



New Hampshire
Charter School Office

Request for Applications
Start-up Grants for New Schools

A Competitive Grant Opportunity for
New Charter Schools in New Hampshire for
Start-up Charter School Program (CSP) Grants
from the US Department of Education

Release Date: June 15, 2022
Submission Due Date: August 12, 2022



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Charter Schools Program (CSP) Grant
Request for Applications: Startup Funds

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The New Hampshire CSP grant provides funds to eligible sub-recipients for the purpose of starting a new charter school, expanding a high-quality charter school, or replicating a high-quality charter school in the state of New Hampshire. This application package is for those developers **seeking to start a new school**. *Please see the Expansion/Replication Application form for projects seeking funding for existing schools.*

Section 1: General Program Information

Background

The New Hampshire Department of Education (NHED) is the recipient of a Federal Charter School Program Grant from the US Department of Education authorized by Title V, Part B of the Elementary and Secondary Education Act (ESEA) [P.L. 107-110]. The Federal Charter Schools Program (CSP) awards funding to state educational agencies (SEAs) which, in turn, provide sub-recipient grants to charter schools within their state. These grants are focused on expanding access to high-quality charter school opportunities for all students, especially at-risk students. NHED's grant was awarded in 2019 and a portion of the grant was approved by the legislature in 2020. Grant funds may be used for both the development of new schools and for the expansion or replication of existing high-quality charter schools.

Additionally, the NHED has established the following goals with respect to the CSP Grant it received:

1. Expand opportunities and access to charter schools throughout the state of New Hampshire,
2. Ensure at-risk students are given access to educational solutions that help them succeed, and
3. Create a center of excellence for charter schools through sharing best practices and educational innovations.

Through our competitive application process, we are seeking to identify and provide funding to new charter schools who will work to meet challenging state academic standards; increase the number of high-quality charter schools available throughout New Hampshire to students (especially those at-risk); share best practices between charter schools and other public schools; and manage their funds and projects responsibly.

Funds are available for **project planning and implementation**. A sub-grant awarded under the CSP program may be for no more than 3 years, of which, no more than 18 months may be used for planning and program design (project planning) and no more than 2 years for implementation. See ESEA §4303(d)(1)(B) and §4303(h)(1)(B) for reference.

Eligibility

Applicants must meet specific eligibility criteria in order to apply for a grant under the CSP program. This includes the applicant:

1. Being organized as a nonprofit corporation in accordance with the provisions of RSA 292. Such corporation shall first establish a prospective board of trustees and prescribe the board's duties in a set of proposed bylaws which shall be consistent with the prospective board duties under RSA 194-B: 5.





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2. Meeting the federal definition of a charter school as defined by ESEA §4310(2)).
3. Meet the definition of “developer” as defined by ESEA §4310(5).
4. Provides a program of elementary or secondary education, or both.
5. Is nonsectarian in its programs, admissions policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious institution.
6. Does not charge tuition.
7. Complies with the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and Part B of the Individuals with Disabilities Education Act.
8. The school is one where parents choose to send their children and admits students on the basis of a lottery, if more students apply for admission than can be accommodated.
9. Agrees to comply with the same Federal and State audit requirements as do other elementary schools and secondary schools in the State, unless such requirements are specifically waived for the purpose of this program.
10. Meets all applicable Federal, State, and local health and safety requirements.
11. Operates in accordance with State and Federal law.
12. Has a written performance contract with the authorized public chartering agency in the State that includes a description of how student performance will be measured in charter schools pursuant to State assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the authorized public chartering agency and the charter school. For startup schools without an approved charter, which is New Hampshire’s form of performance contract, they may sign an alternate performance contract with NHEd that will expire upon approval of the school’s charter.
13. Applicants that apply for an expansion or replication grant must meet the federal definition of a high-quality charter school, as defined by ESEA §4310(8).
14. For expansion and replication candidates, their existing school must have a favorable risk profile per NHEd Office of Federal Compliance.

