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Bureau of Special Education FY'15 Memo #28

Date: June 8, 2015

To: Superintendents of Schools
Special Education Directors
Business Administrators

From: Office of the Commissioner of Education

Division of Educational Improvement
Bureau of Special Education

Re: *Grants Management System*

The New Hampshire Department of Education (NHDOE), Office of Business Management is providing clarification for the closing of the Grants Management System (GMS) for the districts federal funds:

- The last payment date of the current year for reimbursement reports must be submitted to the NHDOE no later than June 8, 2015 for the current Fiscal Year, which ends June 30, 2015; and
- Continue to submit FY'15 reimbursement reports in GMS for payment so when the State opens payment for Fiscal Year 2016 they will be in the system to pay.
- All final reports for FY'15 are due within 60 days of fiscal year closing. Reports must be received by the Bureau of Special Education by August 31, 2015.

Should you have questions, please contact Ralph Tilton: (603) 271-3839 / ralph.tilton@doe.nh.gov.

RT:BJR