



TITLE I-A PRIORITY AND FOCUS SCHOOLS ACCESSING SCHOOL IMPROVEMENT FUNDS

The starting point to access Title I-A 1003(a) or 1003(g) funds and the Title I-A 10 percent set aside is to form a school leadership/data team to begin the *Steps to Success self-assessment* for indicators ID10 (Data) and NH101 (Ensuring Strong Leaders). The initial plan should include a review of:

Turnaround Principle 1: Provide strong leadership - Ensuring Strong Leaders

NH101

KEY

The school leader participates in the Principal Leadership Network. (3394)

Turnaround Principle 5: Using data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data. - Use of Data

ID10

KEY

The school's Leadership Team regularly looks at school performance data (disaggregated by subgroups) and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (3061)

The self-assessment *report function* will generate the school improvement plan which identifies and justifies the activities for which the schools will request funding. Title I Priority and Focus Schools may request a \$3,000 planning grant under the Title I-A 10 percent set aside immediately by submitting the request in the on-line grants management system. The request must indicate the leadership/data team members and the planning activity to be funded.

The assessment of indicators NH101 and ID10 should be completed by October 15, 2013. The remaining self-assessment may be completed in phases. Schools will receive funding as soon as the initial plan – based on the self-assessment of NH101 and ID10 – is submitted and approved.

Please see *Steps to Funding* below to submit your school improvement plan. Your i4SEE coordinator will need to provide access. Once submitted the improvement plans will be reviewed and approved by the NH Department of Education School Improvement Team.

Participate in a Steps to Success Training and Complete the Self-assessment

1. Establish a leadership/data team
2. Conduct a comprehensive data analysis and complete the **Summary of Local Achievement Data Template** located on the Steps to Success platform: http://www.education.nh.gov/instruction/integrated/steps_successworkshopfortitleipriorityfocusschools.htm . If the Title I Priority or Focus school is using a system such as NWEA with a reporting function that is able to produce a comparable report, that report may be submitted instead of the template. A data report must be submitted with the plan.

3. Using the *Steps to Success* platform, assess current development for the School Turnaround Principles (aligned to NH101 and ID10, see above). There is a *Steps to Success* crosswalk from the Indistar Indicators to the ESEA Turnaround Principles to guide school level review and self-assessment:
http://www.education.nh.gov/instruction/integrated/steps_successworkshopfortitleipriorityfocusschools.htm .
4. Create Plans for School Turnaround Indicators. The *Steps to Success* report function will produce the improvement plan. It is during this phase of work that activities requiring funding should be identified and included in the plan. **The identification of activities grounded in the self-assessment is the link to funding.**

Steps to Funding

1. Login to the On-line Grants Management System.
2. Select 2013-14.
3. Click on LEA. Go to district/LEA dropdown box. Click on your LEA. Awards will be listed under the school name on your LEA grant site. Grant titles are as follows:
 - New Priority and Focus Title I-A 1003(a)
 - Priority SIG 1003 (g)
 - Title I-A Priority/Focus 10% Set-Aside
4. A click on the grant will bring you to the application.
5. Attach to the application:
 - Summary of Local Achievement Data Template or comparable report
 - *Steps to Success* Improvement Plan
 - Signed Assurances
6. Enter activities from the plan which will drive funding into the on-line system. Be sure to include outcomes and performance measures.
7. Submit the grant request to the department.