

# NH Department of Education Program Approval



## **REVIEWER TRAINING**

# **Professional Educator Preparation Program Approval**

The purposes of professional educator preparation program approval are to ensure that all future educators in New Hampshire are highly qualified and well prepared to serve all students effectively. Preparation programs utilize data on their students' preparedness for professional practice and other essential indicators for continuous program improvement.

# The Program Review Team



- Higher Education and K-12 Educators with knowledge and experience in the disciplines under review
- Two representatives from the NH Council of Teacher Education
- Representative from the NH Department of Education

# Benefits of Serving as a Program Reviewer



- Contributing toward improved preparation of future educators in your field.
- Expanding your professional network.
- Learning how to conduct a program assessment.
- Learning about best practices in your field and sharing your own experiences.
- Expanding your knowledge of regional programs in your field for future program development and access to a broad applicant pool.

# Program Approval Goals



- Ensure credentialing can trust fully the IHEs recommendation of candidates for certification.
- Facilitate ongoing alignment of the state preparation programs with evolving K-12 priorities.
- Facilitate and support an organizational culture committed to data driven decision making and continuous improvement.
- Identify promising and commendable practices to share with other IHEs and state policy makers.

# Program Approval Process



- Candidate Assessment
- Program Assessment and Improvement
- Overall rating of the program in three dimensions:
  - Candidate Assessment System
  - Program Assessment System
  - Summary of the IHEs evidence of the extent to which their candidates meet state certification expectations

# Program Approval Standards



- Candidate Assessment System-Unit-wide: Ed 606.01
- Program Assessment System-Unit-wide: Ed 606.02
- Curriculum: Ed 603.03



- **Learning Facilitation: Ed 604**
  - Learning Facilitation-Pedagogy: Ed 604.01 and Ed 604.02
  - Cooperating Practitioner: Ed 604.03
  - Field Experiences: Ed 604.04
  - Early Field Experiences: Ed 604.05
  - Culminating Field Experiences Ed 604.06
  - Field Experience Supervision: Ed 604.07
  - Coordination of Field Experience and Cooperating Practitioners: Ed 604.08



- **Resources: Ed 605**
  - Resources at the Post-Baccalaureate and Baccalaureate levels: Ed 605.01
  - Funding and Financial Accountability: Ed 605.02
  - Facilities: Ed 605.03
- **Standards for Specific Undergraduate Preparation Programs: Ed 612**
- **Standards for Specific Graduate, Specialist and Administrator Preparation Programs: Ed 614**

# Program Reviewer Matrices



- Reviewers complete an assessment matrix to determine compliance of each standard.
- Reviewers rank the level of compliance on a 1-4 scale
  - 4: Highly effective
  - 3: Effective
  - 2: Needs improvement
  - 1: Ineffective
- Reviewers present a rationale describing the evidence that led to a specific rating.
- Reviewers list recommendations, suggestions and commendations.

# Self-Assessment Matrices



- Members of the IHE complete self-assessment matrices that identify 3-5 sources of evidence and/or data that is used to assess compliance of each standard.
- Members of the IHE describe the rationale for the for the inclusion of the evidence and/or data.
- Members of the IHE present a brief analysis of the evidence and/or data and describe future actions to be taken in response to the analysis.
- Members of the IHE will describe how the Ed 610, Ed 612 and Ed 614 standards are integrated.

# Following the Site Visit



- The review team produces a draft of the final report to be reviewed by the IHE to identify any factual inaccuracies.
- A final report is completed and presented to the IHE and CTE. IHE members are invited to discuss the report.
- The CTE makes a recommendation to the State Board of Education regarding approval of each program.
- The State Board makes a final determination of approval and requirements for progress reports for unmet standards.
- The IHE provides progress reports to the CTE and recommends to the State Board concerning approval in response to the progress reports.



For further information:

New Hampshire Department of Education  
Bureau of Credentialing  
Division of Program Support  
101 Pleasant Street  
Concord, NH 03303  
603-271-8049

[http://www.education.nh.gov/certification/prof\\_ed.htm](http://www.education.nh.gov/certification/prof_ed.htm)

