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Bureau of Special Education FY'15 Memo #11

Date: December 22, 2014

To: Superintendents of Schools  
Special Education Directors

From: Office of the Commissioner of Education  
  
Division of Educational Improvement  
Bureau of Special Education

Re: New Hampshire Special Education Information System (NHSEIS) Upgrade  
to the Flexible Interface and Version upgrade to 11.7

On January 2, 2015, NHSEIS will be offline at 4:00pm through January 5, 2015 at 7:00am, for a system upgrade to 11.7 and a System Flexible Interface Enhancement upgrade. The function of NHSEIS does not change; the new appearance will be easier to view and allows for easier movability within the screens. With the enhancement upgrade the top keys have not changed, but as you select the different keys the look of the dropdown has changed.

When selecting a student, a noticeable change will be that the Wizard Hat is missing, to start the process you will select the student's name. When this is done, a second set of keys will appear for selection. See below what the main page will look like:



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The Flexible Interface allows for error checks through each of the sections and allows enabling a view of the actual IEP page as it is being prepared. The eligibility section and process has been improved; users can enter evaluation information and create eligibility events. Case Managers and Teachers can enter goals into their individual goal bank by clicking the "My Profile" dropdown.

To assist NHSEIS users to navigate the NHSEIS System Enhancements, the Bureau of Special Education has uploaded the following document on the main menu page in NHSEIS:

❖ [NHSEIS Flexible Interface.pdf](#)

If you find that staff has functional questions concerning the NHSEIS System Enhancements, please have them contact Terry Hersh at (603) 271-3775 / [Terry.Hersh@doe.nh.gov](mailto:Terry.Hersh@doe.nh.gov) or Ralph Tilton at (603) 271-3839 / [Ralph.Tilton@doe.nh.gov](mailto:Ralph.Tilton@doe.nh.gov).

RT:BJR