

Check-off List of Limitations and Required Back-up Documentation

Form	Line	Line Title	Limitations and Required Back-up Documentation	Received
1129B		New positions	All are identified, justified and supported	
1129C		Depreciation Start Date	All assets reflect a start date	
1129C		Useful Life	All assets reflect a useful life	
1129C		Appropriate depreciation	All assets are depreciated using only straight-line method	
1129D		Start and end dates	All programs include an inclusive start and end date (ie 8/29/16 - 6/15/17 not 8/16-6/17)	
1129D		Occupancy	Approved capacity	
		Calendar	Must submit projected school schedule	
1129F	601	Salary & Wages	Match column totals from 1129B	
1129F	602	Employee Benefits	Discrepancies between programs are explained	
1129F	603	Temporary Staff	Justification submitted	
1129F	604	Payroll Taxes	limited to 7.65 % of Line 601	
1129F	622	Client Treatment or Services	breakdown submitted	
1129F	623	Accounting & Audit Fees	Allocated to G&A	
1129F	624	Legal Fees	Allocated to G&A, confirmation received that figure does not include legal fees incurred while dealing with any State agency	
1129F	625	Other Professional Services	breakdown submitted	
1129F	632	In-Service Training	limited to \$250 per full-time employee	
1129F	641	Rent	Copy of Lease	
1129F	646	Taxes	Does not include payroll taxes	
1129F	647	Other Occupancy Costs	breakdown submitted	
1129F	660	Capital Expenses	Match column totals from 1129C	
1129F	670	Equipment Rental	breakdown submitted	
1129F	700	Advertising	breakdown submitted	
1129F	741	Staff Transportation	breakdown submitted	
1129F	742	Client Transportation	breakdown submitted	
1129F	743	Vehicle Leasing	Copies of Leases and Registrations	
1129F	761	Professional Liability & Bonding	proof	
1129F	763	Comprehensive Property & Liability Insurance	proof & breakdown submitted	
1129F	770	Membership dues	limited to total of \$2000-balance to be allocated to non-Sped	
1129F	780	Interest Expenses	breakdown submitted	
1129F	800	Other expenditures	breakdown submitted	
1129F	900	Parent Overhead	May not be used if G&A column is allocated to programs	
		Audit Report	Must submit	