



Frank Edelblut
Commissioner

Paul K. Leather
Deputy Commissioner

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953**

Bureau of Special Education FY'17 Memo #27

Date: March 2, 2017

To: Superintendents
Special Education Directors

From: Office of the Commissioner of Education

Division of Educational Improvement
Bureau of Special Education

Bureau of Data Management

RE: NHSEIS – i4see Integration:
Student Demographic Information Lockdown and i4see Validation Requirement

In June 2016, the Department of Education established a link between the i4see system and NHSEIS system to support data integrity across both systems and reduce data burden at the local level. As part of this integration, NHSEIS now verifies student SASIDs as well as retrieves student demographic data from i4see. Over the past eight (8) months, the Department has been closely monitoring the data feed to isolate and address any potential errors. We are now ready to take the next step and lock down the student demographic fields that are being populated from i4see, and institute a validation process to ensure that all federally reportable events in NHSEIS are linked to a student with a verified and valid SASID.

The referenced student demographic field lockdown is scheduled to occur during the regularly scheduled upgrade on *March 13th*, with the rules requiring i4see validation slated to go live two (2) weeks later on *March 27th*.

Please refer to the attached for additional details:

- NHSEIS – i4see Integration:
Student Demographic Information Lockdown and i4see Validation Requirement

For additional information, please contact Terry Hersh, Terry.Hersh@doe.nh.gov / 603-271-3775 or the i4see Help Desk at i4see.help@doe.nh.gov / 603-271-2775.

BSE:BJD
Attachment