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Memo to CACFP Sponsors,

Please see the clarification below in response to the question regarding parental preference vs. disability when serving Soy Milk.

**Question:** Is Soy milk creditable if a child has a disability?

If you have a signed Special Prescription Form indicating the enrolled child has a disability (on the top of the form non-disability or disability must be checked by a medical professional) then soy milk can be substituted for cows milk and the meal is creditable and reimbursable.

**Question:** Is Soy milk creditable if a child does not have a disability but the parent prefers the child have Soy milk instead of cows milk.

As I discussed during the training, if your Center has a written policy to honor parental preference we are not advocating anything to the contrary. However; the meal will not be reimbursable if the enrolled child does not have a signed Special Prescription form indicating a disability and listing Soy milk as a substitute for cow's milk.

**Question:** Parents effective date of the enrollment form vs. CACFP Representative effective date signature.

On January 31, 2005 training was provided by the State Agency "Strategies for Complying with the 2<sup>nd</sup> Interim Rule." The federal requirement pertaining to the length of time the enrollment document is valid is stated as follows:

**OUTDATED ENROLLMENT FORMS:**

Overdue enrollment forms trigger an over claim. Meals must be disallowed or taken back when this occurs. Grace Period- (Parental Grace period) At the end of the 12 month period, household's may have until the end of the month in which the enrollment came due, to update the enrollment form.

**EXAMPLE OF GRACE PERIOD:**

An enrollment form submitted on September 10, 2005, could be updated as late as September 30, 2006; if the enrollment was updated on or after October 1, 2006, meals claimed for the child after September 10, 2006, would be disallowed.

Regarding the question relating to the effective date of the Sponsoring CACFP Representative signature, this date should reflect a maximum 10 day period after the sponsor has received the enrollment document from the provider. The date the sponsor receives the enrollment document should be stamped and clearly indicated on the enrollment form. As a reminder, the enrollment document must be received within the confines of the annual update month and should always be received from the provider in a timely manner.

If you should have further questions please contact me.

In Regard,

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