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Bureau of Special Education FY'16 Memo #15

Date: November 9, 2015

To: Superintendents of Schools, Special Education Directors, Nonpublic Schools, Charter School  
Family Centered Early Supports and Services, NH Association of the Blind, Adult Services, Vocational  
Rehabilitation

From: Office of the Commissioner of Education  
Division of Educational Improvement  
Bureau of Special Education

RE: 2016 Federal Quota Census to Promote the Education of the Blind (APH Count)

The New Hampshire Department of Education, Bureau of Special Education will be conducting the registration process of the 2016 Federal Quota Census to Promote the Education of the Blind (APH Count). The Federal Act to Promote the Education of the Blind provides adapted educational materials to eligible infants, toddlers, students, and adults who meet the definition of blindness based on this Federal Quota Census. Each State must submit an annual registration of eligible infants, toddlers, students, and adults to determine a per capita amount of money they receive to purchase educational materials produced by the American Printing House for the Blind (APH). Eligible candidates include infants and toddlers who receive early supports and services; students who attend public schools, private schools, charter schools; students who are home schooled, and adults.

The 2016 Federal Quota Census registration process requires that the State Ex Officio Trustee work with representatives from public and private educational programs and schools and other agencies to complete the registration process. The process begins on Monday, January 4, 2016 and must be completed by February 12, 2016. Attached is your 2016 APH Federal Quota Census Registration Packet. This 2016 Federal Quota Census Registration Packet includes the 2016 APH Student Registration Form; the 2016 APH Assurance Form; a sample of a parent/guardian/adult permission form, and instructions.

New Hampshire will be able to purchase adapted educational materials from the American Printing House for the Blind based on the amount of credit through the student count of the 2016 Federal Quota Census. Last year New Hampshire students benefited from \$100,000.00 of federal credit used to purchase Braille and large print materials and educational tools.

Please return the completed 2016 Federal Quota Census Registration Forms to:

Barbara Raymond, NH Ex Officio Trustee Assistant  
New Hampshire Department of Education ~ Bureau of Special Education  
101 Pleasant Street, Concord NH 03301

If you have any questions, please contact Mary Lane: (603)271-3740 / [Mary.Lane@doe.nh.gov](mailto:Mary.Lane@doe.nh.gov)

Enclosure:  
2016 Annual Count of Legally Blind Students  
for the American Printing House for the Blind Registration Packet