

## Request for Approval of Home Instruction Programming In Excess of 45 Days in a Calendar Year- Ed 1111.05

At least 10 days prior to the 46<sup>th</sup> day of the home instruction program the local education agency shall submit the following to the State Director of Special Education, in accordance with Ed 1111.05 of the New Hampshire Rules for the Education of Children with Disabilities:

District Name: _____	SAU #: _____
Contact Person: _____	Phone #: _____
Student Name: _____	SASAIID #: _____ DOB: _____

- 1. Describe in writing the specific circumstances resulting in the need for the Home Instruction Program.
  
- 2. Develop a complete and detailed individualized education program specifically for the Home Instruction Program which includes:
  - 2a. All the elements of Ed 1109 (a)(i) and Ed 1102.04(g);
  - 2b. The name, title, employer, and a copy of the certificate, license, or other appropriate statement of qualifications for each of the individuals implementing the home instruction program, including all teachers, therapists, aides, consultants, and supervisors;
  - 2c. The specific instructional materials and equipment to be brought into the home to implement the individualized education program;
  - 2d. A description of the support service to be provided to the student's parent or primary care giver in the home; and
  - 2e. A description of the physical space in the home which will be used to implement the individualized education program (IEP).
  
- 3. Minutes of the special education placement team meeting at which the decision to implement the Home Instruction Program as made, including the basis for the decision and a list of the specific documentation reviewed by the team such as physician's reports, test results, reports of professionals knowledgeable about the student's educational disability, pertinent information from any other relevant sources.
  
- 4. A written plan for the transition of the student into a school-based program which shall include the following:
  - 4a. Objective criteria for determining when the student will no longer require a home-based program and will receive special education services in a school-based program;
  - 4b. Specific activities for each phase of the transition; and
  - 4c. The specific time frame for each phase of the transition process.

Upon review of the documentation submitted, it is the decision of the New Hampshire Department of Education that the proposed home instruction program in excess of 45 days:	
<input type="checkbox"/>	Is approved as the least restrictive environment for the student
<input type="checkbox"/>	Is not approved as the least restrictive environment for the student (see list of alternatives to the proposed home-instruction program that are the least restrictive environment)
<input type="checkbox"/>	More information is needed (see comments above)
Date Received: _____	
Date of Program Approval: _____ to _____	
Authorized Department Signature: _____	Date: _____