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Bureau of Special Education FY'09 Memo #26

Date February 11, 2009

To Superintendents of Schools
Special Education Directors

From Office of the Commissioner of Education

Division of Instruction
Bureau of Special Education

Re: **Application for Placements in Approved In-State Programs**

Attached is the Age/Capacity Waiver Application. Please complete this application when:

1. The LEA wishes to place a child in an approved public or private in-state program and the program has met capacity. If approved by the NHDOE, this waiver would allow the LEA to place this student.
2. The LEA wishes to place a child in an approved public or private in-state program and the child's age is one year below or above the approved age range. If approved by the NHDOE, this waiver would allow the LEA to place this student.

Please note: This waiver does not allow for a grade or disabilities exception. Also, no more than one student may be placed with this waiver in any approved public or private special education program pursuant to Ed 1126.04.

The Age/Capacity Waiver Application is to be completed with the required documents and mailed with original signature to:

New Hampshire State Department of Education
Bureau for Special Education
Attn: Age/Capacity Waiver
101 Pleasant Street
Concord, New Hampshire 03301

If you have any questions, please contact Santina Thibedeau: sthibedeau@ed.state.nh.us or 271-6693.