

Frank Edelblut
Commissioner



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Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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GRANT SUB-AWARD NOTIFICATION

1	Primary Award to/by Grant Program Name: CFDA Number: FAIN and initial date:	NH Department of Education by US Department of Education Title III Part A, Professional Development, Grants to LEAs 84.365A S365A190029 on 7/1/2019
	SUB-AWARD	
2	Recipient Name and DUNS:	See attached list.
3	Initial Award Date: Action Number & Type: Date of this Action:	7/1/2019 01 Initial Award 9/20/2019
4	Sub-Award Type: Project Description:	Formula grant English Language Acquisition - Professional Development
5	Performance Period:	Period to complete activities & expend funds: 7/1/19 - 6/30/2020 Period to request reimbursement of expended funds: 7/1/19 - 8/14/2020.
6	Contacts:	Sub-Recipient: LEA Superintendent and Project Director NHDOE Program Administrator: Aaron Hughes for program questions 603-271-2034 Aaron.Hughes@doe.nh.gov Grants Management System Contact: Elizabeth Clarke for payment questions 603-271-7455 Elizabeth.Clarke@doe.nh.gov
7	Sub-Award Amount:	Previous Award Amount: \$0 Net Change of Award Amount: \$18,000.00 Updated Award Amount: \$18,000.00
8	Laws, Regulations and Requirements:	General: 2 CFR 200 (OMB guidance) and 2 CFR 175 (trafficking in persons). USDE: 34 CFR 76 (pass-through grants). 20 USC § 1681 et seq. (Title IX). Program Specific: https://www2.ed.gov/programs/sfgp/legislation.html
9	Maximum Allowed Indirect Cost Rate:	NHDOE approved 2019-2020 SAU or LEA rate. Program cap of 8%. Rates published at: https://www.education.nh.gov/data/documents/indirect19_20.pdf
10	Additional Federal Conditions:	US Executive Order 13513 prohibits text messaging while driving. See http://www.archives.gov/federal-register/executive-orders/2009-obama.html If sub-recipient's prior year's federal revenue exceeded \$25,000,000 AND 80% of total gross revenue, report executive compensation to NHDOE (2 CFR 170).
11	Additional NHDOE Conditions:	Reimbursement not guaranteed unless NHDOE has approved activity. The sub-recipient shall submit a complete and accurate Certificate of Federal Expenditure worksheet no later than March 31 of each year to the NHDOE which will include any expenditures under this grant incurred in the prior fiscal year. A copy of the worksheet will be provided to each sub-recipient by the NHDOE in September of each fiscal year.

GRANT SUB-AWARD NOTIFICATION (Continued)

12	Access to Records and Monitoring Requirements:	<p>The federal awarding agency, Inspectors General, the Comptroller General of the United States, and the NHDOE shall have the right of access to any documents, papers, or other records of the sub-recipient which are pertinent to this sub-award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the sub-recipient's personnel for the purpose of interview and discussion related to such documents.</p> <p>In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F, monitoring procedures may include, but not be limited to, on-site visits by NHDOE staff, limited scope audits, and/or other procedures. Sub-recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the NHDOE. In the event the NHDOE determines that a limited scope audit of the sub-recipient is appropriate, the sub-recipient agrees to comply with any additional instructions provided by NHDOE staff to the sub-recipient regarding such audit.</p>
13	Project Closeout Requirements:	The subrecipient shall permit the NHDOE access to records and financial statements as necessary for audits and monitoring during the records retention period for three years after the completion of the sub-award in accordance with 2 CFR 200.333.
14	Attachments	LEA award list.



