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Bureau of Special Education FY'15 Memo #1

Date: July 21, 2014

To: Superintendents of Schools
Special Education Directors

From: Office of the Commissioner of Education

Division of Educational Improvement
Bureau of Special Education

Re: Catastrophic Aid (CAT AID)

In preparing for the 2013-2014 CAT AID review process; the New Hampshire Department of Education (NHDOE), Bureau of Special Education is providing clarification regarding student's absences and tuition costs.

The NHDOE understands that students may be absent and we would like to provide the process that will be implemented when reviewing invoices for tuitions. Upon review of a student's application for CAT AID reimbursement, allowable tuition costs will be approved even when a student is absent. If the NHDOE discovers that the student is absent for more than four consecutive weeks, the CAT AID Program Manager will contact the district to discuss the situation regarding the excessive absences to determine the appropriateness of allowing the tuition reimbursement to be considered.

If you need further information and/or clarification, please contact Lisa Morrissette, (603) 271-3738 or Lisa.Morrissette@doe.nh.gov.

ST:BJR