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Bureau of Special Education FY'12 Memo #15

Date: December 21, 2011

To: Superintendents
Directors of Special Education

From: Office of the Commissioner of Education

Division of Instruction
Bureau of Special Education

Division of Career Technology and Adult Learning
Bureau of Vocational Rehabilitation

NH Department of Health and Human Services

RE: Application Process for Adult VR Services

The New Hampshire Department of Education and New Hampshire Department of Health and Human Services would like to clarify who is responsible for signing a Vocational Rehabilitation (VR) application to authorize adult services when a student is involved with the Division of Children, Youth and Families (DCYF).

Applications for Adult VR Services for youth exiting out-of-home care (Foster Care) who wish to apply for Adult VR Services can be signed and completed by one of the following:

- The youth's parents (unless their rights have been terminated);
- The legal guardian(s);
- The DCYF Supervisor or Field Administrator if DCYF's legal relationship with the youth is legal custody or guardianship, or;
- The student if they 18 years of age.

For students who are 18 years of age and in DCYF extended out-of-home care (Foster Care), the student may complete and sign the application for Adult VR services. For those 18 year old students, DCYF staff and/or parents may assist the youth (now an adult) in completing the application if the youth needs assistance.

All youth should be encouraged to participate in the application process to his or her fullest extent, including signing the application, regardless of the youth's age.

MH:BJR