

**COUNCIL FOR TEACHER EDUCATION**  
**September 21, 2017**

Approved October 19, 2017
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**IN ATTENDANCE:** Laura Wasielewski, Ron Pedro, Suzanne Canali, Kelly Moore-Dunn, Carolyn Cormier, Elizabeth Buoro, Cheryl Baker, Liz Arcieri, Heather Cummings, Michael Fournier, Alana Mosley, Chris Ward, Shannan Douglas, Jeff Kellett, Diana Fenton, Nicole Canney, Linda Carrier, Laura Thomas, Frank Hoell, Bob McLaughlin, Mary Ford, Cathy Stavenger, Diane Monico, Bill Ross, Marie Blanchard

**WELCOME AND APPROVAL OF MINUTES**

August 3, 2017 Draft CTE Minutes two type-o's were found. Minutes approved with corrections.

**GUESTS**

Diana Fenton and Jeff Kellett brought a packet of information regarding Criminal Records Checks. With limited time they wanted to point out a few key things to look when an IHE received a student's record such as the Court Docket Record. They both encouraged institutions to have strong policies regarding who sees the records, who make decisions, if there is an appellate process, storage of the records etc. CTE will Schedule a work session before the October or November meeting to give IHEs more time to work on developing policies.

**SNHU Substantive Change**, representing SNHU Cathy Stavenger, Mary Ford and Ron Pedro.

-On-line M.Ed option for grad courses being phased out over two years. Courses will only be offered in face to face format.

-Reading/writing Specialist; Education Technology Specialist program numbers too small. Programs being phased out with a January 2020 end date.

-Adding Certificate of Advanced Graduate Study (CAGS) to the School Principal and Curriculum Administrator programs

**Vote** to accept changes 7 yes, 2 abstain, 0 apposed

**SNHU New Program Proposal: Early Childhood Special Education**

New program offered at the BS & MS levels. Early Literacy and Math requirements added.

**Vote** to move forward with New Program as is 13 yes, 2 abstain, 0 apposed. A reviewer and chair will be identified, and they will determine if a site visit is needed.

**SITE VISITS 2017-2018 1:15-1:20**

- Rivier full program review: Site Visit Date: December 4-6, 2017; Chairs: Mike Fournier & Megan Birch; Responders: Laura Wasielewski & Linda Carrier; MOU and training date needs to be scheduled.
- NHTI full program review: Site Visit Date: February 12-14, 2018; Chairs: Suzanne Canali & Alana Mosley; Responders: Laura Wasielewski & Nicole Canney; MOU completed; training scheduled 1/18/18 8:30-11:30.
- PSU full program review: Site Visit Date: CAEP Initial Licensure Programs, visual arts & music; November 12-14, 2017; Advanced Programs March, 2018; Chairs: Chris Ward (November) & ~~Leslie Couse (March)~~; Responders: Ron Pedro & Bob McLaughlin; MOU and training date needs to be scheduled

Leslie Couse changed positions no longer able to attend.

## DISCUSSION

### 1. DOE Report and Updates

- Ethics Taskforce update Frank Hoell. Taskforce met the week of September 15<sup>th</sup>. Representatives from PSB, CTE, Superintendents, Teachers and Principals are working to develop guiding principles and a Code of Conduct. They are researching what several other states have.
- CAEP State Agreement and State Approval update Suzanne Canali and Liz Arcieri. Suzanne and Liz reported on the very intense and rigorous CAEP training, and the serious need there is for more reviewers. Discussion regarding the advantages of being CAEP approved as well as short falls. Also discussed the intention to have joint program visit in the future. A question surfaced regarding Special Program Assessments. If an IHE does not pass the SPA can they go for state approval. This item was placing in the **“Parking Lot”** for future discussion.
- Annual Reports update Marie Blanchard. Currently 6 IHEs have completed the Annual reports on Survey Monkey. They are due September 30, 2017.
- 604.05 Clinical Practice (Update given by not captured) the 15 weeks should not be an issue with Financial Aid. A question was raised regarding Student teaching for Certification by Grade level such as K-8, 9-12, or Math 5-8, 7-12. This item was placing in the **“Parking Lot”** for future discussion.

### 2. New Business

- New Subcommittees, still a few empty slots. Signup sheet passed around.
- MOU Revision update report Suzanne Canali. Some overlap for October. How do we help the reviewer prepare? Paper vs Electronic... could it be left to the institution, could hard copies be requested by the reviewer, what do the reviewers need to look for?

Bill Ross updated some PSB info. PSB anticipates an incredibly busy year. They are looking at ESOL & Sped praxis, but no time line yet, and they will continue with foundations of Reading.

Chris Ward motioned to adjourn, and Suzanne Canali seconded.

Meeting adjourned 2:30

### (Moved to October)

- Reviewer Selection and Training Subcommittee
  - Mock training module
  - Reviewer worksheets and reporting
  - Reviewer recruitment and nomination form

### Parking Lot

- 1, If an IHE does not pass the SPA can they go for state approval.
- 2, Student teaching for Certification by Grade level such as K-8, 9-12, or Math 5-8, 7-12.