Guidance and Regulations

This is a federally funded grant program subject to 2 CFR 200. As such, sub-grantees must understand the requirements, limitations, and expectations as a result of receiving funding under this program. The New Hampshire Department of Education’s Bureau of Federal Compliance has published a number of helpful information sheets to assist sub-grantees. These documents can be found here: [Federal Fund Fact Sheets | Department of Education \(nh.gov\)](#).

Applicants are advised to review the following relevant provisions, requirements and guidance that govern CSP grants and sub-grants. These document outline critical elements of compliance for which sub-grantees will be responsible.

- [January 2014 CSP Nonregulatory Guidance;](#)
- [2 CFR Part 180, Non-procurement Debarment and Suspension;](#)





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- [2 CFR Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards](#);
- [Education Department General Administrative Regulations \(EDGAR\), 34 CFR Parts 75, 76, 77, 79, 81, 82, 84, 86, 97, 98, 99.](#)

In addition, applicants should review information found with on resources listed below which outline funding program requirements, school requirements, and allowable costs under the CSP program:

- ➔ [Elementary and Secondary Education Act \(ESEA\) 5204\(f\)\(3\)](#)
- ➔ [Uniform Guidance: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards - U.S. Department of Education](#)
- ➔ [Office of Management and Budget \(OMB\) Circular A-21, Cost Principles for Educational Institutions](#)
- ➔ [OMB Circular A-122, Cost Principles for Non-Profit Organizations](#)
- ➔ [U.S. Department of Education \(ED\) Charter Schools Program \(CSP\) Nonregulatory Guidance](#)

The Office of Charter Schools has also developed FAQ and Cost Allowance tools to guide and assist applicants. Those resources can be found here: [Federal Charter School Program Grant | Department of Education \(nh.gov\)](#).

CMOs and EMOs: Schools choosing to engage a Charter Management Organization (CMO) or an Education Management Organization (EMO) must disclose this arrangement and demonstrate that they and their governing authorities are independent of the provider; and that all fees and agreements are fair and reasonable as outlined in statute. ESEA Section 4310 (3) defines a “charter management organization” as a nonprofit organization that operates or manages a network of charter schools linked by centralized support, operations, and oversight.

A CMO or EMO does not qualify as an eligible applicant, nor may it hold or manage a CSP subgrant awarded to a school. The governing authority of the school must maintain oversight of the CSP grant. Schools must exercise special care to ensure that a direct representative of the applicant school, independent of the CMO or EMO, is identified to administer the subgrant [34 CFR 75.700-75.702 and 76.701]. The Department will require an assurance that the involvement of any Educational Service Provider (ESP), whether for-profit or non-profit, remains at "arms-length" and has no involvement with the administration of the subgrant.

In determining whether a subgrant recipient is independent from the CMO or EMO hired to manage the day-to-day operations of the school, the Department will consider the following factors outlined in the federal CSP Nonregulatory Guidance dated January 2014:

- a) Whether the school’s governing board is selected by, or includes members who are employees of, the CMO or EMO,



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- b) Whether the school has an independent attorney, accountant, and audit firm that works for the school and not for the CMO or EMO,
- c) Whether the contract between the school and the CMO or EMO was negotiated at "arms-length," clearly describes each party's rights and responsibilities, and specifies reasonable and feasible terms under which either party may terminate the contract (e.g., the school does not lose the right to use facilities),
- d) Whether the fee paid by the school to the CMO or EMO is reasonable for the type of management services provided, and
- e) Whether any other agreements (e.g., loans, leases, etc.) between the charter school and the CMO or EMO are fair and reasonable, documented appropriately, align with market rates, and include terms that will not change if the management contract is terminated [Section B-13, Nonregulatory Guidance].

As a general matter, subgrantees must avoid direct or indirect conflicts of interest when administering grants. For additional information on conflicts of interest, please see [2 CFR 200.317-326, Procurement Standards](#) and [Appendix II to Part 200, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#).

