



Lyonel B. Tracy
 Commissioner of Education
 Tel. 603-271-3144

Mary S. Heath
 Deputy Commissioner
 Tel. 603-271-7301

**STATE OF NEW HAMPSHIRE
 DEPARTMENT OF EDUCATION
 101 Pleasant Street
 Concord, N.H. 03301
 FAX 603-271-1953
 Citizens Services Line 1-800-339-9900**

Bureau of Special Education FY'09 Memo #13

Date: October 3, 2008

To: Superintendents
 Directors of Special Education

From: Office of the Commissioner of Education

Division of Instruction
 Bureau of Special Education

RE: NH Preschool Outcome Data Reporting Process and Timeline

The NH Department of Education (NHDOE) is developing the NH State Performance Plan (SPP) for Special Education for July 1, 2007-June 30, 2008, due February 1, 2009. The following process and timeline is provided to assist districts with preparing data for Indicator 7 Preschool Outcomes of the SPP:

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| September 22, 2008 | NHDOE emails districts that use Brigance assessment tool for feedback on recommended assessment items; follow up email to preschool coordinators. These changes will not impact July 1, 2007 -June 30, 2008 data. |
| October 3, 2008 | <p>NHDOE memo to districts with process and timelines for district data verification of Preschool Outcomes data.</p> <p>Districts begin data verification process.</p> <ul style="list-style-type: none"> • Districts that use <i>Creative Curriculum</i> and/or <i>AEPSi</i> to assess preschool outcomes will generate reports from the publisher's online data system for the assessment tools being used. Include children in archives when that option is offered. Dates should include 11/01/2006-06/30/2008 as we are looking for any children who entered and exited since we began this process. • Districts that use the <i>Brigance</i> to assess preschool outcomes will be sent a data report by the NHDOE from the publisher's online system. <p>For all districts, any inaccurate or incomplete data must be corrected by the district in the publisher's online data system. Be sure the number of children included in the report is accurate.</p> |

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| October 24, 2008 | Districts complete verification of Preschool Outcome assessment data in the online data systems for the assessment tool(s) used by the district. |
| October 27, 2009 | NHDOE will generate state reports on the progress of preschoolers with disabilities in the 3 outcome areas from the data entered by districts in the publisher's online data systems. NHDOE will begin to develop Indicator 7 of the NH State Performance Plan (SPP) for July 1, 2007-June 30, 2008 reporting period. |

For additional information on these timelines contact Ruth Littlefield at the NH Department of Education, Bureau of Special Education at 271-2178. Details on the NH Preschool Outcome Measurement System can be found at the Preschool Technical Assistance Network website at <http://ptan.seresc.net>.

This document is available in alternate format upon request.