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Council for Teacher Education
Minutes of the February 21, 2019 Meeting

A meeting of the Council for Teacher Education was held at 101 Pleasant Street, Concord, NH at 12:00PM on Thursday, February 21, 2019 with the following members present:

Suzanne Canali, Co-Chair, Director of Teacher Education Master of Arts in Teaching at New Hampshire Institute of Art
Beth Buoro, Director of Educator Preparation, Keene State College
Pat Corbett, Associate Dean, New England College
Kelly Moore Dunn, Director of Teacher Education, New Hampshire Technical Institute Concord
Mary Ford, Dean, School of Education at Southern New Hampshire University
Michael Fournier, Superintendent, Bedford School District
Jacqui Kelleher, Franklin Pierce University
Nicole Heimarck, Director of Government Relations, New Hampshire School Boards Association
Nick Marks, Granite State College
Diane Monico, Program Director of Education Programs, Rivier University
Tom Schram (for Paula Salvio) Director of Educator Preparation, University of New Hampshire
Laura Thomas (for Terri Young), Antioch University New England
Brian Walker, Coordinator for Clinical Experiences at Plymouth State University
Chris Ward, Graduate Studies Coordinator, Upper Valley Educators Institute, Lebanon
Laura Wasielewski, Saint Anselm's College

The following members were unable to attend:

Nicole Canney, Pinkerton Academy
Carolyn Cormier, Associate Dean for the School of Education, Granite State College
Frank Edelblut, Commissioner of NH Department of Education
Frank Hoell, Co-Chair, Retired School Principal
Bonnie Painchaud, Loudon School District
John Slater, Hellenic American University

Meeting participation also included:

- Steve Appleby, Administrator, Bureau of Credentialing, Department of Education
- Ron Pedro, Southern New Hampshire University
- Michael Seidel, Director, Division of Educator Support and Higher Education
- Ashlee Stetser, Administrator, Bureau of Educator Support and Higher Education
- Bill Ross, Bureau of Credentialing, Department of Education

1. Co-Chair Canali called the meeting to order at 12:08 and welcomed members.

2. MINUTES

- **REVIEW AND APPROVAL OF JANUARY 17, 2019 MINUTES**

Jacqui Kelleher made a motion to accept the January 17, 2019 minutes with a minor date change. Seconded by Chris Ward. Motion passes unanimously.

3. MARCH CTE MEETING

Three members of the CTE in addition to Ashlee Stetser are attending the CAEP Conference from March 18-21. As we get closer to the date, Ashlee will send an email to the group to see who will be attending and if there will be a quorum.

4. ADDRESSING UPDATED MATRICES/WORKSHEETS

This issue arose as Rivier University works on providing its Second Priority Progress Report for the 612.18 Mathematics and the 612.29 Social Science programs, specifically. Rivier is working from old standards as the new Matrices have not yet been updated and posted online. The old Matrix was the standard upon which Rivier was operating before the new standards were updated. In sum, the Matrix is a tool, and it's a bit cumbersome to refer back and forth to old a new standards. However, IHEs are required to work on continuous improvement and the natural way to approach this change would be a crosswalk between the old standards and the new standards. Diane agreed to develop the crosswalk for their new program but the DOE will need to build additional matrices.

5. NEW PROGRAM REVIEWS

The following new program reviews are on the horizon. When looking at potential reviewers, historically the only information shared with the IHEs/Chair was the name of the reviewer. Moving forward, Ashlee will share résumés, affiliations (to gauge conflicts of interest), and assignments with the IHEs/Chairs. In terms of a reviewer's credentials and suitability, this is fairly common sense—they can be someone in the field or at an IHE level that has knowledge of that particular content; the reviewer does not necessarily need to be certified for the program they are reviewing. There also needs to be a way to show that reviewer is in good standing at the district level. Ashlee will develop a template to send to potential reviewers to state: they are a faculty member in good standing, they have permission to leave to conduct the review, they do not have a conflict of interest with the school, and they share their résumé.

- **UVEI**
 - **Program:** Chris Ward
 - **Chair:** **614.13 Curriculum Administrator**
 - **Reviewers:** Pat Corbett
 - **CTE review:** Jule Finley (Franklin)
 - **Present to SBE:** May 2019
 - **STATUS:** June 2019
 - **STATUS:** Jule and Pat are in communication, Pat sent Jule appropriate

documents, and they will connect again in a couple of weeks. Ashlee, Suzanne, Jule, and Pat will hold a meeting together with the four of them to discuss expectations and timelines.