Lottery & Enrollment: The enrollment policy of a charter school receiving CSP grant funds must include a lottery process if more students apply for admission to the school than can be admitted [20 USC 7221i(1)(H)]. The policy and/or procedures should clearly describe how the lottery will be administered, how families will be informed of the opportunity to submit an application to the lottery and how families will be informed about the outcomes of the lottery. More detailed information on Lottery and Enrollment Requirements can be found in the previously noted Nonregulatory Guidance (link provided above).

The Department strongly encourages schools to use targeted marketing strategies related to outreach, recruitment and retention for all students, including educationally disadvantaged student populations that the school is seeking to enroll [Section E-3, E-3a of the CSP Nonregulatory Guidance dated January 2014].

Financial Management: Under the Uniform Guidance at 2 CFR 200.302, every recipient of Federal funds is required to have a financial management system that permits the preparation of reports required by general and program-specific terms and conditions and enables the recording and reporting of grant expenditures in a manner that provides adequate evidence to establish that grant funds have been used in accordance with Federal statutes, regulations, and the terms and conditions of the Federal award. Recipients of Federal funds must maintain records documenting compliance with Federal statutes, regulations, and the terms and conditions of the Federal award as part of an effective internal control system.





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Section 2: Grant & Fund Information

Award Information

The sub-grant funds will be awarded to applicants seeking Start-up, Replication and Expansion grants. Applications are scored against parallel selection criteria with equal weighted scoring and equal potential for total points. Applications that verified to be eligible from these grant categories will be combined after scoring and ranked from highest total score to lowest. Awards will then be issued beginning with the highest scoring until all available funds are awarded.

This is a multi-year project grant with a combined maximum project performance period of 36 months. The total amount of the award will not be obligated to sub-grantees at the time of award. Funds will be obligated based on project stage and/or year. For example, a new school seeking planning funds in addition to implementation funds will only be initially obligated in the amount of their planning budget. A school seeking implementation funds for multiple years, may only be obligated for the first year. Subsequent funding for sub-grantees will be contingent upon continued federal funding and upon sub-grantee compliance with grant conditions, assurances, and requirements.

Funding Information

CSP Grant applicants will complete a budget to show how the grant funds will be spent and to justify the amount of grant funding requested. Grants are awarded for a maximum three-year period and can include a period of planning and implementation. Separate budgets must be prepared for planning and implementation funds. Maximum funding levels are based on the type of grant, the proposed project, and the stage of development of the school. The table below illustrates the maximums for awards.

	Potential Project Award (planning and implementation)	Potential Innovative Funds	Potential At-Risk Funds	Maximum Potential Award
Start-Up	up to \$1,100,000	up to \$200,000	up to \$200,000	\$1,500,000
Expansion	up to \$500,000	up to \$50,000	up to \$50,000	\$600,000
Replication	up to \$900,000	up to \$150,000	up to \$150,000	\$1,200,000

Implementation grant funds not fully expended in project years 1 and 2 maybe rolled over to the following project year. Carryover from Planning into Implementation is not allowed. Following the initial award year, each subsequent year of funding is subject to a review for continued funding.

New schools that have been awarded the CSP grant but fail to open as planned and wish to retain funding must supply adequate evidence and justification to qualify for retaining the award for an extended planning period. If justification is found to be inadequate, there is a change to the scope of the original plan or a loss of charter contract, the school will not receive continued funding. Planning periods





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cannot exceed 18 months per federal mandate including any approved extensions. Implementation funds cannot exceed 24 months.

Expansion or Replication Schools that have been awarded a CSP grant but have to rollback their timeline, grades served, or fail to open as planned must supply adequate evidence and justification to qualify for the full amount of the award. If justification is found to be inadequate, there is a change in the scope of the original plan or loss of school charter, the school will be subject to a reduced award or will not receive continued funding. Planning periods cannot exceed 18 months per federal mandate including any approved extensions. Implementation funds cannot exceed 24 months.

