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Bureau of Special Education FY'08 Memo #9

Date: August 30, 2007

To: Superintendents  
Directors of Special Education

From: Lyonel B. Tracy  
Commissioner of Education

Santina Thibedeau  
State Director of Special Education  
Administrator, Bureau of Special Education

Re: Catastrophic Aid Entitlement Report

The New Hampshire Department of Education is preparing the catastrophic aid entitlement report for the Department of Revenue. The deadline for entry of data into the New Hampshire Special Education Information System (NHSEIS) is August 31, 2007, with the report due to the Department of Revenue on September 5, 2007.

The information for this report is generated by using the 2006-2007 student information that school districts enter into NHSEIS. FY'07 Memo #29, dated May 18, 2007, asked that all districts enter student information into NHSEIS for students eligible for catastrophic aid. Many school districts have completed this process in a timely manner. The information will be provided to the Department of Revenue via the catastrophic aid entitlement report.

Several school districts have not entered student information directly into the Individual Education Program (IEP) and Financial Summary components of NHSEIS. If a district can provide a good faith estimate of the catastrophic aid entitlement amount that they believe they will receive, the Department will provide this information to the Department of Revenue. The school district must make a reasonable assurance to the accuracy of the information.

The Department will identify in the report to the Department of Revenue, the school districts that have estimated this amount without their supporting information entered into NHSEIS. The Department will also provide a statement to the Department of Revenue documenting that the Department is submitting a preliminary estimate and that school district estimates may change.

If you need to provide the Department with a catastrophic aid entitlement estimate amount, please complete the enclosed form and return it to the Department by 4:00pm on August 31, 2007. Please fax your completed and signed form to Santina Thibedeau at (603) 271-1099 or (603) 271-2632.

The Department cannot make catastrophic aid payments until all data is submitted into NHSEIS. This is a temporary solution so that preliminary information can be submitted to the Department of Revenue.

Catastrophic Aid Entitlement FY 2007 (3.5xState Avg Tuition) = 36,317.26 (10xState Avg Tuitions) =103,762.60

District ID#	District of Liability	Total # of Students Eligible for Cat Aid Reported	District Liability 36,317.26 x Total Number of Students Eligible for Cat Aid	District Cost from 36,317.26 to 103,762.60	Number of Students over 103,762.60	District Cost over 103,762.60 Per Student	Total District Cost for All Students Eligible for Cat Aid	Entitlement 80% of District Cost from 3.5 to 10 x S.A.T. Plus the Cost Over 10 x S.A.T.

My signature denotes that I have provided, to the extent possible, accurate information. The New Hampshire Department of Education has not verified the accuracy of this data.

Superintendent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_