

STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Div. of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: July 12, 2018

NOTICE OF CONTRACT

COMMODITY: JANITORIAL SUPPLIES

CONTRACT NO.: 8002331

NIGP CODE: 485-0000

VENDOR: Central Paper Products Co. VENDOR # : 154087
350 Gay Street
Manchester, NH 03103

CONTACT PERSON(s): Cale Ellsworth
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EFFECTIVE FROM: July 1, 2018 Through April 30, 2020

PAYMENT & TERMS: Payments shall be made via Procurement Card (P-Card = Visa Credit Card) for agencies participating in the State P-Card Program. For agencies not enlisted in the P-Card Program payment shall be made via ACH. Eligible participants shall negotiate their own payment methods with awarded vendor.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

DELIVERY TIME: Contractor will be required to accomplish delivery of any item ordered under the contract within five (5) business days. Orders must be delivered between the hours of 7:30 AM - 2:30 PM (EST). The Contractor shall deliver any emergency requested item ordered under the contract within 24 hours from the placement of the order. The State shall clearly define the item(s) as an emergency when placing the order.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

ORDERING: State agencies will place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

ESTABLISHMENT OF ACCOUNTS:

Each State of New Hampshire agency shall have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, Contractor agrees to establish an account within three business days from the date the order is placed. However, there shall be no delay in any shipment; the agency shall receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this bid invitation, as if an account already exists for them. Accounts will be set up for the use of P-Cards. Cards shall not be charged until the products have been shipped.

RETURNED GOODS:

Contractor shall resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. shall be picked up by the Contractor within ten (10) business days of notification with no restocking or freight charges, and shall be replaced with specified products or the agency shall be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire shall be returned for full credit within fifteen (15) business days of receipt. Products shall be in re-saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the Contractor.

BALANCE OF PRODUCT LINE ITEMS:

Each section lists the items most commonly purchased by State of New Hampshire agencies. During the term of contract, the state may purchase other items which are closely related to the items specified in the line items awarded (ex: Can Liners, Paper Products, etc.) from Contractor's Balance of Product Line. **Contractor shall not offer balance of product line items for item types not within the category(s) awarded.** Balance of Product Line items under the "Miscellaneous" category are items similar to those listed in this category, i.e., mops, spray bottles, scrub brushes. All items ordered shall include all shipping/charges as specified.

Agencies ordering Balance of Product Items must request a quote from all vendors awarded a contract in the associated category. Balance of Product Items will be purchased from the vendor submitting the lowest quote meeting specifications.

CAN LINERS:

UNIT OF MEASUREMENT (UOM) KEY	
CT	= Carton
CS	= Case
PK	= Pack
BL	= Bundle
BX	= Box
EA	= Each

Line #	Brand/Item #	Item Description	Unit of Measure	Case Weight	Delivered Unit Cost
2	Berry Plastics LBR3036XC	30 x 36, 0.9mil, Clear, 250/case	CT	16.1	\$15.85
4	Berry Plastics LBR4046MC	40 x 46, 0.5mil, Clear, 250/case	CS	15.2	\$15.40
18	Berry Plastics LBR3339XC	33 x 39, 0.9mil, Clear, 250/case	CS	19.2	\$19.30
24	Heritage H4832HC	Low-Density Can Liners, 12-16 Gallons, Clear, 24X 32, .70 Mil., 500/Ct	CT	17.92	\$11.30
44	Berry Plastics VLR3037-100B	30 X 36, 0.9mil, Black, 8/25/case	CT	12.9	\$12.99
50	Berry Plastics LBR3339HB	33 x 39, 0.7mil, Black, 250/case	CT	14.9	\$15.15

PAPER PRODUCTS:

Line #	Brand/Item #	Item Description	Unit of Measure	Case Weight	Delivered Unit Cost
8	Nittany Paper NP-9650033U	96 ROLLS, 500 SHEETS, 2 PLY, 4.2" X 3.3" HH TT	CT	29.9	\$25.45
47	Kimberly Clark 21200	Pop-Up Box, Tissues, 3/95/ct	CT	13	\$3.99
66	Procter & Gambke 35038	Ultra Soft & Strong™ Prem Facial Tissue, 2-Ply, 8.2"x8.4" sheet, 56 Sh/Bx, 24 BX/CT	CT	9.3	\$28.97
112	TRK290089	Advanced Hand Roll Towel, White, 700 Ft., 6/Ct	CT	25.80	\$29.68

