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Council for Teacher Education
Minutes of the January 17, 2018 Meeting

A meeting of the Council for Teacher Education was held at 101 Pleasant Street, Concord, NH at 12:00PM on Thursday, January 17, 2018 with the following members present:

Liz Arcieri (for Paula Salvino), Coordinator of Accreditation and Certification, University of New Hampshire

Suzanne Canali, Co-Chair, Director of Teacher Education Master of Arts in Teaching at New Hampshire Institute of Art

Beth Buoro, Director of Educator Preparation, Keene State College

Frank Hoell, Co-Chair, Retired School Principal

Pat Corbett, Associate Dean, New England College

Carolyn Cormier, Associate Dean for the School of Education, Granite State College

Kelly Dunn, Director of Teacher Education, New Hampshire Technical Institute Concord

Mary Ford, Dean, School of Education at Southern New Hampshire University

Michael Fournier, Interim Superintendent, Bedford School District

Stephanie Fields (for Jacqui Kelleher), Placement Coordinator at Franklin Pierce University

Nicole Heimarck, Director of Government Relations, New Hampshire School Boards Association

Diane Monico, Program Director of Education Programs, Rivier University

Bonnie Painchaud, Loudon School District

Brian Walker, Coordinator for Clinical Experiences at Plymouth State University

Chris Ward, Graduate Studies Coordinator, Upper Valley Educators Institute, Lebanon

Laura Wasielewski, Saint Anselm's College

The following members were unable to attend:

Nicole Canney, Pinkerton Academy

Frank Edelblut, Commissioner of NH Department of Education

Paula Salvio, Chairman of the Department of Education of the UNH

John Slater, Hellenic American University

Terri Young, Director, Antioch University New England

Meeting participation also included:

Steve Appleby, Administrator, Bureau of Credentialing, Department of Education
Michael Seidel, Director, Division of Educator Support and Higher Education
Ashlee Stetser, Administrator, Bureau of Educator Support and Higher Education
Bill Ross, Bureau of Credentialing, Department of Education
Cynthia Lucero, Professor of Education & Coordinator of Field Experience, NHTI Professional Standards Board Representative

- 1. Co-Chair Hoell called the meeting to order, welcomed members, and invited all those present to introduce themselves.**

- 2. MINUTES**

- a. REVIEW AND APPROVAL OF NOVEMBER 15, 2018 MINUTES**

Mike Fournier made a motion to replace a section of the November 15, 2018 minutes with a transcription (page 3); seconded by Suzanne Canali. Motion passes.

Nicole Heimarck made a motion to accept the minutes as amended from November 15, 2018. Seconded by Mary Ford. Motion passes.

- b. REVIEW OF DECEMBER 20, 2018 MINUTES (THIS ITEM WAS TABLED UNTIL THE END OF THE MEETING TO ALLOW MEMBERS TO READ THE MINUTES)**

Motion to adopt the December 20, 2018 minutes proposed by Kelly Moore Dunn; seconded by Beth Buoro. Laura Wasielewski and Mary Ford abstained. Motion passes.

- 3. NEW PROGRAM REVIEWS – PAPER REVIEWS and ON-SITE REVIEWS – NICOLE HEIMARCK AND LAURA WASIELEWSKI**

There is some confusion about the process for New Program Approvals. The issue has to do with capacity both from the DOE, IHEs, and SAUs (e.g. having to pull people out of schools to conduct reviews). Nicole Heimarck and Laura Wasielewski worked together to modify the process to require a paper review first (an assessment of the institution's inputs), because all we're looking for is inputs. Outputs don't exist yet so no outputs to demonstrate. The maximum time for a new program approval is three years, so the risk of conducting an inputs-only based approval process (via a paper review) is minimized.

The paper review is done by 1-2 reviewers and a chair, and it's up to those folks to make a recommendation for approval or make a recommendation for a site visit. The rationale for this is that a music or a science program may require certain facilities which would prompt a site-visit. A site visit is not required per the rules for new programs, so this is up to the chair and the reviewer(s) to decide.

- a. UPPER VALLEY EDUCATORS INSTITUTE – CURRICULUM ADMINISTRATOR 614.13 – CHRIS WARD**

Initially looking at three new programs, but only proposing one for now. This program is already approved by Vermont (titled “Curriculum Director”). UVEI has two years’ worth of data. There are shared competencies among the principal program and curriculum program and *additional* competencies in the Curriculum Administrator program. The Principal Program is approved in both Vermont and New Hampshire. Chris noted that the Curriculum Administrator could lead to a Principal certification. Some questions arose as to who this program is marketed to and what the outcomes might look like. The program is really designed to attract Principals, since this certification is required as a pre-requisite.

The Chair for this program is Pat Corbett. This would prefer this be approved for Fall implementation (so before the State Board of Education in June, which means CTE approval in April or May). The Chair, the Reviewer, and Chris will need to work together to figure out availability and develop a timeline.

Please let DOE know if anyone can think of suitable reviewers.

ACTION ITEM:

Ashlee Stetser to identify reviewer for this program.

b. SAINT ANSELM COLLEGE – COMPUTER SCIENCE 612.33 – LAURA WASIELEWSKI

Ashlee circulated the new program proposal to replace the older submission. All of the paperwork is submitted. The goal is to put this program before the CTE in May. Ashlee needs to identify a reviewer for this program understanding that we might have to reach out beyond this endorsement area as the pool is shallow because the certification is so new; we will also look outside to Massachusetts, but need to be clear with reviewer that they should be looking at *standards* and not *pedagogy*.

