

**Minutes**  
**COUNCIL FOR TEACHER EDUCATION**  
**April 20, 2017**  
**Room 15 Department of Education 101 Pleasant Street, Concord**  
**12PM – 3PM**

Approved May 18, 17
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Next Meeting: May 18, 2017

**Members present:** Liz Alexakos, Liz Arcieri, Stephen Bigaj, Megan Birch, Suzanne Canali, Carolyn Cormier, Heather Cummings, Nicole Heimarck, Frank Hoell, Cynthia Lucero, Robert McLaughlin, Diane Monico, Alana Mosley, Bonnie Painchaud, Ron Pedro, Laura Thomas, Chris Ward, Laura Wasielewski.

**Members absent:** Dottie Baur, Nicole Canney, Ginny Clifford, Leslie Couse, Diane Edwards, Mike Fournier, Kelly Moore-Dunn, William Ross, John Slater, Karen Soule, Page Tomkins.

**Meeting called to order at Noon**

Welcome and modification of agenda was announced. Also a reminder that substitute members are welcomed to participate in discussions, but should refrain from voting was mentioned.

Each member introduced themselves and named the institution they represent for the guest speaker.

**GUEST presentation**

Beth McClure, Screening & Intervention for Dyslexia and Related Disorders RSA

Beth gave a brief overview of her 25 years of experience working with people diagnosed with dyslexia and her current role. She also had several handouts with resources. The purpose for her visit is in response to a required statute.

She is working to get the word out to colleges and teacher candidates regarding up-coming training opportunities available. There will be several educational events in May & June. All events are Free. They are in the process of planning 4 in person ½ day seminars (3 hour sessions) by region. Locations are not confirmed yet, Megan Birch, offered contact information to discuss using Plymouth State as an option. There will also be webinars available.

A question was asked concerning a teacher candidate with dyslexia who is having difficulties with the Praxis. Discussion about accommodations followed.

**APPROVAL OF MINUTES**

March, 2017 Draft CTE Minutes

A short time was given to review the March, 2017 Draft CTE Minutes. There were 3 corrections. March minutes were approved with corrections.

Nicole had a few housekeeping items;

There were 2 handouts passed around for members to update.

Contact info for the DOE website, and a handout from Karen Soule.

Guidelines were given for sub-committee groups to consider while they prepare to present what they have been working on.

### **SUBCOMMITTEE Groups**

<b>Subcommittee</b>	<b>Members</b>	<b>Task</b>
K-6/K-8 Elementary Ed. Certification	Ron Pedro, Bill Ross, Liz Alexakos, and Bonnie Panichaud	Revise and edit Problem of Practice
Substantive Change Rule	Dottie Bauer, Bob McLaughlin, John Slater	Edit form and review process
Annual Report	Heather Cummings, Laura Thomas, Kelly Dunn, Dottie Bauer , Nick Marks/Caroline Cormier	Review new annual report form given the new program approval report; how to design process and follow-up on recommendations made during on-site?
Program Approval	Liz Arcieri/Leslie Couse, Diane Monico, Alana Mosley, Ron Pedro, Megan Birch, Chris Ward, Nicole Canney, Jill Pennington	Revise and update goals and work plan
Reviewer Selection/ Training	Frank Hoell, Suzanne Canali, Mike Fournier , & Carolyn Cormier	Reviewer recruitment; review discussion from December CTE meeting minutes

### **SUBCOMMITTEE Presentations**

#### **K-6/K-8 Elementary Ed. Certification-**

This group had many questions. The original dilemma – keep the K-8, K-6 el ed options for license or should a separate middle school certification exist? Laura asked for a show of hands in favor of Middle School certification, 6 people in favor of separate middle school certification. It was suggested this group put together a proposal regarding a separate Middle School certification.

A discussion regarding HQT followed. With ESSA the term HQT disappeared, however, state regulations still exist. It’s up to the principal of a school to determine if a teacher is qualified. Further, less than 50% of a teacher’s assignment can be outside of their certification – the Principal must determine if the teacher is actually qualified.

#### **Substantive Change Rule form**

This group worked on updating the Substantive Change form. The form was increased to include four questions that will help the college & CTE council make good decisions, and the Ed 602.14 rule.