113	TRK11010402	1-Ply White Bathroom Tissue, 3.55" X 2247 Ft.	CT	19.70	\$24.25
114	TRK12021502	Toilet Tissue, 2-Ply, 3.55" X 1600', 6/Ct	CT	17.90	\$25.75
117	TRK12024402	Advanced Bath Tissue Mini Jumbo Roll, 2-Ply, 7.36" Dia, 12/Ct	CT	17.40	\$25.03

FOOD SERVICE PRODUCTS:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
1	Dart 8J8	8oz. Foam cup, 40/25/case	CT	\$12.99
3	Pactiv YTD1-9903	9x9x3 Foam 3-Compartment Container, 150/case	CT	\$10.25
9	Pactiv YTD1-8803	8x8 Hinged Lid, Foam, White, 150/case	CS	\$9.98
14	Dinex 3000/8714	Turnbury Plastic Mug Lid, 1500/case	CS	\$35.50
20	Dart 20J16	20oz. Foam Cup, 500/case	CT	\$15.99
25	Dinex 1186/8714	Plastic Bowl Lid, 1000/case	CT	\$38.96
27	Dinex 3300/8714	Turnbury Bowl Lid, 1000/case	CS	\$34.98
28	Dart 8JL	Vented Lid, 1000/case	CT	\$8.15
29	Dart 32JL	Vented Lid, 5/100/case	CT	\$10.15
31	Nittany NP-DN15172P, 3000/cs	2ply Dinner Napkin, 15 x 17, 20/150/case	CT	\$24.73
37	Dixie SSS51	Soupspoon, Medium Weight, Smartstock, 24/40/case	CT	\$24.98
38	Solo PL4N	No Slot Plastic Lid, 20/150/case	CT	\$20.81
41	Dart 12J12	12oz. White Foam Cup, 40/25/case	CT	\$18.70
44	Netchoice 098431, 20/50/cs	12oz. Plastic Cold Cup, 20/50/case	PK	\$1.22
45	Dart 5B20	5oz. White Foam Bowl, 20/50/case	CT	\$19.49
46	Dart 16FTLS	Lift and Lock White Lid, 1000/case	CT	\$12.69
49	Dixie 5342CD	12oz. Perfect Touch Cup, 20/50/case	PK	\$2.49
54	Netchoice 413997	Medium-Heavyweight White Teaspoon, 1000/case	CT	\$7.25
55	Dixie 9542500DX	White Dome Lid, 1000/case	CT	\$17.97
56	Solo 100-2050	1oz. Paper Souffle Cup, 20/250/case	CT	\$33.75
57	Netchoice 01327	32oz. Deli Container, 10/50/case	CS	\$34.98
58	Pactiv YTK1-0012	12oz. Foam Laminated Bowl, 8/125	CT	\$18.96
60	Solo 4BR	4oz. Cone Paper Cup, 25/200/case	PK	\$1.71
63	Nittany LN6000	12 x 13, 1ply, Lunch Napkin, 12/500/case	CT	\$21.95
64	Netchoice 413995	White, Mediumweight, Fork, 1000/case	CT	\$6.75
66	Dixie 5310DX	10oz. Perfect Touch Cup, 20/25/case	PK	\$2.15
67	Dixie UX9PATHPB	8.5" Pathways Plate, 8/125/case	CT	\$40.50
