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Bureau of Special Education FY'08 Memo #36

Date: April 29, 2008

To: Superintendent of Schools
Special Education Directors

From: Lyonel B. Tracy, Commissioner

Santina Thibedeau
Administrator, Bureau of Special Education
State Director of Special Education

Re: Verification of Data for Children Referred from Family-Centered Early Supports & Services (ESS) (IDEA Part C) to Preschool Special Education (IDEA Part B)

In accordance with the New Hampshire Department of Education IDEA Part B Special Education State Performance Plan for 2005-2010 the State must report the following:

Indicator 12: Percent of children referred by Part C prior to age 3, who are found eligible for Part B, and who have an IEP developed and implemented by their third birthdays.

(20 U.S.C. 1416(a)(3)(B))

Measurement:

- a. # of children who have been served in Part C and referred to Part B for eligibility determination.
- b. # of those referred determined to be NOT eligible and whose eligibilities were determined prior to their third birthdays.
- c. # of those found eligible who have an IEP developed and implemented by their third birthdays.
- d. # of children for whom parent refusal to provide consent caused delays in evaluation or initial services.

Account for children included in a but not included in b, c or d. Indicate the range of days beyond the third birthday when eligibility was determined and the IEP developed and the reasons for the delays.

Percent = [(c) divided by (a - b - d)] times 100.

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The NH Department of Education is providing districts with an EXCEL workbook posted in NHSEIS on your district site. The EXCEL workbook includes instructions, district specific data, and other resources. Districts have until May 30, 2008 to complete the verification process. The final EXCEL workbook should include complete and accurate data for children who were served in ESS and were referred to special education in your district. The reporting period is July 1, 2006-June 30, 2007; therefore, only children who turned three during that time (date of birth between 7/1/03-6/30/04) will be included in this report.

Districts will be notified through NHSEIS when the EXCEL workbook has been uploaded by the NH Department of Education. We anticipate this will occur by May 5, 2008. If you need assistance or clarification, contact Ruth Littlefield at 271-2178 or rlittlefield@ed.state.nh.us.

For more on the NH State Performance Plan please go to:

www.ed.state.nh.us/education/doe/organization/instruction/SpecialEd/2008%20SPP%20APR/documents/SPPwithrevisedIndicatorsaddedFeb5.pdf

For more on the NH Annual Performance Report, please go to:

www.ed.state.nh.us/education/doe/organization/instruction/SpecialEd/2008%20SPP%20APR/documents/APRfulldocumentREVISEDAPRIL142008WEB.pdf