Continued funding is not competitive but is subject to the availability of federal funds and contingent upon performance, compliance, financial and operational obligations, as evaluated by Department staff. Continued funding may also be terminated if substantial progress is not being made to accomplish the grant project goals articulated in the initial CSP grant application or if the charter school fails to make satisfactory student academic progress. Failure to draw down funds in a regular and timely manner, fulfill TA requirements, or meet enrollment projections by a significant amount may potentially impact continued funding. Regular communication with NHEd CSO staff regarding changes in plans, administration, or ability to fulfill obligations of the grant is encouraged to identify early solutions.

Applicants can seek to charge pre-award costs to the grant only in the following circumstances. If these conditions are not in place, the expenses will be denied.

- The expenses must be allowable, necessary, reasonable, and allocable and be expended in the proper project period (planning vs implementation).
- The sub-grantee must note in the budget any expenses they plan to submit for pre-award costs within their CSP grant application.
- The pre-award costs must not occur more than 90 days before the grant award date.

Project Planning Funds vs Implementation Funds

Project planning funds can be used for activities associated with planning and design of the school. This includes curriculum design, activities associated with seeking authorization, and school development including salaries. Planning funds are available for up to 12 months. Schools that are awarded planning funds but are unable to expend them by the end of the 12 months may apply for an extended planning period. Planning periods and any extensions granted cannot exceed 18 months per federal mandate and cannot overlap the implementation period.

Implementation funds may begin three months prior to the school opening. Implementation funding timeframes will vary based on the length of time a school is in the planning phase but cannot exceed 24 months. Implementation funds are used for opening and setup activities for the charter school. Implementation funds that are unexpended in a given year might be eligible for rollover to a subsequent year with adequate justification, progress on project, and within federal mandated grant timeframe limits as described above.



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Innovation and At-Risk Funds

NHed is providing additional funding to schools that can demonstrate their innovation and/or focused support of at-risk student. Innovation covers a broad range of categories including model, populations served, location, operation, access to technology, community partnerships, and more. It is up to the school to convince the reviewers through their application narratives and submitted plan that they should be granted the additional funding. Applicants seeking this funding should provide a clear description of how their school compares to the charter and wider public school community using data and a comprehensive plan that includes goals/activities to be delivered, how the grant funds will support this plan, and how the school will track and monitor progress on the goals. Please see Part 4: Required Attachments for more information on the plan requirements.

Use of Funds

The CSP grant is a reimbursement program, which means recipients will be reimbursed following proof of expenditures on allowable, approved activities. Allowable activities are described in the ESEA § 4303 (h), and include the following activities:

- Preparing teachers, school leaders, and specialized instructional support personnel, including through paying costs associated with –
 - Providing research-based professional development for teachers and other staff that includes national staff development standards (including travel costs for school leaders, staff, and school board to attend conferences and training, or visiting other charter schools); and
 - Hiring and compensating, during the eligible applicant’s planning period specified in the application for funds, one or more of the following: (i) Teachers. (ii) School Leaders. (iii) Specialized instructional support personnel.
- Acquiring supplies, training, equipment (including technology), and educational materials (including developing and acquiring instructional materials or aligning curriculum).
- Under ESEA § 4303(h)(4), providing one-time startup costs associated with providing transportation to students to and from the charter school.
- Carrying out community engagement activities, which may include paying the cost of student and staff recruitment and informing the community about the school.
- Providing for other appropriate, non-sustained costs related to opening, replicating, or expanding high-quality charter schools when such costs cannot be met from other sources, providing support requests are reasonable and appropriate.
- Under ESEA § 4303(h)(3), grantees may use CSP funds to carry out “necessary renovations to ensure that a new school building complies with applicable statutes and regulations, and minor facilities repairs (excluding construction).”

CSP Grant funds, in general, and unallowable the following activities:

- recurring costs
- before and after school programs
- salary and benefits for staff once the school has opened
- major capital costs
- food costs for staff, students, or parents
- promotional/novelty items for advertising, events, or recruiting





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- student activities
- professional memberships

Expenses must be necessary, reasonable, and allocable to the grant in order to be allowable under the CSP (2 CFR 200.403(a)). Funds used in the CSP Grant Program cannot support ongoing operational expenses. Certain expenses are allowable in only planning or implementation. It is important for applicants to review the provided guidance on allowable expenses to ensure that your project expenses are approved for the appropriate activity to avoid negative scoring and/or rejection of expenses.

