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Bureau of Special Education FY'09 Memo #39

Date: April 23, 2009

To: Superintendents of Schools  
Special Education Directors  
Houses of Corrections

From: Office of the Commissioner of Education

Division of Instruction  
Bureau of Special Education

**Re: Special Education Technical Assistance Consultants (TAC) Project**

The Bureau of Special Education would like to remind school districts that free technical assistance is available through the New Hampshire Department of Education (NHDOE) TAC project during the 2009-2010 school year. The NHDOE knows that professional development days are determined during the spring months for the upcoming school year and we encourage you to put in a request now to secure free technical assistance for your school district staff. The following are areas that the NHDOE TACs have provided trainings and workshops to districts during the 2007-2008 and 2008-2009 school years:

**Areas of technical assistance include, but are not limited to:**

Areas of IEP TA:

- ✓ Writing Data Driven, Measurable, & Curriculum Based IEP Goals & Objectives
- ✓ Management, Development & Implementation of IEPs
- ✓ Behavior Intervention Planning
- ✓ Extended School Year
- ✓ Related Services in IPAs
- ✓ Effective Progress Measures
- ✓ Accommodations & Modifications
- ✓ IEP Case Studies

SPP/APR & District Data Profiles:

- ✓ Areas of Noncompliance
- ✓ Corrective Action

- ✓ Specific Indicator Issues

Disability Areas:

- ✓ Tourette Syndrome
- ✓ Autism Spectrum Disorder
- ✓ Emotional Disturbance Behaviors

Special Education Process:

- ✓ Case Management
- ✓ Issues of Confidentiality
- ✓ Review of Policies & Procedures
- ✓ Time Management
- ✓ Timeliness of Evaluations
- ✓ Challenging Student Behaviors:  
Understanding Motivation & Root Cause

- ✓ Classroom Inclusionary Practices
- ✓ Effective Communication & Supervision

- ✓ Smooth & Effective Early Transition
- ✓ Grade-to-Grade Transition
- ✓ Secondary Transition
- ✓ Post-School Transition

Transition Planning:

- ✓ Developing, Writing & Implementing Secondary Transition Plans

Parent Involvement:

- ✓ Effective Strategies for Parent Involvement
- ✓ Supporting Districts with Parent Mentoring Programs
- ✓ Review & Revision of Parent Handbook
- ✓ Strategies for Districts to Support Parents with Procedural Safeguards & the Special Education Process
- ✓ Written Prior Notice

Attached you will find:

- (1) Special Education TA Request Form (Blank)
- (2) Special Education TA Agreement Form (Blank)

If you have questions about this process or require assistance please contact McKenzie Harrington at (603) 271-3739 or [mharrington@ed.state.nh.us](mailto:mharrington@ed.state.nh.us).

This document is available in alternate format upon request.