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Bureau of Special Education FY'15 Memo #15

Date: February 26, 2015

To: Superintendents of Schools
Special Education Directors

From: Office of the Commissioner of Education

Division of Educational Improvement
Bureau of Special Education

Re: Personnel Providing Special Education and Related Services for Children with Disabilities

The New Hampshire Department of Education, Bureau of Special Education, is required to report on school district personnel who are employed to provide special education and related services for children with disabilities. The Bureau is providing a survey monkey for school districts to report this information. Although school districts are reporting the districts total number of personnel providing special education and related services for children with disabilities the district must also be able to provide school level data upon request. The census date is October 1, 2014 of those contracted or payroll employees on that date.

The person completing the survey must obtain their Superintendents verification of the data prior to reporting.

To access the survey, please go through myNHDOE Single Sign-on System, Educational Statistics and select 2014-2015, fourth survey down "Special Education Personnel – Fall 2014." If you do not have Educational Statistics on your myNHDOE, have your i4see Coordinator give you access as a general user. All Superintendents have educational statistics surveys on their myNHDOE Single Sign-on System.

The Survey Monkey must be completed by your school district by Tuesday, March 31, 2015.

Should you have any questions or need any assistance completing the survey, please contact Ralph Tilton at (603) 271-3839 or ralph.tilton@doe.nh.gov