I4See Coordinator Instructions to grant MYNHDOE authority

The i4See Coordinator needs to grant permission to the NHSEIS SAU Security Administrator (designated staff) and assign the NH Special Ed Information System to the NHSEIS SAU Security Administrator.

This will allow the NHSEIS SAU Security Administrator to assign other MYNHDOE users permission to the NHSEIS System. If no system is assigned, the NHSEIS SAU Security Administrator will not be able to assign users to NHSEIS.

Above is the “Edit” details of the MYNHDOE SAU Security Administrator

The above screen shows a NHSEIS SAU Security Administrator that has been granted the MYNHDOE SAU Security Administrator authority.

Click the MYNHDOE SAU Security Administrator “Assign Systems” hyperlink to assign the NH Special Ed Information System by checking the Assigned check box.