Meeting Date: January 30, 2001
Location: NHTI, Cafeteria Function Room

I. Meeting Purpose:

Scheduled meeting for the NH PLTW Leadership Team.

II. Present

X Richard Ayers
X Charles Cough
___ William Johnson
X F. Donald Jones
X Paul Leather
X Edward Miller
X John Pokoski
Art Greenberg
X Val Zanchuk
Rosie Walker-Bois
X Ralph Minichiello
Paul Ezen
X Jim Gorman
X Jim Leon
Irene Wright
Steve Ryan
Robert Butson
Rance Wallaston
X Marshall Derry
X John Ford
X William Simonton

III. Agenda

1. UNH Visit
2. PLTW-NH Foundation
3. PLTW-NH Scholarships
4. Campus Compact Grant
5. Update on Summer Training
6. Reorganization of State Leadership Team
7. Other

Topic 1: UNH Visit

Decisions/Conclusions: John Pokoski distributed copies of an e-mail he sent to the department chairs for engineering and computer sciences at UNH regarding PLTW. The PLTW visit to UNH will be held on April 20 from 9:30 a.m. until 1:30 p.m. There will be a 15-20 minute welcome session and then students will rotate through the different engineering areas. UNH students will display projects and demonstrations. A total of 125 students can be accommodated. It was decided to invite business people to attend the open house. John Ford will look into this.

Topic 2: Project Lead The Way Foundation

Decisions/Conclusions: Don Jones distributed copies of the proposed agreement and by laws for the foundation. Everyone was asked to review the proposals which will be discussed at the next meeting.

Topic 3: PLTW-NH Scholarships

Decisions/Conclusions: Dr. Simonton reported that PLTW-NH has received $62,500 in scholarship money from H1B Visa. Ten $6,250 scholarships will be awarded to students who have who have taken PLTW classes and will be attending a two- or four-year college in New Hampshire majoring in engineering, engineering technology or information technology. Jim Leon will make this information available to the PLTW high schools this week. He and Ralph Minichiello will draft a scholarship application form which will be discussed at the next meeting. John Pokoski reported that each department at UNH has $3,300 in funding that can be awarded to incoming freshman. He asked for the names and addresses of PLTW Juniors and Seniors so that UNH can send information regarding this monetary opportunity. Jim Leon will get this information to Mr. Pokoski.

Topic 4: Campus Compact Grant

Decisions/Conclusions: Dr. Simonton explained that Campus Compact is a community service program for NHTI students. NHTI, through Campus Compact, has applied for two grants to enable students from Pembroke Academy and Rundlett Middle School to take Project Lead The Way courses at New Hampshire Technical Institute at no cost. If NHTI is selected to receive these grants, they would be for $10,000 each per school for three years for a total of $60,000. If the grants are approved, this program will start in either Summer or Fall 2001.
Topic 5: Update on Summer Training

Decisions/Conclusions: Jim Leon reported that New Hampshire Technical Institute is now listed on Project Lead The Way’s web site as an official training center. Training will take place from August 6 through August 17, 2001. Tuition will be $1,000 per trainee. Room and board (if needed) will be $350. The two courses to be taught this year are Introduction of Engineering Design and Digital Electronics and the instructors will be Steve Ryan and Bob Arredondo (both faculty members at NHTI) and Will Renaud (PLTW instructor at Hopkinton High School). Capacity is 20 students, however, there is the possibility of utilizing other PLTW labs at participating high schools to accommodate an overflow.

Topic 6: Reorganization of State Leadership Team

Decisions/Conclusions: Dr. Simonton broached the subject of splitting the current leadership team into two segments (education and business). After much discussion, it was the consensus of the group to keep the current leadership team in tact and form a sub-committee to be on the PLTW-NH Foundation.

Topic 7: Other

➢ John Ford from Celestica reported on an internship program he is interested in starting for high school and college students. High school Juniors and Seniors would work a paid apprenticeship program during school vacations and summers. College students would work a paid internship program for a designated number of hours per semester and during the summer. Juniors and Seniors in college would work a paid Co-Op program.

➢ There was discussion regarding corporate sponsors for PLTW high schools. The sponsorship could be monetary or perhaps release time for employees to teach at PLTW high schools.

➢ Dr. Simonton reported that Concord High School is interested in starting PLTW in the Fall of 2002.

