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**Council for Teacher Education**  
**Minutes of the October 18, 2018 Meeting**

A meeting of the Council for Teacher Education was held at 3 Barrell Court, Concord, NH at 12:00 p.m. on Thursday, October 18, 2018 with the following members present:

Frank Hoell, Co-Chair  
Suzanne Canali, Co-Chair  
Beth Buoro  
Patricia Corbett  
Kelly Moore Dunn  
Mary Earick  
Mary Ford  
Jacqueline Kelleher  
Nick Marks  
Diane Monico  
Ron Pedro  
Tom Schram  
Laura Wasielewski  
Teri Young

NHDOE meeting participation included:

Michael Seidel, Director Educator Support & Higher Education  
Patricia Edes, Assistant to the Director

- 1) Co-Chair Hoell called the meeting to order. A quorum was present.
- 2) Co-Chair Hoell presented the Minutes of September 20, 2018. Ms. Young requested context be added to the paragraph regarding New England College's extension request and the timing of CTE and State Board of Education meetings. All agreed. Director Seidel will add a sentence or two to provide this additional information. Ms. Earick moved, seconded by Ms. Monico, to accept the minutes of September 20, 2018. The motion passed without dissent.
- 3) Co-Chair Hoell tabled the request from Saint Anselm College and moved the item to *Upcoming Program Reviews* to better align with the larger discussion of the multiyear timeline of program reviews.

- 4) Co-Chair Hoell presented the request from the University of New Hampshire for a substantive change to discontinue the Specific Learning Disabilities Program. There are no students in the program at this time. Ms. Buoro moved, seconded by Ms. Earick, to accept the request. The motion passed without dissent, with Mr. Schram abstaining.
- 5) Director Seidel presented an updated “N.H. Approved Collegiate Programs of Preparation for the Education Professions” (a.k.a. Program Book) and a spreadsheet of upcoming approvals and program expirations. Lengthy discussion followed using a whiteboard to realign upcoming institution reviews, new program approvals, and progress reviews based on existing resource constraints. The two documents will be updated accordingly. These documents will be circulated at the November 15, 2018 meeting and shared with the State Board of Education.
- 6) In updating the Program Book, it was discovered that the conditional approval for UVEI’s Visual Art Program was never reviewed and voted on by the CTE back in 2016. It will need to be discussed at the next meeting.
- 7) Director Seidel also raised the issue of Rivier’s Progress Report and scheduling their re-review. Rivier’s Fall 2018 Progress Report will be discussed at the December CTE meeting, and their re-review will be scheduled for September 2019.
- 8) Director Seidel announced that Ms. Ashlee Stetser Esq. would be starting on October 29, 2018 as the Administrator III providing NHDOE assistance regarding the evaluation of courses, program, and degrees at higher education institutions.
- 9) Discussion ensued with concerns from members about the program review process, e.g.,
  - a. two hours is not enough time to train reviewers, they would like it to be a 1-2 day training
  - b. need more training on inputs vs. outputs
  - c. would like to see reviewers paid for their time
  - d. amount of time needed to train Ms. Stetser to be able to provide this training
  - e. how to assemble a cadre of elite reviewers within the CTE network
  - f. how to pair an experienced chair with an inexperienced chair for each review team
  - g. the possibility of accepting accreditation from a recognized accrediting body in place of its own independent evaluation
  - h. how not to focus on the process, but the end goal – great programs
 A request was made to receive the Council for Teacher Education’s “Mission Statement,” Revised Statutes, and N.H. Code of Administrative Rules at the November 15, 2018 meeting.
- 10) It was brought up that the CTE will need to update chairs for New England College and Granite State College program reviews at the next meeting
- 11) Suzanne Canali, Co-Chair moved, seconded by Mary Earick, to accept the request from Saint Anselm College to extend approval from August 31, 2020 until August 31, 2021 because of recent changes in key personnel. The motion passed without dissent, with Laura Wasielewski and Frank Hoell abstaining.
- 12) Kelly Moore moved, seconded by Laura Wasielewski, to ask the State Board of Education for an approval extension for Granite State College and the University of New Hampshire until March 2020, with Mary Ford abstaining.
- 13) Director Seidel made three announcements:

- a. New England College was successful in its request to the State Board of Education for an extension of their program approval from January 31, 2019 until August 31, 2020. But the Board has requested an updated copy of the Program Book.
  - b. The code of conduct passed JLCAR this morning and will be on the State Board of Education agenda on November 8, 2018 for adoption. An initial proposal adding the code of conduct as a credentialing requirement for all pathways to licensing will also be proposed at the 11/8/18 State Board meeting. Educator preparation programs will be required to teach ethics/conduct based on Ed 510 Code of Conduct rules.
  - c. Jill Hartmann, Director of International Student Programs at Busche Academy, is offering to host a state ESOL Conference tentatively scheduled for March 22 & 23, 2019. This would be a teacher education conference devoted to language education. They are also interested in partnering with a NH PEPP to teach ESOL at the academy. Busche Academy's Chinese Education company is Jiahui Education. <https://www.buscheacademy.org/> If interested in either program, please reach out to Aaron Hughes [Aaron.Hughes@doe.nh.gov](mailto:Aaron.Hughes@doe.nh.gov) at the NHDOE.
- 14) Note: Next Steps from this meeting were recorded on flipchart and will be included with the minutes as a separate document.
- 15) Ms. Ford moved, seconded by Laura Wasielewski, to adjourn. The motion passed without dissent.