

The BOY submission.

Typically, BOY records are provided to convey enrollment information (e.g. who is enrolled in this district this year - what school, grade level, etc.). It should include any student who was enrolled for any period of time between the first day of school and the time of the submission. Additionally, this file is used to identify students who were not withdrawn from the prior EOY file, but did not return to school this year. Finally, students who completed high school during the summer will be conveyed in the BOY submission.

The data dictionary found at the i4see home page www.ed.state.nh.us/i4see is the source to identify the various data submissions, such as the BOY submission. The data dictionary will provide the description of the data elements. All submissions should be comma separated variable files (.csv) files.

The following pages help to clarify the data required to submit for BOY submission. Examples of the data are provided with a description of the fields that may need clarification. These are strictly examples.

Scenario 1: The following two records represent students enrolled in Contoocook Valley, one living in Sharon and one in Temple. The second student left October 3rd to go to a private school.

Sample submission BOY Record

| <u>SASID</u> | <u>DOB</u> | <u>RACE</u> | <u>ENROLL-MENT STATUS</u> | <u>SAUNBR</u> | <u>DISTNBR</u> | <u>SCHOOL NBR</u> | <u>TOWN RESPON-SIBLE</u> | <u>DISTRICT RESPON-SIBLE</u> | <u>GRADE</u> | <u>FULL DAY PCT</u> |
|--------------|------------|-------------|---------------------------|---------------|----------------|-------------------|--------------------------|------------------------------|--------------|---------------------|
| 7634512323 | 2/25/1989 | 5 | 1 | 1 | 112 | 22290 | 28 | 112 | 10 | |
| 4656492013 | 11/3/1990 | 5 | 1 | 1 | 112 | 22290 | 21 | 112 | 9 | |

The students' SASID, DOB and Race are entered.

The students live in the district and are enrolled in the district therefore the code is 1.

The students are enrolled in Conval Regional High School which is represented by this SAU, Dist and School Nbr.

The students lived in Sharon and Temple respectively, as represented by these town and district codes.

The students are in grades 10 and 9 respectively.

Sample submission BOY Record (continued)

| <u>ENTRY DATE</u> | <u>ENTRY CODE</u> | <u>EXIT DATE</u> | <u>EXIT CODE</u> | <u>HALF DAYS IN ATTEND-ANCE</u> | <u>HALF DAYS ABSENT</u> | <u>PROMO-TED INDIC-ATOR</u> | <u>DIPLOMA TYPE</u> | <u>POST GRAD PLANS</u> |
|-------------------|-------------------|------------------|------------------|---------------------------------|-------------------------|-----------------------------|---------------------|------------------------|
| 8/30/05 | E1 | | | | | | | |
| 8/30/05 | E1 | 10/4/05 | W3 | | | | | |

Both students started the year at Conval Regional and so they are both E1s starting on the first day of school.

The first student is still enrolled when the submission is done in October. The second student left school on Oct 4th to start a private school.

No attendance data is required for the BOY submission.

Since these students did not yet get promoted or complete their education (as of the October submission), these fields are blank.

Sample submission BOY Record (continued)

| <u>FULL DAYS SUSPENDED IS</u> | <u>FULL DAYS SUSPENDED OS</u> | <u>RESIDENTIAL HOME</u> | <u>HOMELESS CD</u> | <u>ORIG GRAD YEAR</u> |
|-------------------------------|-------------------------------|-------------------------|--------------------|-----------------------|
| | | 1 | 1 | 2006 |
| | | 1 | 2 | 2007 |

This information is not required for the BOY submission.

On October 1st the first student was not living in a Residential Setting or Homeless. The second student was living in a shelter on October 1st.

The original expected year of graduation is four years after the year that the student is promoted from 8th grade to 9th grade.

Scenario 2: The following two records are for students in Portsmouth High School. Record 1 is for a student who graduated from Portsmouth High School during the summer. Record 2 is for a student, who, unexpectedly, did not return to school, but was in school last year. The student transferred to a private school.

Sample submission BOY Record

| <u>SASID</u> | <u>DOB</u> | <u>RACE</u> | <u>ENROLLMENT STATUS</u> | <u>SAUNBR</u> | <u>DISTNBR</u> | <u>SCHOOL NBR</u> | <u>TOWN RESPONSIBLE</u> | <u>DISTRICT RESPONSIBLE</u> | <u>GRADE</u> | <u>FULL DAY PCT</u> |
|--------------|------------|-------------|--------------------------|---------------|----------------|-------------------|-------------------------|-----------------------------|--------------|---------------------|
| 3234512323 | 6/15/1987 | 5 | 7 | 52 | 449 | 22565 | 449 | 449 | 12 | |
| 9023492013 | 3/23/1989 | 5 | 7 | 52 | 449 | 22565 | 449 | 449 | 10 | |

The students' SASID, DOB and Race are entered.

The students lived in the district and were enrolled in the district therefore the code is 7.

The students were enrolled in Portsmouth High School which is represented by this SAU, Dist and School Nbr.

The students lived in Portsmouth as represented by these town and district codes.

The students are in grades 12 and 10 respectively.

Sample submission BOY Record (continued)

| <u>ENTRY DATE</u> | <u>ENTRY CODE</u> | <u>EXIT DATE</u> | <u>EXIT CODE</u> | <u>HALF DAYS IN ATTENDANCE</u> | <u>HALF DAYS ABSENT</u> | <u>PROMOTED INDICATOR</u> | <u>DIPLOMA TYPE</u> | <u>POST GRAD PLANS</u> |
|-------------------|-------------------|------------------|------------------|--------------------------------|-------------------------|---------------------------|---------------------|------------------------|
| | | 8/15/05 | W11 | | | 3 | 1 | 2 |
| | | 8/30/05 | W3 | | | | | |

Since the students did not enter school, no entry date or reason is required (you can put the first day of school as an entry date if needed).

The first student completed all his requirements on 8/15 and the second student did not return and therefore should have an exit date equal to the first day of school.

No attendance data is required for the BOY submission.

The first student completed his requirements, received a standard diploma and plans to go to Plymouth State University. The second student did not return and so no promotion information is needed.

Sample submission BOY Record (continued)

| <u>FULL DAYS SUSPENDED IS</u> | <u>FULL DAYS SUSPENDED OS</u> | <u>RESIDENTIAL HOME</u> | <u>HOMELESS CD</u> | <u>ORIG GRAD YEAR</u> |
|-------------------------------|-------------------------------|-------------------------|--------------------|-----------------------|
| | | 1 | 1 | 2005 |
| | | 1 | 1 | 2007 |

This information is not required for the BOY submission

Since these students were not enrolled on October 1st no data is required for these records.

The first student's original expected year of graduation was 2005. He was promoted from 8th grade to 9th grade in 2001.