Signature of Authorizing Official
Frank Edelblut
New Hampshire Commissioner of Education

3-2-20

Date

EXPLANATION OF BLOCKS ON THIS SUB-AWARD GRANT AWARD NOTIFICATION (GAN)

1. **The Primary Award block identifies:** the federal agency making the primary award; the Catalog of Federal Domestic Assistance (CFDA) subprogram title and associated subprogram number, the Federal Award Identification Number (FAIN), which typically changes each year; and the signature date on the initial grant primary award to NH Department of Education (NHDOE). As a pass-through agency, NHDOE is authorized to make and manage sub-awards.
2. **Sub-Award Recipient:** Legal name, physical address and DUNS number of the sub-recipient. For large entities, the organizational unit with primary responsibility for funded activity may be identified. For sub-awards to multiple New Hampshire local education agencies (LEAs), an attachment showing LEA name, DUNS, and sub-award amount may be used. DUNS shown have been provided by the sub-recipient. NHDOE is not responsible for the correctness of DUNS information.
3. **Action Number:** The cumulative number of steps (including this action) taken by NHDOE to-date to establish or modify this sub-award. Action number "01" indicates an Initial (i.e. new) Award.
Action Type: The nature of the action (e.g. New Award, Continuation, Amount Modification, Performance Period Change, etc).
Date of this Action: Effective date of action.
4. **Sub-Award Type:** Most sub-awards are categorical formula grants. Other types include project grants (generally a one-time grant for a specific purpose), block grants (which allow greater spending discretion), and research and development (R&D) grants.
Project Description: Very brief description of the grant program.
5. **Performance Period:** Date ranges for expending grant funds and requesting reimbursement. Included are any other time-sensitive conditions such as carry-over options.
6. **Contacts:** The sub-recipient contact (identified by name or position) responsible for the grant administration. At least one NHDOE program contact is identified.
7. **Sub-Award Amount:** A sub-award may have subsequent modifications that increase or decrease the amount of an award. "Award of this Action" indicates the amount of this action. A dollar amount indicates an increase. "Decrease of \$xxx" or "(\$xxx)" indicates a reduction in the award. "None" indicates no change in the amount. Previous Cumulative and Current Cumulative amounts are used to reconcile any change. If awards for a list of LEAs are being modified, this block will show the total net increase/decrease and an attachment will show individual sub-recipient changes.
8. **Laws, Regulations and Requirements:** 2 CFR Part 200 applies to all federal awards. 34 CFR 76 applies to all USDE awards, although certain programs may be exempt from some sections. Program specific requirements or 34 CFR 76 exemptions are listed. Web link to laws, regulations or guidance may be included. Non-program specific regulations are at:
<http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>
9. **Maximum Allowed Indirect Cost Rate:** Identifies rate type - restricted, unrestricted, temporary, or de minimus; and cognizant authority (usually a federal agency) that approved the rate. When the program prohibits supplanting of non-federal funds, a restricted indirect cost rate with a cap of 8% must be used. (See 34 CFR 76.560-580.) For restricted rate programs, the 10% de minimus rate option does not apply to state and local governments or their sub-recipients. LEAs and SAUs rates may be included as an attachment.
10. **Additional Federal Conditions:** Federal requirements of the award that are binding upon the sub-recipient.
11. **Additional NHDOE Conditions:** Requirements imposed on the award by the NHDOE as the pass-through entity that are binding upon the sub-recipient.
12. **Access to Records and Monitoring Requirements:** This requirement allows the NHDOE, as the pass-through entity, and auditors to have access to the sub-recipient's records and financial statements as necessary to meet the NHDOE's responsibilities under 2 CFR 200.331.
13. **Project Closeout Requirements:** Activities that are required by either the terms of the award or as required by the NHDOE and are binding upon the sub-recipient.
14. **Attachments:** Provide the sub-recipient with any attachments required by either the federal agency making the primary award or NHDOE.

Signature of Authorizing Official – This sub-award is binding only when signed and dated by a State of New Hampshire official authorized to award funds for this federal program.

Dist	SAU	DUNS	District Name	FY 2019-2020 Final Allocation
			State Total	\$18,000.00
267	81	028136844	Hudson	\$6,000.00
371	42	100050327	Nashua	\$3,000.00
473	57	184213163	Salem	\$6,000.00
491	56	184737252	Somersworth	\$3,000.00