months and 36 months may be enrolled and the ratios within group size for the predominant age group apply. If infants or toddlers are in a mixed-age group, the ratio for the youngest child applies.</i></p> <p><i>The ratio is considered to remain in compliance when a staff member leaves the group without a substitute for no more than 5 minutes (e.g., to get craft supplies, talk in the hall to a parent, go to the bathroom, etc.). If teaching staff are absent for more than 5 minutes but less than 20 minutes (e.g., to take children to the bathroom, to administer first aid, to take a personal break) the ratio is considered to remain in compliance when another adult who is not part of the teaching staff substitutes for the staff member.</i></p> <p><i>Group sizes as stated are ceilings, regardless of the number of staff. Substitutes may be used to meet ratios because they are considered a temporary member of the teaching staff.</i></p>			