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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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Bureau of Special Education FY'17 Memo #25

Date: February 2, 2017

To: Superintendents of Schools
Directors of Special Education
Business Administrators

From: Office of the Commissioner
Division of Educational Improvement
Bureau of Special Education

Re: 2016-2017 Personnel Providing Special Education and Related Services
for Children with Disabilities

The New Hampshire Department of Education, Bureau of Special Education, is required to report on school personnel including special education teachers, paraprofessionals, and related service providers who are employed to provide special education and related services for children with disabilities.

The data is collected within the myNHDOE, Education Statistics System through the 2016-2017 Special Education Personnel, data collection. The data is collected at the school level.

Once the data collection is complete, the Superintendent must certify the data.

To access and complete the data collection, please refer to the attached documents entitled:

- Special Education Personnel Data Collection Instruction
- Instructions for logging into myNHDOE Education Statistics System (ESS).

The data collection must be completed by Friday, February 24, 2017.

Should you have any questions or need any assistance completing the data collection, please contact Bridget Brown at (603) 271-3776 or Bridget.Brown@doe.nh.gov

BSE:BJD
Attachments