

SY 2015 – 2016

TIMELINE for School Nutrition Programs:

* National School Lunch Program (NSLP)/School Breakfast Program (SBP)

* Summer Food Service Program (SFSP)

* Fresh Fruit and Vegetable Program (FFVP)

NH Department of Education ~ Bureau of Nutrition Programs and Services (BNPS)

<http://education.nh.gov/program/nutrition/>

All CLAIMS for reimbursement are to be completed online by the 10th of each month.

August 2015	Wellness & Learning Conference	August 18 & 19: Grappone Center, Concord, NH
	Verification Documents	August 28: Verification documents posted on the BNPS web page for downloading http://education.nh.gov/program/nutrition/verification.htm
	On-Line SAU/RA NSLP Application	Reminder: On-Line SAU/RA Sponsor Application to participate in NSLP completed prior to start of program school year.
September 2015	Food Safety Inspection Report	September 4: Food Safety Inspection Letter mailed to each SAU/RA – (deadline date October 9, 2015)
	SFSP Claims Deadline	September 11: Final SFSP claims submitted to BNPS
	Verification Waiver Request	September 22: Verification waiver for Free and Reduced-Price School Meals Family Application effort mailed to SAU's
October 2015	SAU On-Site Monitoring (ACCUCLAIM)	October 1: SAU On-Site Monitoring (ACCUCLAIM) documents posted on the BNPS website for downloading; (completion date February 1) http://education.nh.gov/program/nutrition/accuclaim.htm
	Food Safety Inspection Deadline	October 9: Completed Food Safety Inspection report (for each SAU, per school) due to BNPS
	Verification Waiver Submittal Deadline	October 9: Waiver request for Verification of Free and Reduced-Price School Meals Family Application effort completion is due to BNPS
	National School Lunch Week	October 12 – 16: is designated as National School Lunch Week
	Children's Health Month	October is designated Children's Health Month
November 2015	Verification Completion Deadline	November 15: Verification of Free & Reduced-Priced School Meals Family Application process completed unless a waiver was requested and approved by the State Agency
December 2015	Verification Completion – only for those with an approved waiver deadline	December 15: Verification of Free & Reduced-Priced School Meals Family Application process must be completed by December 15 th , if a waiver was granted by the State Agency
	On-Line Verification Summary Report Deadline	December 31: On-Line School Food Authority Verification Summary Report of Free & Reduced-Price School Meals Family Application completed
January 2016	SAU On-Site Monitoring (ACCUCLAIM)	Reminder: SAU On-Site Monitoring (ACCUCLAIM) process is completed by February 1st
February 2016	SAU On-Site Monitoring (ACCUCLAIM) deadline	February 1: SAU On-Site Monitoring (ACCUCLAIM) process completed; information stays at SAU
	SFSP Training	Training announcement and invitation sent to participants; date and details TBA
	<i>Save the Date:</i> Tri-State School Food Service Conference	Save the Date: Tri-State School Food Service Conference, NH, May 2016 – More details to follow

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February 2016 (continued)	Save the Date: FFVP training	Save the Date: FFVP webinar training; April 2016. Date and details TBA
	Food Service Management Contract (FSMC) Documents	Notice sent to SAU's with a FSMC regarding status. Reminder, renewal/new FSMC must be State Agency approved prior to the end of current contract or beginning of new contract.
March 2016	National School Breakfast Week	March 7 – 11 is designated as National School Breakfast Week
	Registration: Tri-State School Food Service Conference	Registration for the Tri-State School Food Service Conference, NH; May 2016 - date TBA
	SFSP Training	TRAINING: SFSP Annual Training; date TBA
	FFVP Invitation to Participate	Notification to participate in FFVP sent to qualified SAU's
	National Nutrition Month	National Nutrition Month
April 2016	FFVP Training	FFVP webinar training; date TBA
	Community Eligibility Provision (CEP) Notification Posted to Bureau Web Site	April 1: CEP Data posted on Bureau's web page http://education.nh.gov/program/nutrition/community_eligibility_provision.htm
May 2016	Tri-State School Food Service Conference	May 2016: Tri-State School Food Service Conference, NH
	Save the Date: Wellness and Learning Conference	Save the Date: Wellness and Learning Conference – August 2016; date and location TBA
June 2016	SY 2015-2016: NSLP On-Line Application	SY 2016-2017: NSLP on-line application for participation open for data entry –(to be completed prior to start of program school year)
	SY 2016-2017 FFVP On-Line Application	On-Line FFVP application to participate completed; date TBA
	Wellness and Learning Conference Registration	Register for the Wellness and Learning Conference
	SFSP On-Line Sponsor Application deadline	June 15: On-Line SFSP application for participation must be completed – failure to meet the deadline will result in non-participation in SFSP for the summer of 2016
	FFVP On-Line Applications	FFVP On-Line Sponsor and Site Applications open for data entry; date TBA
	CEP Election – Bureau notification and SAU paperwork	By June 30: Complete CEP forms found on Bureau's webpage. SAU's notify Bureau of election to participate http://education.nh.gov/program/nutrition/community_eligibility_provision.htm
July 2016	Register for Wellness and Learning Conference	Register for the August Wellness and Learning Conference; registration closing date TBA
August 2016	SY 2016-2017 On-Line SAU/RA NSLP Application	On-Line NSLP application for participation must be completed prior to start of school year
	Wellness and Learning Conference	Date and Location TBA