➢ It was decided to invite UNH faculty members to the next PLTW teachers meeting. The meeting will take place at New Hampshire Technical Institute and will include visits to the local PLTW high schools.

The next meeting will be held on Thursday, February 22, at 8:00 a.m. in the Cafeteria Function Room. Agenda items will include the PLTW-NH Foundation, PLTW-NH Scholarships and the UNH Visit.
**NEW HAMPSHIRE LEADERSHIP TEAM**

**MINUTES**

**Meeting Date:** April 5, 2001  
**Location:** NHTI, Cafeteria Function Room

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I. **Meeting Purpose:**

Scheduled meeting for the NH PLTW Leadership Team.

II. **Present**

- Richard Ayers
- Charles Clough
- William Johnson
- F. Donald Jones
- Paul Leather
- Edward Miller
- John Pokoski
- Val Zanchuk
- Rosie Walker-Bois
- Ralph Minichiello
- Wendy Brock
- Jim Gorman
- Jim Leon
- Irene Wright
- Steve Ryan
- Robert Butson
- Rance Walleson
- Marshall Derry
- John Ford
- William Simonton

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III. **Agenda**

1. PLTW Team – Tech Prep Consortium  
2. Selection Process for Scholarships  
3. Awards Banquet for Scholarships  
4. Current PLTW Schools, Fall 2001  
5. Meeting with Senator Gregg’s Staff  
6. UNH Visit  
7. Other

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**Topic 1: PLTW Team – Tech Prep Consortium**

**Decisions/Conclusions:** Jim Leon informed the group that Tech Prep is being reorganized and will now be statewide rather than regional. He reported that Tech Prep money now requires a Consortium/Advisory Board for each of ten specific career paths. Mr. Leon proposed that the Project Lead The Way-New Hampshire Advisory Board become a Tech Prep Consortium/Advisory Board, thereby, meeting the requirement for funding.

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**Topic 2: Selection Process for Scholarships**

**Decisions/Conclusions:** Jim Leon distributed copies of the PLTW-NH Scholarship Applicants. He received a total of nine applications (one was received after the deadline). Due to the fact that there is funding for ten scholarships, it was decided to extend the deadline to April 19, 2001. The criteria for receiving a scholarship will not change. Dr. Simonton noted that the student from John Stark planning to attend NHCTC-Manchester does not qualify due to the fact that Manchester does not have an engineering program.

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**Topic 3: Awards Banquet for Scholarships**

**Decisions/Conclusions:** Jim Leon reported that the banquet will be held in June. Dr. Simonton expressed concern regarding receiving the scholarship money from MEP. He suggested that the banquet be held after the money is received for the scholarships.

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**Topic 4: Current PLTW Schools, Fall 2001**

**Decisions/Conclusions:** Rosie Walker-Bois distributed copies of the Milford High School & Applied Technology Center Technical Studies Division course offerings. She noted that all five PLTW courses are being offered and it looks as though all will run. Dr. Simonton stated that the credits attached to Introduction to Engineering Design should be three, not six as noted.

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**Topic 5: Meeting with Senator Gregg’s Staff**

**Decisions/Conclusions:** Charles Clough reported that he met with Joe Miola, Chief of Staff in New Hampshire for Senator Gregg. They visited the PLTW program at Merrimack Valley High School. Mr. Clough indicated that Mr. Miola was impressed with the program. They will try to set a visit with Senator Gregg sometime in May.

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**Topic 6: UNH Visit**

**Decisions/Conclusions:** John Pokoski distributed copies of the proposed schedule and map for the UNH visit. He stated that he is set for 125 people. He asked if numbers from each school would be available. Dr. Simonton will ask Jim Leon to contact schools, gather information, and submit information to Mr. Pokoski. UNH should contact Channel 9, Channel 11 and Channel 2 (Lisbon) to see if they would cover the event. Another suggestion was made to invite guidance counselors from PLTW schools, as well as non-PLTW schools. Paul Leather will look into this.

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**Topic 7: Other**

- The suggestion was made to become involved in the next state budget process for possible funding.
- Dr. Simonton reported that two companies may donate $100,000 for two seacoast schools to come on board with PLTW.
Ed Miller reported that he will have more information regarding the establishment of the Foundation at the next meeting.

The next meeting will tentatively be held on Thursday, February 22, at 8:00 a.m. in the Cafeteria Function Room.

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