

NEW HAMPSHIRE SCHOOL REGISTER



Town, City, or School District _____

Name of School _____ Grade(s) Recorded in this Register _____

Attendance Record for the School Year 20____ - 20____

To be signed by teacher or principal maintaining this register, indicating period during which each person is responsible

_____	from _____	to _____
_____	from _____	to _____
_____	from _____	to _____
_____	from _____	to _____

This Register has been examined and approved by _____
Superintendent of Schools

Revised: April 2012

CODE LIST

ORIGINAL ENTRIES

- E1** Students who have not been in school anywhere in the U.S. this school year
- E2** Students who have been in school in another state this year, but this is the first NH school entered this year

RE-ENTRIES (Note: These students have already been recorded as original entries in some other school in New Hampshire)

- R1** Student received from another room in the same school when home room registers are kept
- R2** Student received from another public school in the same school district
- R3** Student received from a NH non-public school or public academy in the same or another school district
- R4** Student received from a NH public school outside the school district
- R5** Student transferring from an approved home school program
- R6** Student re-entering the same school district after withdrawal under a code of W6-W9
- R7** Student re-entering the same school district after withdrawal under a code of W20-W29
- R8** Student re-entering from another state who was previously registered in NH this school year
- R12** Student remained in the same school but the town of fiscal responsibility changed

WITHDRAWAL

- W1** Student promoted or transferred to another room in the same school during this year when home room registers are kept
- W2** Student promoted or transferred to another public school in the school district
- W3** Student transferred to a NH non-public school
- W4** Student promoted or transferred to another NH public school outside the school district (including public academies, JMA, and charter schools)
- W5** Student transferred to an approved home school program
- W6** Student transferred to another public institution such as a prison, juvenile institution, or mental institution
- W8** Student expelled
- W9** Student left school for a reason not covered under withdrawal codes W1-W8, but who is not considered a dropout
- W10** Student deceased
- W11** Student left due to early graduation or completed all requirements for graduation during the summer
- W12** Student's town of fiscal responsibility changed but the student remained in the same school
- W14** A student transferred outside the state (including foreign exchange students returning to home countries)
- W15** Student who cannot receive education services because of a long-term medical condition or who is permanently incapacitated
- W20 - W29** Dropout codes available to districts for tracking students in grades 9 - 12 who left school before completing requirements for graduation and who are not expected to return to school

RACE

- 1** American Indian or Alaskan Native
- 2** Asian
- 3** Hispanic
- 4** Black (Not of Hispanic Origin)
- 5** White (Not of Hispanic Origin)
- 6** Native Hawaiian or Other Pacific Islander
- 7** Two or more races

REGISTER SUMMARY FOR THE SCHOOL YEAR ENDING JUNE 30, 20_____

Report of _____ (School) _____ (Town, City, or School District) _____ (Grade)
 Teacher or Principal preparing this summary _____

	Male	Female	TOTALS
1. Total number of students registered during this year (Total of all E's and R's)*			
2a. Number of students received from one room to another in the same school (R1's)			
2b. Number of students who remained in the same school but whose town changed (R12's)			
3. Number of students received from another public school (R2's)			
4a. Number of students re-entering the same school district after W6 thru W9 withdrawal (R6's)			
4b. Number of students re-entering the same school district after W20 thru W29 withdrawal (R7's)			
5. Number of different students registered (5 equals line 1 minus lines 2a, 2b, 3, 4a and 4b)			
6. Number of students received from NH non-public schools (R3's)			
7. Number of students received from a NH public school outside the school district (R4's)			
8. Number of students received from an approved home school program (R5's)			
9. Number of students re-entering from another state who previously registered in NH this year (R8's)			
10. UNREPEATED STATE REGISTRATION (10 equals line 5 minus lines 6, 7, 8 and 9)			
11. Number of students previously registered in another school in another State (E2's)			
12. UNREPEATED NATIONAL REGISTRATION (E1's) (12 equals line 10 minus line 11)			
14. Number of half-days actually in session (360 half-days is recommended)			
15. Total half-days attendance for the year			
16. Total half-days absence for the year			
17. Total half-days membership for the year (17 equals 15 plus 16)			
18. Percent of attendance (18 equals 15 divided by 17)**			
19. Average daily attendance (19 equals 15 divided by 14)**			
20. Average daily absence (20 equals 16 divided by 14)**			
21. Average daily membership (21 equals 17 divided by 14)**			
* This information is obtained by counting all of the E's and R's. If a student has both an E and R, each code should be counted, thus the student is counted twice. This duplication is eliminated as line 2-4b are answered.			
** Carry to two decimal places and ROUND TO THE NEAREST TENTH.			

Number of end-of-year high school graduates/completers

Males_____ Females_____

Number of graduates/completers at other times of the year (W11's)

Males_____ Females_____