- **Saint Anselm College** Laura Wasielewski
 - **Program:** **612.33 Computer Science**
 - Chair: Michael Fournier
 - Reviewer: Norman Messa (Seacoast School of Technology)
 - CTE review: May 2019
 - Present to SBE: June 2019
 - STATUS: Mike F. will reach out to Norm next week; he doesn't expect this review will be a heavy lift.

- **NHTI** Kelly Moore Dunn
 - **Program:** **612.33 Computer Science**
 - Chair: Beth Buoro
 - Reviewer: Lynne Abt – Still waiting confirmation
 - CTE Review: May
 - Present to SBE: June
 - STATUS: Ashlee still waiting to hear back from Lynne on her availability. Once we hear back, Ashlee, Suzanne, Beth, and Lynne (or another potential reviewer) will set up a time to have a conference call.

- **New England College** Pat Corbett
 - Chair: Jacqui Kelleher
 - **Program:** **614.12 Business Administrator (Graduate)**
 - Reviewer: TBD
 - **Program:** **614.02 Reading and Writing Specialist (Graduate)**
 - Reviewer: TBD
 - **Program:** **614.15 Special Education Administrator (Graduate)**
 - Reviewer: TBD (Mary Spedy out of Manchester School district – recommended by M. Ford)
 - **Program:** **614.13 Curriculum Administrator (Graduate)**
 - Reviewer: TBD
 - CTE to Review: April/May
 - Present to SBE: May/June

- **Plymouth State** Brian Walker
 - Chair: Tom Schram
 - **Program:** **507.33 Chemistry 7-12**
 - Reviewer: TBD
 - **Program:** **507.32 Life Science 7-12**
 - Reviewer: TBD
 - **Program:** **507.31 Earth and Space Science 7-12**
 - Reviewer: TBD
 - **Program:** **507.53 Physics Education**
 - Reviewer: TBD
 - **Program:** **507.29 Science 5-8**
 - Reviewer: TBD (Laura W. might be able to offer someone in

Science from her department)

- CTE review: May
- Present to SBE: June

6. PLYMOUTH STATE UNIVERSITY – PROGRESS REPORT

The PSU Progress Report needs to be reviewed by the CTE in March, then Ashlee S. or Michael S. will present the findings and the report before the State Board of Education in April. Chris W/ agreed to be the Chair of this report; Laura Thomas from Antioch volunteered that someone from her group would be interested in serving as co-chair.

7. FULL PROGRAM REVIEWS

- **University of New Hampshire** – Laura W. and Nick M. serving as co-chairs. Ashlee S., Laura W., Nick M., Tom S. and Liz Arcieri met earlier today to develop a revised MOU. The full review of 13 programs (12 listed, but there is an undergraduate and graduate program) will be October 21-23, 2019.
- **Granite State** – Jacqui K. and Diane M. serving as co-chairs. Ashlee S. will aim to establish a meeting at the beginning of March with Jacqui K., Diane M. and Nick M. to develop an MOU for 11 paper reviews and 3 full reviews in February, 2020.
- **Rivier University**– Mike F. and Suzanne C. are serving as co-chairs for a full review in September, 2020; Mike F. and Suzanne C. will also review the Second Priority Progress Report due March 30th, which will go before the CTE in April.
- **New England College** – Ron P. and Kelly MD. are serving as co-chairs. They are meeting today along with Pat C. and Ashlee S. to re-draft the MOU for the November, 2019 visit.
- **Hellenic** – Michael S. provided an update. Hellenic’s ESOL program is expiring this year. They have not had any enrollees. The decision now is whether to let the program expire or not. Another issue is whether we can have an ESOL program exist outside of the state of New Hampshire. Does the CTE want to say that this idea has merit? We need to work out what the logistics might look like and then request an extension.

We need to look at the 600s. If everything can be accomplished in terms of organizing our programs, collecting data for our programs, etc., then, yes, it’s worth consideration. If not, we cannot move forward. If it’s okay to do it in Greece, can we do this in other states?

Upon the recommendation of Mike F., Michael S. will reach out to Judy Sharkey for more background information and guidance. Michael S. is looking tentatively at this as an extension request; and because there are no students enrolled, it will likely be a paper review.

Michael S. will get more information to bring to the CTE for a motion and a vote.

- **Southern New Hampshire University** – Two programs (614.05 School Superintendent and 612.071 Early Childhood Special Ed) are approved through January 2021, and 612.18 Secondary Math is approved through January 2020 per the institutional report (though Secondary Math is approved through March, 2020 per the February 14, 2017

SBE minutes). SNHU is asking if they can extend Secondary Math to align with the two other program reviews in January, 2021.

Ed612.02 guides extension requests, but not in instances like this. The compelling justification is that SNHU wants the data from the Secondary Math program to capture an extra year's worth of data and to best use the resources of the DOE and reviewers; asking sooner rather than later helps us plan.

