

New Hampshire Department of Education
 Bureau of School Safety and Facility Management
 101 Pleasant Street, Concord, NH 03301-3852
 Telephone (603) 271-3620

School Health Inspection Form

Last revised: June 22, 2020

| SCHOOL INFORMATION | | |
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| School Name: | Address: | SAU #: |
| Town/City: | State: | Zip: |
| School Contact: | Title: | |
| Name of each building used by students: | | Enrollment: |
| Year each building was built: | | |
| Water supply (municipal, well, etc.): | Wastewater system (municipal, septic, etc.): | |
| INSPECTION INFORMATION | | |
| Inspector's name: | Organization: | Inspector's phone: |
| Inspector's email: | Were all buildings used by students inspected (Y/N)? | Date of Inspection: |
| INFORMATION/INSTRUCTION | | |
| <p>A Health Inspection is part of the NH Department of Education's school approval review to ensure school facilities are meeting minimum standards, Ed 306.07 and Ed 403.01(c). The form shall be completed the school year in which the school is up for a school approval review; preferably prior to December 15th.</p> <p>The health inspection must be performed by a health official, not a school employee. Visit https://www.dhhs.nh.gov/dphs/holu/documents/officers.pdf for a list of local health officers.</p> <p>Kitchen inspections are not acceptable substitutes for the health inspection.</p> <p>It is helpful to provide the inspector with a map of the school showing room numbers and special areas such as the gym, cafeteria, offices, and library.</p> <p>Attach the following to the health inspection form, if applicable:</p> <ul style="list-style-type: none"> ○ Most recent septic tank pumping service ○ Asbestos inspection reports for buildings built before 1990 ○ Animal vaccination certificates, if applicable ○ Swimming pool testing records, if applicable <p>Please submit the completed form to the NH Department of Education as follows:</p> <ul style="list-style-type: none"> ○ Public schools - email the form to Marjorie Schoonmaker at: marjorie.schoonmaker@doe.nh.gov ○ Public charter schools - email the form to Marjorie Schoonmaker at: marjorie.schoonmaker@doe.nh.gov ○ Non-public schools – email the form to Shireen Meskoob at: shireen.meskoob@doe.nh.gov | | |

| SANITARY INVESTIGATION | RESPONSE (circle best answer) | | CORRECTIVE ACTION | CORRECTIVE DATE | |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----|-------------------|-----------------|--|
| 1. Is the school free of garbage, insects, rodents, or other unsanitary conditions? | YES | NO | | | |
| | Notes: | | | | |
| RESTROOMS | RESPONSE (circle best answer) | | CORRECTIVE ACTION | CORRECTIVE DATE | |
| 2. Are all restrooms clean and in working order? | YES | NO | | | |
| | Notes: | | | | |
| 3. Do all restrooms have hot water (85 to 110 degrees F), dispensed soap, toilet paper & dispensed paper towels or heated air dryers? | YES | NO | | | |
| | Notes: | | | | |
| 4. Is there at least one toilet fixture for every 50 people? (IPC 2009) | YES | NO | | | |
| | Notes: | | | | |
| FOOD PREPARATION, DINING AREAS, SINKS, & WATER FOUNTAINS | RESPONSE (circle best answer) | | CORRECTIVE ACTION | CORRECTIVE DATE | |
| 5. If food is prepared on-site, is a current license from the municipality or state licensing authority posted? | YES | NO | NA | | |
| | Notes: | | | | |
| 6. Are toxic materials clearly labeled and properly stored away from food? | YES | NO | | | |
| | Notes: | | | | |
| 7. Is hot water (110 to 130 degrees F) available for culinary purposes, cleansing, laundry and building maintenance? (IPC 2009) | YES | NO | | | |
| | Notes: | | | | |
| 8. Are water fountains clean with sufficient water pressure? | YES | NO | | | |
| | Notes: | | | | |

| SEPTIC SYSTEMS & WATER SUPPLY SYSTEMS | RESPONSE (circle best answer) | | | CORRECTIVE ACTION | CORRECTIVE DATE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----|----|-------------------|-----------------|
| 9. Is there a pump schedule for the septic system? | YES | NO | NA | | |
| | Notes: | | | | |
| 10. Is there a reason to suspect the wastewater system has a system failure (backup, etc.)? If so, please describe the condition. | YES | | NO | | |
| | Notes: | | | | |
| 11. If the school's drinking water is supplied from an onsite well and the student and staff population is 25 or more, is the well registered and tested as required by NH Dept. of Environmental Services (DES) administrative rule Env-Dw 700? | YES | NO | NA | | |
| | Notes: | | | | |
| 12. In the past 2 years, has the school performed any voluntary water testing for radon or PFCs? If so, please attach findings. | YES | NO | NA | | |
| | Notes: | | | | |
| ENVIRONMENTAL HAZARDS (mold, asbestos, lead paint, & radon) | RESPONSE (circle best answer) | | | CORRECTIVE ACTION | CORRECTIVE DATE |
| 13. Is there a presence of water leaks in the ceiling, walls, or internal plumbing? If so, please describe the condition and location. | YES | | NO | | |
| | Notes: | | | | |
| 14. Is there any mildew or mold present? If so, please describe the condition and location. | YES | | NO | | |
| | Notes: | | | | |
| 15. If the building was built before 1990, has the school provided an asbestos inspection report showing its buildings are free of asbestos containing building material (ACBM), or an inspection within the last three years showing that areas with ACBM have been properly maintained? (AHERA, 40 CFR 763, Subpart E and RSA 141-E) | YES | NO | NA | | |
| | Notes: | | | | |

| | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----|----|--------------------------|------------------------|
| 16. If the building was built before 1978, are you aware of the presence of flaking paint? | YES | NO | NA | | |
| | Notes: | | | | |
| 17. If the building was built before 1978, is there worn or damaged paint on windows, doors, or door jambs? | YES | NO | NA | | |
| | Notes: | | | | |
| 18. If the building was built before 1978, has any follow up testing been performed by a licensed lead inspector/risk assessor? | YES | NO | NA | | |
| | Notes: | | | | |
| 19. Has the school performed any voluntary air testing for radon? | YES | NO | | | |
| | Notes: | | | | |
| SMOKING | RESPONSE (circle best answer) | | | CORRECTIVE ACTION | CORRECTIVE DATE |
| 20. Are signs posted noting the prohibition of smoking on the school's grounds? RSA 126-K:7 prohibits the use of tobacco products, e-cigarettes, or liquid nicotine on public school grounds. | YES | NO | | | |
| | Notes: | | | | |
| ANIMALS ON SHOOOL PROPERTY (if applicable) | RESPONSE (circle best answer) | | | CORRECTIVE ACTION | CORRECTIVE DATE |
| 21. Are all animals enclosed by appropriate and lockable cages/stalls? | YES | NO | NA | | |
| | Notes: | | | | |
| 22. Do all animals have a current certificate of good health from a licensed veterinarian? | YES | NO | NA | | |
| | Notes: | | | | |
| 23. Does it appear that animal fecal material is adequately cleaned from the cage/stall? | YES | NO | NA | | |
| | Notes: | | | | |
| 24. Is a hand washing station available nearby with hot water and soap for those students or staff handling the animals or cleaning their cages? | YES | NO | NA | | |
| | Notes: | | | | |

ADDITIONAL REMARKS

ACKNOWLEDGEMENT

"I acknowledge receipt of this report and understand a complete copy must be forwarded to the Department of Education."

School contact name and signature

Date

"I acknowledge this form has been completed to the best of my knowledge."

Inspector name and signature

Date