

Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144



Paul K. Leather
Deputy Commissioner of Education
Tel. 603-271-3801

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900**

Bureau of Special Education FY'13 Memo #5

Date: September 19, 2012

To: Superintendents
Special Education Directors
Business Administrators

From: Office of the Commissioner of Education

Division of Instruction
Bureau of Special Education

Re: *REVISED* ~ Personnel Providing Special Education and Related Services for Children with Disabilities

The New Hampshire Department of Education, Bureau of Special Education, is required to report on school district personnel who are employed to provide special education and related services for children with disabilities. The Bureau is providing a survey monkey for school districts to report this information. Although school districts are reporting the districts total number of personnel providing special education and related services for children with disabilities the district must also be able to provide school level data upon request.

The person completing the survey must obtain their Superintendents verification of the data prior to reporting.

To access the survey, please go through myNHDOE Single Sign-on System, Educational Statistics and select 2011-2012, fourth survey down "Special Education Personnel – Fall 2012." If you do not have Educational Statistics on your myNHDOE, have your i4see Coordinator give you access as a general user. All Superintendents have educational statistics surveys on their myNHDOE Single Sign-on System.

The Survey Monkey must be completed by your school district by Friday, October 5th, 2012.

Should you have any questions or need any assistance completing the survey, please contact Ralph Tilton at (603) 271-3839 or Ralph.Tilton@doe.nh.gov.

BSE:BJR