

Information Regarding the Adequate Yearly Progress (AYP) Appeal Process

August 24, 2006

From: Lyonel B. Tracy
Commissioner of Education

On Monday, August 28, 2006, the Department is releasing:

- 2006 AYP reports for all **schools** . The elementary/middle school AYP reports, based on the Fall 2005 NECAP test results, have been recalculated using the revised cell size (11) and performance targets referenced in the Commissioner's June 23 rd AYP Update. The high school AYP reports, based on the May 2006 NHEIAP results, were calculated using the same cell size (11) and performance targets used to calculate the 2005 high school reports.

- 2006 AYP reports for all **districts** . Depending on the grade span served by the district, the district report consists of: (1) an elementary/middle school report based on the Fall 2005 NECAP tests, and (2) a high school report based on the Spring 2005 NHEIAP test results.

These reports are the basis for making the preliminary designation of schools or districts as being in need of improvement.

If you identify that district(s) or school(s) in your SAU did not make AYP, there is a process through which this determination may be appealed. The appeal process will commence on August 29, 2006. **The Department will be providing a technical assistance workshop for the appeal process on September 12, 2006, from 9:00 a.m. until noon, in Room 15 at the Department's offices, 101 Pleasant Street , Concord.** An *Intent to Appeal* form must be sent to the Department by the end of the day on September 12, 2006. As identified in the appeal process documents, a complete, signed packet of appeal materials must be submitted by the end of the business day on Friday, September 22, 2006.

With this message you will find support materials and copies of the school and district appeal process documents for use in submitting an appeal of the AYP determination. Electronic versions of these documents are available online by going to the Department's home page (www.ed.state.nh.us) and clicking on the **AYP Updates** link.

Note that the appeal process is time sensitive. Review the process timetable to ensure that materials are filed on time.

Please contact Carol Angowski at cangowski@ed.state.nh.us or 271-8392 to identify individuals who will attend the Appeal TA Workshop on September 12th.

Contact Gary Guzouskas at gguzouskas@ed.state.nh.us or 271-5873 if you or your school administrators have questions.