70	Pactiv YTH1-0004	5oz. White Foam Bowl, 1250/case	CT	\$15.75
71	Dart 100PC	1oz. Plastic Souffle Cup, 20/125/case	CT	\$20.25
73	Netchoice 01328	Deli Container Lid, 10/50/case	CT	\$14.30
76	Dinex 1188/0174	Dinet Disposable Lid, 1000/case	CT	\$45.80
77	Netchoice 413996	Medium Heavyweight, White, Knife, 1000/case	CT	\$7.25
78	Dart 12FTL	Plastic White Tear Tab Lid, 1000/cs	CT	\$11.15
81	Netchoice 406406	Heavyweight, White, Fork, 1000/case	BX	\$1.84
84	Nittany LN6000	12x13, 1ply, White, 12/500/case	PK	\$1.89
85	Solo PL200N	2oz Souffle Lid, 20/125/case	CT	\$16.88
86	Netchoice 01326	16oz. Deli Container, 10/50/case	CT	\$22.25
88	SQP 8707	6oz. Red/Plaid Food Tray, 1000/case	CT	\$11.29
90	Nittany Paper NP-DN15172P	15x17, 2ply, Dinner Napkin, 20/150/case	PK	\$1.33
92	Nittany Paper LN6000	12x13, 1ply, White, 12/500/case	CT	\$21.78
93	Rosenbloom 1000800C00	8# Brown Shopping Bag, 500	PK	\$8.59
94	Greenwave OV-BL12	12oz. Paper Beige Bowl, 8/150/case	CT	\$53.00
96	Dixie SSF51	Heavyweight, Black, Smartstock, Fork, 24/40/case	CT	\$24.98
97	Dixie 2342PATH	Pathways, 12oz. Cup/20/50	PK	\$2.52
98	Netchoice 406413	Heavyweight, White, Teaspoon, 1000/case	BX	\$1.85
101	Netchoice 420126	5" Red Stirrer, Bulk, 10/1000/case	BX	\$0.99
102	Dart 20JL	Vented Lid, 1000/case	CT	\$13.85
105	Dart 8B20	8oz. Foam Bowl, 20/50/case	CT	\$26.25
107	Dart 12SJ20	12oz. Squat Foam Bowl, 20/25/case	CT	\$14.75
108	Dart 6PWCR	6" Non-Laminated Plate, 8/125/case	CT	\$10.99
110	Huhtamaki 43013	9" Coated Paper Plate, 4/125/case	CT	\$22.50
111	Dixie SSK51	Knife, Smartstock, Black, 24/40/case	CT	\$24.98
115	Solo 412SM	12oz. Hot Cup, 20/50/case	PK	\$1.98
116	Rubbermaid 1978082	1 gallon Pitcher	CT	\$7.89
117	Dart 9PHQR	9" Laminated Plate, 4/125/case	CT	\$18.25
118	Netchoice 414024	Cutlery kit, 250/case	CT	\$8.75
119	Dart 12JL	Vented Lid, 1000/case	CT	\$10.50
121	Dixie SXP9W	8.5" White Heavy Plate, 4/125/case	PK	\$9.39
123	Rubbermaid 3349	20 x 15 x 5 Gray Container	EA	\$9.39
124	Netchoice 420234	7.75" Jumbo Bulk Straw, 50/250	PK	\$0.79
127	Dart 8UL	Sip Thru Lid, 1000/case	CT	\$10.49

