



Lyonel B. Tracy
Commissioner of Education
Tel. 603-271-3144

Mary S. Heath
Deputy Commissioner
Tel. 603-271-7301

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Streets
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900**

Bureau of Special Education FY'08 Memo #40

Date: May 16, 2008

To: Superintendents of Schools
Directors of Special Education

From: Office of the Commissioner of Education
Bureau of Special Education

Re: Limited English Proficiency Requirement (LEP)

The New Hampshire Department of Education, Bureau of Special Education, in order to comply with the reporting requirements to the US Department of Education, Office of Special Education Programs (OSEP), has to report yearly on children with disabilities ages 3 to 21 served under the Individuals with Disability Education Act (IDEA), Part B, with Limited English Proficiency (LEP) status.

The definition of LEP is "A child who meets the definition of a limited English proficient child under the Elementary and Secondary Education Act, 20 U.S.C. Section 7801(A)(25)." The LEP status should reflect the child's status as of the date of the child count.

The New Hampshire Special Education Information System (NHSEIS) now has a box to be checked if the child with disabilities has an LEP status. This box is found on the "Student Information Page" in both the IEP process Wizard and under the student name.

If you need further clarification or have any questions, please contact Ralph Tilton at: 271-3839 or rtilton@ed.state.nh.us.

This document is available in alternative format upon request.

ST:BJR