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Bureau of Special Education FY'11 Memo #28

Date: June 1, 2011

To: Special Education Directors
Superintendents of Schools (memo only)

From: Office of the Commissioner of Education

Division of Instruction
Bureau of Special Education

Re: Post School Outcomes Survey (PSOS) Dissemination

The Bureau of Special Education needs your assistance with dissemination of the Post-school Outcomes Survey (PSOS) to collect post school outcomes in accordance with IDEA Part B Special Education State Performance Plan for 2005-2010 Indicator 14. The purpose of this survey is to determine percent of youth who are no longer in secondary school, had IEPs in effect at the time they left school, and were:

- A. Enrolled in higher education within one year of leaving high school.
 - B. Enrolled in higher education or competitively employed within one year of leaving high school.
 - C. Enrolled in higher education or in some other postsecondary education or training program; or competitively employed or in some other employment within one year of leaving high school.
- We are enclosing copies of the PSOS cover letter and survey for all of eligible students from your district.

The Bureau of Special Education e-mailed districts' reports of their 2009-2010 exited students for Districts to create mailing labels of the last known address for these students for the purpose of disseminating these surveys. These district reports were e-mailed to each Special Education Directors by May 13, 2011.

We have used your district's 2009-2010 exiting student's data report taken from NHSEIS to develop the enclosed surveys with the appropriate SASID # and district of liability on a label in the upper right hand corner of the survey. Prior to mailing the survey out please make sure to match up the SASID # with the correct students name and address.

The inclusion of the SASID# is important for tracking and reporting purposes. Please do not add the student's name on the survey for purposes of confidentiality.

A PSOS cover letter, survey, and NHDOE provided self-addressed stamped return envelope should be mailed to each of the eligible exited students on your district's 2009-2010 exited student report. The cover letter and survey should be sent out to students by **June 20, 2011**. The mailing costs for school districts to send these surveys to your exited students can be included as an activity and line item on your IDEA grant or ARRA grant.

Also enclosed is a Returned Post School Outcomes Student Survey Documentation Form. This form is used to track those surveys you send out to the eligible students that are returned by the post office as undeliverable. Please indicate on this form the SASID # from those surveys that are returned to your school district as undeliverable or address unknown by the post office. If you do not receive any surveys back from the post office please check the "No Surveys Returned by Post Office" box on the form and send it back. This form should be completed and returned to the NHDOE by **August 31, 2011**.

Exited students should return their completed Post-School Outcomes Survey to the Department of Education using the NHDOE provided self-addressed stamped return envelope by **August 31, 2011**.

Students who choose to take the survey on-line should do so by **August 31, 2011**. The NHDOE will then analyze the reported post-school outcome data by school district and state by **October 31, 2011**.

For questions about this process contact Amy Jenks at (603) 271-3842 or ajenks@ed.state.nh.us.

