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Bureau of Special Education FY'08 Memo #16

Date: November 8, 2007

To: Superintendents of Schools
 Special Education Directors

From: Lyonel B. Tracy
 Commissioner of Education

Santina Thibedeau
 State Director of Special Education
 Administrator, Bureau of Special Education

Re: NH Preschool Special Education Outcome Data Collection for the State Performance Plan

The NHDOE is developing the NH State Performance Plan (SPP) for Special Education for July 1, 2006-June 30, 2007, due February 1, 2008. We would like to provide you with a timeline for preparing your data for Indicator 7 of the SPP:

Prior to November 13, 2007	The NHDOE encourages districts to verify the NH Preschool Outcome assessment data in the online data systems for the assessment tool(s) being used in the district. If an assessment has been completed for a student, please make sure the assessment has been finalized in the online data system.
November 13-14, 2007	The NHDOE will generate reports for each school district. These reports will be generated from the online data system for each of the publishers. These reports will indicate the number of children in the district who have Preschool Outcome entry data. This number should be equal to the number of children who entered preschool special education in your district during the reporting period (July 1, 2006-June 30, 2007).
By November 15, 2007	The NHDOE will send each district their district report from the online data systems.
By December 13, 2007	Districts will have the opportunity to verify the district report(s). Any inaccurate or incomplete data should be corrected by the district on the online data system.
December 14, 2007	NHDOE will generate district and state level reports on the progress of preschoolers with disabilities in the 3 outcome areas from the data entered by districts in the publishers' online data systems. NHDOE will begin to develop Indicator 7 of the NH Annual Performance Report for Special Education for July 1, 2006-June 30, 2007 and determine if any updates to the NH State Performance Plan are required.

For additional information on these timelines contact Ruth Littlefield at the NH Department of Education, Bureau of Special Education at 271-2178. Details on the NH Preschool Outcome Measurement System can be found at the Preschool Technical Assistance Network website at <http://ptan.seresc.net/>.

This document is available in alternative format upon request.