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130	Dixie 9542500DX	Dome Lid, 10/50/case	PK	\$1.88
135	Diversey 94602	Gallon Size, Ziplock, 250/bx	BX	\$21.59
138	Netchoice 416417	Heavyweight, White, Knife, 1000/case	BX	\$1.85
140	Netchoice 413995	Medium-Heavyweight White, Fork, 1000/case	BX	\$0.79
141	Netchoice 098435	16oz. Plastic Cold Cup, 20/50/case	PK	\$1.89
142	Carlisle #033305	Red, 9 1/4" x 6" Woven Basket	EA	\$0.79
143	Merit ME-274, 50/250cs	7.75" Black Bulk Straw, 50/250/case	CT	\$33.98
147	Timbar 60018	18" White Circle, 125	BD	\$23.85
149	World Centric CU-PA-12-K	12oz. Compostable Cup, 20/50/case	PK	\$3.48
150	Solo R53-J8000	5oz. Waxed Cup, 30/100/case	PK	\$2.79
152	Dixie 2338PATH	8oz. Pathways Cup, 20/50/case	PK	\$2.35

GLOVES:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
1	Shijiazhuang Wally Plastic Co. EXAMXL	Powder-Free, Exam, Vinyl, X-Large, 10/100/case	BX	\$1.85
2	Shijiazhuang Wally Plastic Co. EXAMLG	Powder-Free, Exam, Vinyl, Large, 10/100/case	BX	\$1.85
3	Shijiazhuang Wally Plastic Co. EXAMMD	Powder-Free, Exam, Vinyl, Medium, 10/100/case	BX	\$1.85
6	Shijiazhuang Wally Plastic Co. 64V3000PFXL	Powder-Free, General Purpose, X-Large, 10/100/case	BX	\$1.75
7	Shijiazhuang Wally Plastic Co. 64V3000PFL	Powder-Free, General Purpose, Large, 10/100/case	BX	\$1.75
10	Shijiazhuang Wally Plastic Co. 64V3000PFM	Powder-Free, General Purpose, Medium, 10/100/case	BX	\$1.75
12	Hospesco GL-P500L	Poly Food Gloves, Large, 20/500/case	BX	\$1.75
13	Shijiazhuang Wally Plastic Co. EXAMSM	Powder-Free, Exam, Vinyl, Small, 10/100/case	BX	\$1.85
15	Hospesco GL-L-105-FL	Powder-Free, General Purpose, Latex, Large, 10/100/case	BX	\$3.25
16	Hospesco GL-L-105-FX	Powder-Free, General Purpose, Latex, X-Large, 10/100/case	BX	\$3.25
18	Shijiazhuang Wally Plastic Co. 34600L	Powdered, General Purpose, Vinyl, Large, 10/100/case	BX	\$1.69
20	Shijiazhuang Wally Plastic Co. 64V3000PFS	Powder-Free, General Purpose, Small, 10/100/case	BX	\$1.78
21	Hospesco GL-L105-FM	Powder-Free, General Purpose, Latex, Medium, 10/100/case	BX	\$3.25
23	Impact 8615	Glove Box Holder, Each	EA	\$12.50
26	Hospesco GL-N135FL	Powder-Free, Exam, Blue Nitrile, Large, 10/100/case	BX	\$3.45
30	Hospesco GL-P500M	Poly Food Gloves, Medium, 20/500/case	BX	\$1.75
31	Hospesco GWSKDB1	String Knit Gloves. PVC Padded, One Side, 12/case	DZ	\$3.55
34	Shijiazhuang Wally Plastic Co. 34600M	Powdered, General Purpose, Vinyl, Medium, 10/100/case	BX	\$1.65

MISCELLANEOUS:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
18	Rubbermaid 2005	Heavy-Duty Dustpan, 8 1/4" W, Polypropylene, Charcoal	EA	1.39
27	Rubbermaid J152	Trapper Commercial Dust Mop, Looped-End Launderable, 5" X 18", Yellow	EA	\$3.19
43	Rubbermaid F131	Synthetic Blend Mop Head, 16 Oz, 1" Headband, Blue, 6/Case	CT	\$28.80
53	Rubbermaid 9B15	18" Heavy Broom, Polypro	EA	\$7.25
59	OXO #1335280	Good Grips® Upright Sweep Set Aluminum Locking Feathered Soft Tip Bristles	EA	\$11.50
61	O'Dell MFM105B-CF	Economy Wet Mopping Pad, Microfiber, 18", Blue	EA	\$2.39
65	Rubbermaid 9B11	Floor Brush Head, 3" Gray Flagged Polypropylene, 24"	EA	\$9.75
77	Rubbermaid Q852	Hygen Quick-Connect Flexible Dusting Wand, 28 3/8" Handle	EA	\$18.45
87	3M 5100N	14" Floor Pad, Red, 5/case	CT	\$7.25
91	Boardwalk 71160	Street Broom Head, 16" Wide, Palmyra Bristles	EA	\$7.99
96	Rubbermaid V117	Economy Cut-End Cotton Wet Mop Head, 20Oz, 1" Band, White, 12/Case	CT	\$29.88
99	Always Tools RAZBLSCRX	Razor Blade Scraper	EA	\$1.50
102	Boardwalk 20436	Floor Brush Head, 3" Gray Flagged Polypropylene, 36"	EA	\$20.85
103	Netcare #01004	Looped End, 5" Band, Medium Wet Mop	CT	\$34.25
106	Royal Paper RPFM-ELE	Nuisance Dust Mask, Sold as 500/case, priced as 50/bx	BX	\$1.85
119	Rubbermaid Q755	Hygen Quick-Connect Extension Handle, 48-72", Yellow/Black	EA	\$10.50
123	Procter & Gamble 16944	360 Duster Refill, 6/Box For use with Swiffer 360 Duster Handle	BX	\$10.25
132	Rubbermaid Q550	Wall/Stairs Quick Connect Frame, 11W X 3 1/2D, Yellow	EA	\$9.99