Kelly made a motion to ask to have the extension of the Math at SNHU reviewed in 2021 for the purposes of using our resources wisely and capturing more data. Pat Corbett seconded. Unanimously approved with Mary Ford abstaining.

- **Antioch** – 8 programs; Steve Bigaj and someone from CTE listed as a co-chairs; NOTE: Steve is no longer serving on the CTE. We need to identify two new chairs for this review.
- **PSU** – 5 programs in April, 2020 (these are not initial programs, or a full review, these are advanced programs that were reviewed last Spring). Chair is Chris Ward. We need a second chair.
- **Saint Anselm** – Full review in March/April 2021; we need to identify two chairs

8. CTE MEMBERSHIP

- Chair position will open in June
- As long as there is an IHE represented from each institution, it's up to the institution to designate. The statute outlines 7 seats; these seven can nominate other members; these seats are limited to a three-year term; we need confirmation from certain IHEs (UNH and PSU) on who the president is designating (until legislation passed UNH cannot delegate)
- Might be a good idea to have a letter from each institution at the beginning of the academic year (this was completed when Bob McLaughlin was here) stating who is the representative from each institution
- K-12 representation – Mike F. will bring this up at the next Commissioners' meeting; the challenge is the timing—this is difficult because of teachers' schedules
- Michael S. proposed student teachers could sit in on CTE as observers; Mary F. also suggested students sit in on PSB meetings as observers

9. DOE UPDATE

- **Bill Ross** – Bureau of Credentialing is responsible for Alternative Pathways 4 & 5 and working with institutions who are introducing a series of courses to address the professional educator competencies. The DOE has accepted two institutions' course sequences so far: White Mountain Community College (with 3 campuses in the North Country) and NHTI.
 - i. Mary F. asked whether Special Ed was still a critical shortage area (yes) and what percentage of Alt 4 candidates that go before the BoC are Special Ed (15-20%); whereas 90% of institutions in NH offer this certification. IHEs are required to go through all of these requirements and rigorous standards, whereas Alt 4 and Alt 5 candidates do not have to go through this path and it's perceived as not as rigorous.
 - ii. Bill and Steve Appleby have been discussing how the critical shortage list has been developed; this involves taking a closer look at data collection

iii. Very often, NHTI will receive calls on whether Special Ed teachers are almost complete or whether they have incoming applications in trying to find certified candidates; Mike F. also mentioned they are desperate to find teachers

- **PSB Update – Amanda Phelps** let the group know that there is a rep from Educator Testing Services coming to the PSB meeting on Wednesday, March 6 at 1PM to discuss pass rate data, Praxis Core, changes to Praxis Core, validity and reliability, and cooperation and test prep with the Khan Academy. All are welcome to attend
- **CAEP Volunteer nominations – Ashlee Stetser** has received six nominations so far (out of five we are able to send); requesting nominations by end of February/beginning of March, and we will vote on these members at the March 21 meeting
- **AAQEP – Ashlee Stetser** let the group know the DOE will need to develop a contract with AAQEP before any AAQEP accreditation accepted in lieu of state approval
- **Background Checks – Ashlee Stetser** let the group know she and Diana Fenton on working on the technical advisory; Ashlee continues to welcome questions and calls; Paul Stavenger (from SNHU) is working on a Congressional Delegation to head to DC to work to change the Adam Walsh Act; Diana is working with a counterpart over the summer to re-write RSA 189:13-a

10. CTE + PSB MEETINGS ON THE SAME DAY

- What does the CTE think about back-to-back meetings with PSB members starting next year (around September). Two separate meetings, but an integrated lunch. This gives folks the opportunity to speak with one another, consolidate rooms and resources, and have overlap over lunch to discuss issues both groups have in common. Yes, allows more connectivity, and time for questions and answers. This feels like a natural evolution in terms of collaboration between two groups to create tighter connections. The hope is that the PSB might be interested in moving their meeting to not the day before the State Board of Education.

11. TEAC APPROVALS

- Granite, UNH, and SNHU were TEAC accredited. For their review, Granite has to make sure they're meeting the state standards; there is not a crosswalk between TEAC and DOE standards as there is a crosswalk with CAEP and DOE Standards
- This might require a meeting between all groups to develop

12. BACKGROUND CHECKS AND CREDENTIALING

- The bill is “retained” until next year to decide which crimes land on the list; there is a question as to what happens when people who have already been credentialed for 30+ years have crimes on this list—will they be grandfathered in?

13. BILLS UPDATE – NICOLE HEIMARCK

- Nicole H. provided an update on legislation in process.

Laura W. made a motion to adjourn at 2:28PM. Mary F. seconded. Motion passes unanimously .