Bureau of Special Education FY’16 Memo #16

Date: November 24, 2015

To: Superintendents of Schools
    Directors of Special Education
    Business Administrators

From: Office of the Commissioner
       Division of Educational Improvement
       Bureau of Special Education

Re: Fall 2015 Personnel Providing Special Education
    and Related Services for Children with Disabilities

The New Hampshire Department of Education, Bureau of Special Education, is required to report on school personnel including special education teachers, paraprofessionals, and related service providers who are employed to provide special education and related services for children with disabilities.

The data is collected within the myNHDOE – Education Statistics System through the “Special Education Personnel, Fall 2015” data collection. The data is collected at the school level.

Once the data collection is complete, the Superintendent must certify the data.

To access and complete the data collection, please refer to the attached documents entitled:

- Special Education Personnel Data Collection Instructions
- Instructions for logging into myNHDOE 2015 Education Statistics System (ESS)

The data collection must be completed by Friday, January 15, 2016.

Should you have any questions or need any assistance completing the data collection, please contact Mary Lane at (603) 271-3740 or Mary.Lane@doe.nh.gov

BSE:BJR
Attachments