A few typos were found. Typos will be corrected.

Form adopted with corrections, and will be posted on the DOE website. (form corrected and posted 5/4/17)

### **Annual Report**

This group also has many questions. They are looking to clarify, who this report is for (who is the audience) Nicole explained when the Ed 600's passed there were concerns that a 7 year approval time was too long – so the state board required annual reports. The purpose of these reports is multi-faceted. Still not clear what the process is for the review of these reports. IHEs should have something (perhaps a survey) for the institution to complete about the process. It is thought however, a survey format may be too limiting. It was stated the goals portion of the report is good, and should be kept. Also stated it would be helpful to get the report earlier in the year – perhaps August 1<sup>st</sup>. Only one person from this group is here today. She will wait for more representation from the group to make a recommendation.

### **Program Approval**

This group met Tuesday 4/18/17, and they examined definitions and considered what should be a rule. Rules are binding. They looked at everything and questioned, if what they were looking at should all be rules or might some of it be better as technical assistance, or guidance. They have not completed their work, and they have many suggestions for improvement especially targeting redundancy, and clarification of language.

### **Reviewer Selection/ Training**

This group discussed finding people to be reviewers and how to train them as well as who is responsible to put the reviewer group together. It is specified in the MOU's, and the DOE is responsible to put teams together. They are looking for the list they had last time to move forward, but can't find it. Can a growing list of people by content area who are willing to be reviewers be compiled and supported by Marie. Does the group agree that everyone on CTE should be part of the review process? There should be some equity/shared work for the review process. There should be better marketing of this process as well. Also discussed were ways of reaching out to school administrators for support. Teachers who are on review teams would need to get subs for days when they are out of the classroom reviewing programs. This group would like some time with Nicole so she can be involved in their thought process. Bedford is willing to host a meeting with Nicole.

Looking forward the group would like to address;

What can we do to make this process more efficient and standardized?

### **2:00 – ten minute break**

### **DOE Report and Updates (Nicole)**

#### **Ethics Update –**

A draft of the Ethics document is on the agenda of the May State Board meeting.

#### **PSB (professional standards board)**

Commissioner Edelblut attended the April meeting. Processes and expectations were discussed.

### **Criminal Records (Diana Fenton)**

Diana returned to follow up on information & questions made at the March CTE meeting. She took the advice from the last time, and reached out to several people, leading to the beginning of a new sub-group. This sub-group met on Tuesday 4/18/17. It was good to hear from all perspectives. Although they were not able to solve the problem in one day, they made a good deal of progress. They will try to model what they are working on to be like what is used for substitute teachers, or consider a yearly request and certificate that college student teachers can bring with them for internships/practicums.

Diana is confident a workable solution can be found with policy rather than legislation.

She also had information regarding Criminal Records training on May 3<sup>rd</sup> from 9-noon at the Department of Safety DMV auditorium. The training will cover the “nuts & bolts of criminal records releases.”

### **Principal Pipeline – (See IHE Inventory)**

Purpose of the work is to examine the development of Principals. Also to develop a working conditions survey that is valid and reliable.

### **New Business**

“ABCTE” (American Board Certification Teacher Exam)  
Chris Ward & Nicole Heimarck presented information.

ABCTE is an on line self-paced program for teacher certification. The cost can range from two to three thousand dollars. This became a pathway in NH sometime in 2004 or 2005. The history of how it passed in NH is unclear. There are 11 states including NH that allow teachers to be certified using this “program”.

The program helps to streamline certification. It was designed for people changing careers such as former military personnel, and it does correlate somewhat to Praxis. There is no practicum/clinical related to this program.

Nicole gave details on data from 2012 to 2017 regarding teachers who have been certified through the ABCTE/Alt 3 process.

Several questions/concerns arose from the conversation. Is CTE o.k. with this being a route for teacher certification? Alt 3B does not have the same follow up/rigor as Alt 4 or Alt 5. A large concern is there is no clinical or mentor support. It was stated that the program feels sketchy. Perhaps another subgroup of CTE should form to review this and bring a recommendation to state board. Would review of this be under the purview of the professional standards or teacher certification? A dialog regarding how to move this forward followed.

It was decided to table this discussion.

3:10 meeting adjourned