

Frank Edelblut
Commissioner



Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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DATE: September 25, 2019
TO: Subrecipients of Federal Funds
FROM: Timothy Carney, Administrator III
Bureau of Federal Compliance
SUBJECT: Single-Audit Certification for Fiscal Year 2019

The New Hampshire Department of Education (NHDOE) is sending you this correspondence as you were a recipient of Federal funds managed by the NHDOE as a pass-through entity during the fiscal year ended June 30, 2019 (FY2019). As a pass-through entity, the NHDOE is subject to the requirements of 2 CFR 200.331(f) which requires the NHDOE to determine whether a subrecipient must have a single-audit completed due to the total amount of Federal fund expenditures for the preceding fiscal year exceeding \$750,000.

Accordingly, we are requesting that you check one of the following statements and sign and date this letter and return it to the Bureau of Federal Compliance prior to March 31, 2020.

- A. _____ We have completed our single-audit for fiscal year ended June 30, 2019 (or _____ for fiscal years other than ending on June 30, 2019). The single-audit, and other required information, have been submitted to the Federal Audit Clearinghouse in accordance with 2 CFR 200.512(a).

- B. _____ We expect our single-audit for fiscal year ended on June 30, 2019 (or on _____ for fiscal years other than ending on June 30, 2019) to be completed by _____. A copy of our single-audit, and other required information, will be submitted to the Federal Audit Clearinghouse within 30 days following completion of the single-audit but no later than nine months following the end of the fiscal year (March 31, 2020 for fiscal years ending June 30, 2019) in accordance with 2 CFR 200.512(a).

- C. _____ We are not subject to the single-audit because:
 - a. _____ We are a for-profit organization and there was no specific condition of the subaward agreement to comply with single audit requirements.
 - b. _____ We expended less than \$750,000 annually in total Federal awards. A completed Schedule of Federal Programs for Fiscal 2019 is attached.
 - c. _____ Other (please explain) _____

Please note that failure to provide this Single Audit Certification for Fiscal Year 2019 to the NHDOE by March 31, 2020 will result in enforcement actions being taken in accordance with 2 CFR 200.

Please provide the following information for each organization that received Federal funds through the NHDOE. Superintendents that are responsible for multiple School Districts that acted as their own Fiscal Agents for Federal expenditures must complete a separate certification for each School District.

Name of Organization: _____

SAU Office, School District or Reporting Agency (RA) Number: _____

Type or Print Name of Authorized Official

Signature of Authorized Official

Date

- For SAU Offices and School Districts the Authorizing Official is the Superintendent. For Reporting Agencies and other organizations, the Authorizing Official is the person who signed the NHDOE General Assurances.

Please send this completed Single-Audit Certification for Fiscal Year 2019 to either:

New Hampshire Department of Education
Bureau of Federal Compliance
101 Pleasant Street
Concord, NH 03301

or to:

FederalCompliance@doe.nh.gov

If you have any questions please contact Timothy.Carney@doe.nh.gov (603-271-2634) or Lindsey.Scribner@doe.nh.gov (603-271-3837).