Further details on allowable use of funds can be found in the Grant Budget Instructions section of this document as well as at the Bureau of Federal Compliance webpage and in the State's Accounting Handbook, links provided below.

[Bureau of Federal Compliance | Department of Education \(nh.gov\)](#)

[Microsoft Word - Handbook 1999 Edition Updated August 2001.doc \(nh.gov\)](#)

Monitoring and Reporting Requirements

Applicants that are awarded a sub-grant will be required to undergo monitoring of their approved project and submit reports as to the progress of their projects. In addition, NHEd expects the cooperation of sub-grantees in assisting the Department in meeting the goals set for the state with respect to the grant program. This includes participating in events, requests for information, training sessions, and other activities that will support the state's initiatives.

The New Hampshire Department of Education Charter School Office (NHEd CSO) has developed a comprehensive process to both ensure compliance of sub-grantees to the federal program and to support the successful outcomes of their individual projects. The process involves fiscal compliance reviews, "light-touch" reviews known as check-ins, and in-depth surveys done through an on-site monitoring visit. The purpose of each of these assessments is to identify areas where the sub-grantee may require additional support, corrective action, or project revisions to ensure their start-up, expansion, or replication meets the spirit of the approved grant application.

Fiscal Monitoring: Upon award, sub-grantees must agree to elements of fiscal monitoring in the Program Assurances including performing a program specific financial audit by a licensed CPA and an expenditure review for at least their first three submitted requests for reimbursement. The expenditure review is completed by NHEd staff and involves reviewing the expenses and documentation of the expense. This is to both ensure that sub-grantees understand the expectations of the grant and also provides the NHEd staff with critical information with regard to the level of compliance to be used in Risk Assessments. Feedback is provided and sub-grantees must address certain items before the expenses are approved for release. Sub-grantees that struggle with this step are asked to continue this practice until reports with no findings are consistent.





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Once sub-grantees are released from this process, their expenses are still reviewed each time for adherence to the approved project budget and to ensure they are reasonable, allowable, and necessary.

Check-In: The check-in is a “light-touch” programmatic review of the sub-grantee designed to ensure continued compliance with the state and federal requirements. The light-touch check-in frequency is determined by the risk assessment which is updated after each level of monitoring is completed. While each check-in will differ slightly, depending on the project the school is undergoing, the format is essentially the same.

These reviews typically last 1-2 hours and can be done via phone, virtual meeting, or in-person. In preparation for the check-in, NHEd staff reviews available information including: GMS entries, the school’s website, record of reporting to the NHEd, attendance records and participation tracking, and other NHEd records to verify continued compliance with state and federal requirements, participation in State priority initiatives, and adherence to program plans. NHEd uses the information gathered from the check-in to determine if the project’s funding will be continued.

On-Site Monitoring: This is an in-depth review of the school’s programmatic and fiscal compliance. This meeting is typically held at the school’s facility but can be virtual. It can last from 3 -8 hours depending on the level of information shared in advance with the NHEd CSO. The process that NHEd’s CSO has established for on-site monitoring is designed to establish the extent to which:

- Progress has been made toward established project goals
- Compliance with state and federal charter school regulations
- Compliance with grant requirements
- Level of participation in assisting the NHEd to meet established goals and priorities
- Fiscal monitoring of expenditures.

Each sub-recipient school must have at least one on-site visit during the course of their project. NHEd uses the information gathered from the check-in to determine if the project’s funding will be continued.