HAND SOAP:

Line #	Brand/Item #	Item Description	Unit of Measure	Delivered Unit Cost
1	Gojo 9752-12	Micrell Antibacterial Lotion Soap, Light Scent, 8Oz Pump	EA	\$2.11
5	Gojo 3639-12	Instant Hand Sanitizer W/Aloe, 12-Oz. Pump Bottle	EA	\$4.25
7	Gojo 9127-12	Gold & Klean Lotion Soap Bag-In-Box Dispenser Refill, Floral Balsam, 800ML	EA	\$3.02
12	Gojo 9652-12	Advanced Instant Hand Sanitizer, 8Oz Pump Bottle, 12/Case	CT	\$31.35
14	Gojo 3639-12	Instant Hand Sanitizer W/Aloe, 12-Oz. Pump Bottle	EA	\$4.25
19	Colgate 201900	Moisturizing Hand Soap W/Aloe, Liquid, 1Gal Refill Bottle	EA	\$9.45

21	Gojo 7556-02	Natural Orange Pumice Hand Cleaner Refill, Citrus Scent, 5000MI, 2/Carton	CT	\$42.58
28	GOJ518503EA	Foaming Handwash W/Moisturizers, Cranberry Foaming Refill, 1250MI	EA	\$8.60
29	GOJ518603CT	Foam Handwash, Moisturizer, Light Floral, Fmx-12 Dispenser, 1250MI Pump, 3/Carton	CT	\$28.35
30	DEB57220	Deb Soap,Hand & Body,Aeroblue,1Lt,8/Carton	CT	\$39.90
32	GOJ518503CT	Foaming Handwash W/Moisturizers, Cranberry Foaming Refill, 1250MI, 3/Carton	CT	\$26.45
33	GOJ216508EA	Nxt Green Seal Certified Hand Wash Refill, Unscented, 1000MI	EA	\$4.98
34	GOJ518603EA	Foam Handwash, Moisturizer, Light Floral, Fmx-12 Dispenser, 1250MI Pump	EA	\$9.86

RECYCLING:

As part of the State of New Hampshire's initiative to reduce its overall carbon footprint, recycled content is requested in the products it purchases. For this specific contract, all paper items should contain a minimum of 30% and up to 100% recycled, post-consumer waste material, depending upon the specifications supplied. Contractor will be asked to supply annual reports as to the types and amounts of recycled products ordered.

EQUIPMENT:

Contractor will be responsible for replacing and servicing any and all equipment needed for their product line(s), i.e. soap dispensers, toilet paper dispensers, paper towel dispensers, etc., at no additional cost.

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

CONTRACT PARTICIPANTS:

Apart from the State, it is likely that an unknown number of Participants (municipalities) will want to utilize the awarded contract(s). Participants will be required to complete a participating addendum, described below.

PARTICIPATING ADDENDUM:

Each Participant will complete a participating addendum supplied by the State of NH-Bureau of Purchase and Property (State). A copy of said addendum, after being executed by the Participant and the Contractor, will be maintained on file with the State.

- A Participating Addendum shall be executed by the contractor and the individual Participant desiring to use the contract.
- Additional Participants may be added with the consent of the contractor and the State through execution of Participating Addendums.
- A Participating Addendum allows for each Participant to add terms and conditions that may be unique to their origin.
- The Participant and the Contractor shall negotiate and agree upon any addition terms and conditions prior to the signing and execution of the Participating Addendum.

QUESTIONS: Direct any questions to Jeff Haley, 603-271-2202 or Jeffrey.Haley.Gov