



Bureau of School Safety and Facility Management
 101 Pleasant Street, Concord, NH 03301-3852
 Telephone: (603) 271-3037

School Building Aid – Condition Evaluation Form

Instructions: Complete, sign and attach this *four* page condition evaluation form to your building aid application. Use the space provided. DO NOT EXPAND THE SECTIONS. DO NOT attach additional information. Be as specific as you can about the item requested in the space provided. DO summarize the information being requested and if applicable, cite the applicable report for further documentation. For example, if you have a serious structural issue with the roof, state the issue below in section B2 and cite the structural report and page number that identifies the *specific* structural issue. The structural report should be attached to your building aid application (section M of the building aid application), not this form.

As part of the building application, this completed form will be used by the Department to score the building aid application. In accordance with RSA 198:15-c, projects shall be published in descending rank order by the State Board of Education by January 15, 2023.

Between July 1, 2022 and November 1, 2022, DOE may contact you to schedule a site visit to verify this form.

SECTION A - PROJECT INFORMATION	
SAU number	Name of school district
Name of school	
Name of project	

SECTION B1- SCHOOL SECURITY (100 points) – Describe any school security projects made to the facility prior to this proposed project, either based on the recommendations of the state fire marshal or Homeland Security and Emergency Management (HSEM). State when HSEM’s school security assessment was last completed. In addition, if the recommendation in the security assessment were fully integrated into the school, state what work was done and when was it completed. If specific recommendations were not integrated, state why and/or describe any future plans to implement the recommendations. For security reasons, do NOT attach your school security assessment report.

SECTION B2 - UNSAFE CONDITIONS (250 points) – Describe unsafe conditions in the school such as: fire safety concerns stated by the state fire marshal or the local fire chief; mechanical, electrical, plumbing, or structural integrity concerns documented by a professional engineer or building professional; environmental conditions such as the presence of asbestos, lead, radon, sewage leaks, mold, etc.; or traffic circulation safety concerns. State how the proposed project will eliminate or reduce these concerns.

SECTION B3 – OBSOLETE/INEFFICIENT/UNSUITABLE CONDITIONS (100 points) – Describe obsolete, inefficient, or unsuitable conditions at your school, such as deficiencies in not meeting the American with Disability Act, inefficient or unsuitable building systems, in efficient or unsuitable building envelope, poor air quality, or ineffective educational spaces. State how the proposed project will eliminate or reduce these concerns.

SECTION B4 – HIGH PERFORMANCE (100 points) – Describe if this project meets a high performance design standards, as outlined in Northeast Collaborative for High Performance Schools (CHPS), version 3.2. If all applicable prerequisites will be incorporated into the design the project shall be granted 50 pts on this form. If the project incorporates the CHPS verified program standards into the design (110 CHPS score for new construction; 85 CHPS score for renovations) then the project shall be granted 100 points on this form. When projects are complete, verification must be submitted by the architect or other licensed professional with knowledge of the project.

SECTION B5 – OVERCROWDING and INCREASED ENROLLMENT (50 points) – Describe any deficiencies to instructional areas and programming, such as overcrowding, lack of educational space, or forced use of temporary classrooms. State how the proposed project will eliminate or reduce these concerns.

SECTION B6 - OPERATIONAL COST EFFICIENCIES, CONSOLIDATION, or REDUCED PROPERTY TAXES (50 points) – Describe how this project contributes to operational costs efficiencies, consolidation, or reduce property taxes.

SECTION B7 - MAINTENANCE PROGRAM (125 points) – Describe how your district has made a reasonable attempt to accommodate maintenance activities including scheduled and unscheduled repairs, upkeep, minor alterations, enhancements to the building, and preventative maintenance necessary to achieve the life expectancy of the building systems and components. State how you will maintain the building and its systems if this proposed project is built. Describe any maintenance tracking systems you use (including the name of the system) and how it is used to assist the maintenance and operations of the facility. Also state how much and what percent of the budget is dedicated to maintenance and operations.

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SECTION B8 - ELIGIBILITY FOR FREE & REDUCED MEALS (200 points)

Percent students eligible for free and reduced lunch
 (<25% = 0 points; 25-30% = 50 points; 30-40% = 100 points; 40-50% = 150 points; 50+ = 200 points)

Percent students eligible for free and reduced lunch in school year 2021-2022	%
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SECTION B9 - HISTORICAL PRESERVATION (25 points) –Describe if this project will implement or address any recommendations received from the Division of Historical Resources.

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SECTION C – ACKNOWLEDGEMENT

By signing below, I acknowledge that the above information is true to the best of my knowledge.

Signature of Superintendent of Schools	Date