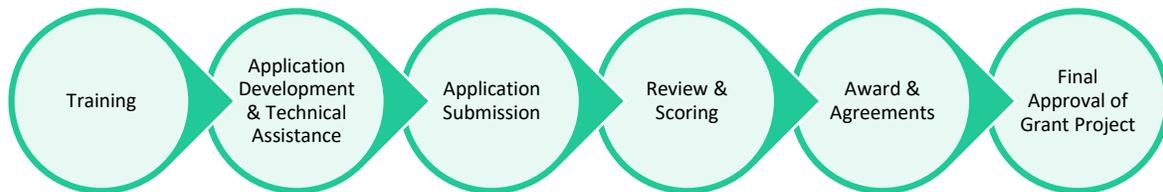
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Section 3: Application Process and Components

Overview

NHed's application process for CSP Grant funds is detailed below. All applicants are required to attend training sessions, submit an application package, and may also be required to enter into an agreement with NHed, if they do not currently have an approved charter with the state. In general, the steps are:



Training and Technical Assistance

NHed provides training for all charter schools interested in applying for CSP sub-grants and provides additional training for charter school who have been approved for CSP funding to assist them in managing their individual projects and in complying with state and federal requirements. Certain sessions are required in order to apply, specifically sessions around compliance and eligibility. Additional sessions are designed to help applicants in developing quality applications. These sessions are noted below. [Click here to register for any of these sessions.](#)

CSP Grant Training Part 1 *(required session)*

This session focuses on the requirements for eligibility for funding for all grant types and highlights components of post award requirements.

- June 14, 2022: 10:00 - 11:30 am
- July 11, 2022: 9:00 – 10:30 am
- *Additional sessions based on level of demand*

CSP Grant Training Part 2 (recommended session)

This session focuses on preparing a quality application and reviews requirements for submittal.

- June 28, 2022: 9:00 - 10:30 am
- July 12, 2022: 10:00 – 11:30 am

Q&A Forum (recommended session)

This is an open forum session where applicants can ask questions as they are working through the application process. All answers to questions received will be summarized and posted on the NHed website. Final answers will be posted no later than August 5, 2022.

- July 20, 2022: 9:00 – 10:00 am
- July 28, 2022: 1:00 – 2:00 pm
- Aug. 2, 2022: 3:00 – 4:00 pm





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Additionally, NHEd offers on-call technical assistance to applicants. Applicants needing clarification or assistance on the grant application can submit their question or request to: doe.nhcsp@doe.nh.gov. NHEd has published additional resources including Frequently Asked Questions, Cost Allowance Guidance, and more on the CSP webpage located here: [Federal Charter School Program Grant | Department of Education \(nh.gov\)](#).

General Requirements

All applicants are required to submit the following documents to consider their application complete and eligible for review.

- **Intent to Submit:** the intent to submit form is located in the appendix of this document and must be submitted by the date listed in the schedule. This document will be used by NHEd CSO to verify eligibility and to understand the potential demand for funding during this round of applications.
- **Application Package:** the application package consists of a completed application form, project narratives, CSP Budget Form(s), CSP Budget Narrative, and operational budget. The requirements of the application package are outlined in the Application Package section of this document.
- **Training Attendance:** a member of the application team MUST attend at least one session of CSP Training Part 1 and provide the date of attendance in the application form.
- **Contract with Authorizer:** applicants must either have an approved charter with an authorizer or sign an agreement if the charter has not yet been approved. This agreement is called a Performance Agreement in Lieu of Charter and a template is provided in this document.
- **Plans for Additional Funding (not required for all applicants):** for schools applying for innovation or at-risk additional funding must include a plan that demonstrates a need for the funding and desired outcomes.
- **Required Attachments:** refer to the list of required attachments provided in the application package.

Schedule

NHEd has set the schedule below for the FY22-23 competition round. The following dates are critical for your submission planning. Late submissions will not be accepted or considered for funding. Any changes to this schedule will be sent to all applicants that submit an intent to submit and posted on the NHEd website.

