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Bureau of Student Support FY'20 Memo #27

Date: April 14, 2020

To: Superintendents of Schools  
Administrators of Special Education

From: Bureau of Student Support  
Division of Learner Support

RE: **Updated**  
Parent Involvement Survey in Special Education Administration 2020 Process Change

The New Hampshire Department of Education (NHDOE), Bureau of Student Support (Bureau) is launching the Eleventh Annual Parent Involvement Survey in Special Education. The NHDOE is required by the Office of Special Education Programs (OSEP), in the Part B State Performance Plan (SPP) and the Annual Performance Report (APR), to conduct a statewide survey to measure the percentage of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities (Indicator 8). As you know, New Hampshire conducts census surveys over two years.

**This year, school districts assigned to Block B will be administering the survey. Block B districts are listed at the end of this memo.** [Panorama Education](#) is assisting the Bureau in the distribution of the survey and analysis of the survey results. For the purposes of dissemination of the survey, the NHDOE has supplied Panorama Education with the name and contact information of the School Administrative Unit (SAU) LEADs or designees for Block B districts. SAU LEADs/designees should be in touch with Block B school districts to help facilitate the survey administration process. If you would like to designate someone other than yourself to be the point person for your SAU, please contact: [support+NHDOE@panoramaed.com](mailto:support+NHDOE@panoramaed.com).

In light of the COVID-19 epidemic and the uncertainty around schools resuming, the New Hampshire Department of Education is issuing a process-change for the Indicator 8 surveys for Block B to an online-only survey distribution this year rather than paper surveys. This is for a few reasons:

- **Safety:** Some community members have shared that they are not comfortable handling their mail and given that this paper survey would involve receiving mail, we wanted to focus on safety first.

## 2020 Parent Involvement Survey in Special Education

### Districts in Block B

- **Data Access:** As you and your colleagues work from home, we know you may not have the necessary access to data systems needed to mail out letters.
- **Printing and Distribution:** With the paper surveys, your responsibility was to label and mail out the envelopes. From home, this would require you to use your own printers and labels and we know that was not necessarily feasible.
- **Ease of Administration:** With the new approach, your responsibility will be to share an online survey link with **all families** across your district. This means the link can be e-mailed, texted, placed on your website or any other approach that brings visibility to it.

#### Survey Production and Distribution Process

The 2020 Parent Involvement Survey in Special Education Administration process will proceed as follows:

1. On Monday, April 27th, Panorama Education will e-mail you a survey link that can and should be shared widely across your district with instructions that it should be taken by all families of students with an IEP.
2. The first question will ask parents if they are responding on behalf of a student with an IEP. If they select "Yes" the survey continues and if they select "No" it terminates.
3. Families will complete the survey through the end of June.
4. You will be able to monitor the response counts for your district via your profile that Panorama Education will configure for you.

Based on your district context, if you still strongly desire to mail out paper surveys, please complete the form at <https://bit.ly/nhdoe2020> by **Friday April 24, 2020**.

From there, Panorama Education will be in touch around what support will look like in this case and the timeline for receiving and handling these paper surveys.

During the survey window, staff from Panorama Education's Project Support team is available to assist families, as well as school district staff as needed.

Please direct inquiries to [support+NHDOE@panoramaed.com](mailto:support+NHDOE@panoramaed.com). Panorama will also rely on school and district staff to help parents' complete surveys as needed (e.g., assisted by district translators or sign language interpreters).

If you have any questions, please feel free to contact Mary Lane at [Mary.Lane@doe.nh.gov](mailto:Mary.Lane@doe.nh.gov) or (603) 271-3740.

Thank you for your support of your school communities and we look forward to our work together in the coming months

## 2020 Parent Involvement Survey in Special Education

### Districts in Block B

<b>Andover</b>	<b>Fremont</b>	<b>Londonderry</b>	<b>Profile</b>
<b>Auburn</b>	<b>Gilmanton</b>	<b>Lyme</b>	<b>Rollinsford</b>
<b>Barrington</b>	<b>Goffstown</b>	<b>Madison</b>	<b>Rumney</b>
<b>Bath</b>	<b>Gorham Randolph Shelburne Cooperative</b>	<b>Manchester</b>	<b>Rye</b>
<b>Bedford</b>	<b>Governor Wentworth Regional</b>	<b>Mascoma Valley Regional</b>	<b>Shaker Regional</b>
<b>Benton</b>	<b>Greenland</b>	<b>Merrimack Valley</b>	<b>Somersworth</b>
<b>Berlin</b>	<b>Hampstead</b>	<b>Milan</b>	<b>Stark</b>
<b>Bethlehem</b>	<b>Haverhill Cooperative</b>	<b>Milford</b>	<b>Stoddard</b>
<b>Bow</b>	<b>Henniker</b>	<b>Milton</b>	<b>Strafford</b>
<b>Brentwood</b>	<b>Hill</b>	<b>Monroe</b>	<b>Strafford</b>
<b>Campton</b>	<b>Hillsboro-Deering Cooperative</b>	<b>Moultonborough</b>	<b>Statham</b>
<b>Candia</b>	<b>Holderness</b>	<b>New Boston</b>	<b>Sunapee</b>
<b>Chester</b>	<b>Hooksett</b>	<b>New Castle</b>	<b>Surry</b>
<b>Concord</b>	<b>Hopkinton</b>	<b>Newfields</b>	<b>Tamworth</b>
<b>Contoocook Valley</b>	<b>Hudson</b>	<b>Newfound Area</b>	<b>Thornton</b>
<b>Derry Cooperative</b>	<b>John Stark Regional</b>	<b>Newington</b>	<b>Timberlane Regional</b>
<b>Dummer</b>	<b>Kearsarge Regional</b>	<b>Newmarket</b>	<b>Wakefield</b>
<b>Dunbarton</b>	<b>Kensington</b>	<b>Northumberland</b>	<b>Warren</b>
<b>East Kingston</b>	<b>Lafayette Regional</b>	<b>Northwood</b>	<b>Warren</b>
<b>Ellsworth</b>	<b>Landaff</b>	<b>Nottingham</b>	<b>Washington</b>
<b>Exeter</b>	<b>Lebanon</b>	<b>Oyster River Cooperative</b>	<b>Waterville Valley</b>
<b>Exeter Regional Cooperative</b>	<b>Lisbon Regional</b>	<b>Pelham</b>	<b>Weare</b>
<b>Franklin</b>	<b>Londonderry</b>	<b>Piermont</b>	<b>Wentworth</b>
<b>Freedom</b>	<b>Lyme</b>	<b>Plymouth</b>	