

To: Superintendents of Schools

Subject: Information regarding the Adequate Yearly Progress (AYP) appeals process

On Tuesday, August 28, 2007, the Department released:

- 2007 AYP Reports for Elementary and Middle Schools based on the October 2006 NECAP results for grades 3-8, and the 2005-2006 NH-Alt results. These reports will be using the same Index Model as was used in 2006. Schools and districts receive full credit (100 points) for each student score that is proficient or better (levels 3 and 4) and partial credit (20, 40, 60, and 80) for student scores that are below proficient (levels 1a, 1b, 2a, and 2b).
- 2007 AYP Reports for High Schools based solely on graduation rate because there was no test given last spring due to the transition to NECAP.
- 2007 AYP Reports for Districts based on the October 2006 NECAP data for grades 3-8, the 2005-2006 NH-Alt results, and the May 2006 NHEIAP tests for high schools.

These reports are the basis for making the preliminary designation of schools or districts as being in need of improvement.

If you identify that district(s) or school(s) in your SAU did not make AYP, there is a process by which this determination may be appealed. The appeal process will commence on August 29, 2007. **The Department will be providing a technical assistance workshop for the appeal process from 1:00 – 4:00 PM on September 12, 2007 in Room 15 at the Department's offices, 101 Pleasant Street, Concord.** An *Intent to Appeal* form must be sent to the Department by the end of the day on September 12, 2007 if a district or school plans to submit an appeal. As identified in the appeal process documents, a complete, signed packet of appeal materials must be submitted by the end of the business day on Friday, September 21, 2007.

With this message you will find support materials and copies of the school and district appeal process documents for use in submitting an appeal of the AYP determination. Electronic versions of these documents are available online by going to the Department's home page (www.ed.state.nh.us).

Note that the appeal process is time sensitive. Review the process timetable to ensure that materials are filed on time.

Please contact Carol Angowski at cangowski@ed.state.nh.us or 271-8392 to register individuals who will attend the Appeal TA Workshop on September 12th.

Contact Gary Guzouskas at gguzouskas@ed.state.nh.us or 271-5873 if you or your school administrators have questions.