

I4See Coordinator Instructions to grant MYNHDOE authority

The i4See Coordinator needs to grant permission to the NHSEIS SAU Security Administrator (designated staff) and assign the NH Special Ed Information System to the NHSEIS SAU Security Administrator.

This will allow the NHSEIS SAU Security Administrator to assign other MYNHDOE users permission to the NHSEIS System. If no system is assigned, the NHSEIS SAU Security Administrator will not be able to assign users to NHSEIS.

Edit Existing System Role User - Step 1 of 1

You are editing an existing system role user.

Please edit the system role user information below and press the Submit button.

System Role User ID: 219009
 User ID: 43132
 User Name:
 System:
 Role:
 SAU:
 myNHDOE Security:
 Active:

Above is the “Edit” details of the MYNHDOE SAU Security Administrator

Edit	ID	System	Role	SAU	District	School	Institution	Active	Delete
Edit	193069	The New Hampshire Network	Public Access					True	Delete
Edit	196090	NH Special Ed Information System	SAU System Administrator	Contoocook Valley SAU Office				True	Delete
Edit	219009	myNHDOE	SAU Security Administrator	Contoocook Valley SAU Office				True	Delete

The above screen shows a NHSEIS SAU Security Administrator that has been granted the MYNHDOE SAU Security Administrator authority.

myNHDOE System Administration - Step 1 of 1

Assign System Administration permission to myNHDOE Security Administrators

System Role User: 219009 - SAU Security Administrator
 Username/Name:
 SAU: 1 - Contoocook Valley SAU Office

Click the system check-boxes to assign explicit administration privileges to this myNHDOE Security Administrator.

System ID	System	Active	Assigned
36	NH Accessible Instructional Materials (NHAIM)	True	<input type="checkbox"/>
34	NH Special Ed Information System	True	<input checked="" type="checkbox"/>

The following systems are available to this myNHDOE Security Administrator through implicit administrative privileges.

System ID	System
21	School Health Reporting

Once you have completed the system assignment click the Submit button.

[Cancel](#) [Submit](#)

Click the MYNHDOE SAU Security Administrator “Assign Systems” hyperlink to assign the NH Special Ed Information System by checking the Assigned check box.