Nicole Heimarck recommended looking at professional organizations for reviewers, like the New Hampshire Chief Technology Officers Association.

The Chair for this program is Michael Fournier.

ACTION ITEM:

Ashlee Stetser to identify reviewer for this program

4. BILLS BEFORE THE LEGISLATURE – NICOLE HEIMARCK

Nicole Heimarck is currently tracking 99 bills, which have the potential to impact those around the table. There is one category that will likely be of interest: The Senate changed the name this year to the Senate Education Committee to the Senate Education and Workforce Development. In terms of higher ed and workforce development, Nicole’s group is tracking nine bills that fall in this category (i.e. HB 258—establishing a committee to study teacher preparation; same co-sponsor as last year (Mary Heath former Deputy Commissioner of Education)). There are about ten bills proposed that speak to Criminal Records and Background checks. The biggest category of bills (around 30) speaks to public school funding.

Michael Seidel let the group know that there is an LSR to make a correction to the CTE Statute to allow the Commissioner and University of New Hampshire to have designees on the CTE.

5. CRIMINAL RECORDS CHECK MODEL POLICY – SCHOOL BOARDS ASSOCIATION – NICOLE HEIMARCK

The New Hampshire School Boards Association (SBA) serves about 95-96% of the public school districts in the state; most school districts build their policies on the model policies the School Boards Association provides. The Staff Attorney with the SBA noticed some things in conflict, specifically around the term “designated volunteer.” In the statute this term is left up to each school district, however, in possibly recommended language from the DOE on how an SAU might look at a designated volunteer, the phrase “One-on-one access to a child on a regular, continuing basis” was used as an example for guidance but in no way was a directive—the definition is left to the SAUs.

Nicole wants to modify the SBA’s current policy and asking for guidance from this group on wording: something like “anyone in field experience should not have unsupervised one-on-one contact with students on a non-incident basis.” Rework to read: fieldwork prior to student teaching.

Nicole noted that it is important and compelling to testify before the Legislature on this issue.

Nicole offered two actions the DOE might want to look into: (1) school bus drivers are not always employed by school districts by a non-governmental entity and there is a proposal that the federal check can be shared with up to five or six districts; (2) can the DOE issue a student teacher certificate itself and then run a records check itself (as a governmental institution).

Michael Seidel noted that criminal background checks across all states are a federal law issue, not a state law requirement, which is harder fix.

ACTION ITEM: Nicole to send Ashlee the SBA Model Policy.

6. BREAKOUT SESSION TO REVIEW ANNUAL REPORTS – FULL CTE

Next year: Administrator should provide guidelines on what folks should be doing during breakout sessions. Meet to summarize and listen to what other IHEs are doing. Also, make sure the template lines up with the order of the questions.

ACTION ITEM: Ashlee to save breakout session summaries emailed to her from Chris Ward, Stephanie Fields, Carolyn Cormier and provide to State Board of Education if and when asked/necessary.

7. CTE MEMBERSHIP – CO-CHAIRS

We are looking for more K-12 representatives.

8. DOE UPDATE – MICHAEL SEIDEL, BILL ROSS, CYNTHIA LUCERO

Michael Seidel reiterated how helpful it is to have members of the CTE attend PSB meetings and vice versa.

PSB Update from Cynthia Lucero: The status on Special Ed Standards is that they are being reviewed. Mary Ford asked that the PSB look at the Elementary Ed Standards because they're somewhat aligned with the Professional Ed Standards.

Bill Ross from Credentialing: General ed standards are also open for review; the Professional Ed Standards are also open for review (because they are expiring December, 2019) and revising them provides an opportunity to the state for transformation (this only comes around every ten years); be aware, be informed, and be at the table to try to make changes in New Hampshire. Cynthia Lucero asked how this information and the process is normally conducted in terms of coming before the PSB, the CTE, and then eventually the State Board of Education. Kelly Moore Dunn commented that it's important this question is raised because the process has been "hit or miss." Sometimes the CTE is not notified, and sometimes they are asked for input. To that end, it's important to have PSB updates at every CTE meeting.

Michael Seidel reiterated the need for communication and to break from working in silos.

Bill Ross from Credentialing: Alternative Pathways are up for revision; The first recommendation is that the subcommittee on the PSB recommended to the PSB that it ask the Department of Education to take the lead on this process because it's too much work to expect from any one volunteer. The second recommendation is that minor tweaks are made to the five pathways that can be solved immediately. For example, the certification must have a lifespan—a person cannot come here 28 years after completing a program, never having been an educator, asking for certification (Bill had 3 examples like this in the last year alone). PSB is recommending a 3 year lifespan (because current professional development cycles are three years). Some members of the CTE (UNH and NHTI) thought 5 years might be more reasonable.

A change in the Alt 3 pathway for national board certification is in draft to go the PSB next month.

In addition, a change to the Alt 4 pathway is in draft to go to the PSB next month. That will include the DOE establishing minimum criteria on an annual basis. The ABCTE exam will be considered as one of the possible entry points to Alt 4. This is keeping in line with almost every other state that accept the ABCTE exam (11 out of 13).

Meeting adjourned at 3:00PM