

**Minutes**  
**COUNCIL FOR TEACHER EDUCATION**  
NHDOE Room 15  
December 21, 2017

Minutes Approved January 2018
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**In attendance:** Kelly Moore Dunn, Suzanne Canali, Mary Ford, Alana Mosley, Laura Wasielewski, Bob McLaughlin, Kate O'Connor, Ron Pedro, Liz Arcieri, Cathy Stavenger, Frank Hoell, Carolyn Cormier, Diane Monico, Nicole Heimarck, Michael Seidel, Bill Ross, Paul Ezen, Carl Ladd, Marie Blanchard

**WELCOME AND HOUSEKEEPING ITEMS**

- **Introduction Mike Seidel**, Division Director, Higher Education. Council members introduced themselves and stated what institution they represent. Mr. Seidel made some brief remarks regarding how much he has learned in the short time he has been with the DOE.
  
- **November, 2017 Draft CTE Minutes** accepted with no changes
  
- **IHE's edited IHE Program list-**
  
- **Edit Critical shortage inventory** of programs. The Program Book and List of PEPP institutions were provided in each attendee's packet. IHE representatives were asked to make edits to the documents and give to Marie for updating.

**GUESTS**

Laura gave a brief overview of how the review process will go today.

**SNHU EARLY CHILDHOOD SPECIAL EDUCATION NEW PROGRAM:**

The reviewers began with a digital review as SNHU had a full program visit last year. There were no matters of significant concern. They recommended the CTE continue to monitor Reading Instruction and Candidate Performance. SNHU reported that last year approximately 25% of their students were passing Reading Instruction, and this year that number has improved to over 60% due largely to embedding the instruction across the curriculum and significant clinical partnerships. They also believe that 100% of their students who took the Praxis last year passed.

As a follow up it was asked what the internships will look like. SNHU responded that 16 weeks in Early ED, and 16 weeks with students identified across the grades of Pre-school to grade 3 including 300 hours of SpED.

Questions were opened to the floor, and clarification was offered regarding embedding competencies within Gen Ed classes as well as Education classes.

A motion was put forward and seconded to approve the Early Childhood/Special Education program for 3 years.

Vote: 7 yes 0 no 1 abstain

Next steps, the program will go to the state board. Representatives from SNHU will attend the January 11 meeting.

## SNHU SCHOOL SUPERINTENDENT NEW PROGRAM:

The Council worked to find a reviewer from outside of New Hampshire. This program developed as part of a partnership between SNHU and the New Hampshire School Administrators Association (NHSAA). It was found that new school superintendents had sufficient instruction in theory, but insufficient practical experiences to be ready for the demands of the job. There was also a gap with mentorship for new Superintendents as they begin their first job. This program strives to prepare new administrators in 7 areas needed for success. The program will remain small accepting only 20 candidates. The last cohort had 30 applications.

One finding was that candidate assessment and program assessment should be clearly defined in an MOU with NHSAA. Each organization must clearly state their role regarding assessment.

A motion was put forward and seconded to approve the School Superintendent Program for 3 years as stipulated on page 2 of the report.

Vote: 8 yes 0 no 2 abstain

**REVIEWS 2017-2018:** Mary Ford has been contracted to facilitate the program approval process in the short term. She spoke about the upcoming campus visits, and added Nicole Ponti an ESOL teacher should be on the NHTI visit. It was also discussed that Chris Ward is thought to be the second chair for the PSU visit in March. Mary is also looking for reviewers for Life Science, Chemistry, and Middle Level Math.

1. NHTI full program review: Site Visit Date: February 12-14, 2018; Chairs: Suzanne Canali & Alana Mosley; Responders: Laura Wasielewski & Nicole Canney; MOU completed; training scheduled 1/18/18 8:30-11:30.
2. PSU Advanced Programs March, 2018; Chairs: Heather Cummings & Chris Ward; Responders: Ron Pedro & Bob McLaughlin; MOU and training date needs to be scheduled

**Non-binding proposal**-the Council unanimously voted to have Nicole Heimarck remain on the Council as a representative from New Hampshire School Boards Association.

## DISCUSSION

### 1. DOE Report and Updates

- University of Maryland University College Online Teaching Programs - a letter was shared with the Council regarding interstate reciprocity of online courses. Online programs from out-of-state universities must be clear with students regarding the ability of the online courses to be eligible for certification in NH. There are currently 2 out of state schools inquiring.
- Ethics Update-the committee would like to have both the Code of Ethics & Code of Conduct rolled out together to avoid any confusion. Next step is both documents will go to the State Board. They had been reviewed by the PBS in 2015, and in 2016 PSB voted to end their work on Ethics. The Ethics taskforce will bring their work to the State Board in February as they are the body that commissioned this work.

- PSB El Ed Report-this issue was tabled at the last PSB meeting. They did not form a sub-committee. Bill and Ron will draft a letter for the PSB to be reviewed by CTE in January.

## **2. New Business**

- New Program Proposals- Laura proposed that the CTE will not entertain any new program proposals while Nicole's position is vacant.
- MOU's will be developed for upcoming visits e.g. NEC when DOE personnel are hired.

## **3. Old Business**

- Annual Report Process-the council worked in small groups for a final review of the 2017 Annual reports. Comments were emailed to Marie, and she will combine them on the original document.

**Next Meeting:**  
January 18, 2017