Release Date	June 17, 2022
Deadline for Intent to Submit	July 20, 2022, by 12:00 pm
Question Period Closed	August 2, 2022, by 4:00 pm
Final Responses to Questions Posted	August 5, 2022, by 4:00 pm





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Submissions Due	August 12, 2022, by 4:00 pm
Anticipated Award Notification	TBD, <i>dependent on federal continued funding</i>

Intent to Submit Form

Schools intending to submit an application for a CSP Grant **MUST RETURN AN INTENT TO SUBMIT FORM** by the date noted in the schedule above. The information requested in this form is critical to ensuring a speedy review and award of grant funds as it is used to develop the peer review team that will score the applications. There is no penalty for returning the intent to submit form and then deciding not to apply.

Application Form and Project Narratives

Detailed instructions on the application package are provided in the Application Package section of this Request for Applications. It contains an application form, project narrative questions, and budget documents. Successful applicants will answer the questions completely and thoroughly, citing examples and details of their project plan. Avoid vague answers. Maximum potential point values are provided to show areas that are being weighted more heavily. **To aid evaluators in scoring, please keep your responses in the exact order of the questions presented.**

All responses are subject to Freedom of Information Act (FOIA) legislation requests on federal and state levels. DO NOT INCLUDE any student specific data or data that could easily identify any individual within your response.

Budget Form

Applicants must provide a budget for the project that outlines how CSP funds will be spent. For applications requesting a planning period, a separate budget for planning and implementation MUST be submitted.

Please use the provided budget template to outline how your school proposes to expend the grant funds, should you be awarded a grant. The budget must be separated into your planning and implementation phases. Review the Instructions Tab to complete your CSP Budget. All items included in your budget must be necessary, reasonable, and allocable.

- **Necessary:** Expenditures that are required for the effective delivery of your educational program as described in your application and charter. Existing funding resources are unable to meet the cost needs.
- **Reasonable:** The budgeted items and amounts are practical and sensible for the plan outlined in the application.
- **Allocable/Allowable:** The expenses is properly tied to the activity, project outcome, and expense accounts. The CSP is subject to limitations on the expensed that will be covered. These limitations are dependent on the activity and the timeframe. Certain costs are only allowed in certain project phases. Additional guidance on what is allowable is provided on our website and below.





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Operational Budget

Please include a copy of your school's operational budget/projections for the period you are requesting for the grant (up to 3 years). This operational budget should reflect your school's entire revenue and spending plans for the period of the grant and will serve as a tool in assessing the need of the school for the requested grant funding amount. This operational budget should contain a level of detail comparable to the grant fund budget spreadsheet. The format for this budget is at the discretion of the applicant.

Attachments

Additional information and attachments are permissible in an appendix to the extent that they support the application, a particular question, or provide additional detail required to answer the questions in the application. These attachments could include: resumes, sample plans, charts, reports, etc. Each attachment should be clearly labeled so the evaluators can see the applicability of its inclusion. Please do not include materials that do not directly support the responses you have provided in your answers. These attachments will not count towards the page count limit.

Submitting an Application

Your submission should be packaged into a single pdf document in the following order:

1. Cover letter or cover sheet (optional)
2. Application Form
3. Application Narrative Responses
4. Grant Fund Budget Form (excel template)
5. Operational Budget
6. Required Attachments
7. Appendix (if applicable)

This application package should be emailed to the NHEd at: doe.nhcsp@doe.nh.gov no later than 4:00 pm on August 12, 2022.

Submitting Questions

Any questions associated with this Request for Applications should be submitted to:
doe.nhcsp@doe.nh.gov.



New Hampshire Charter School Office

Charter Schools Program (CSP) Grant
Request for Applications: Startup Funds

Section 4: Selection Process

Eligibility Check

All applicants are required to submit an Intent to Submit form. This form will be used to verify eligibility of the applicants. The check will verify an active charter for the school exists, or that a performance agreement is in place for new schools that have not yet received approval of their charter. The check will also verify other elements outlined in the eligibility section of this document. Applicants being found ineligible will be notified and given a timeframe to correct the deficiency. Any deficiencies must be addressed prior to submission of the application for funding, or the application will be deemed ineligible. To submit documentation of addressing the deficiency, submit the Eligibility Deficiency Response form included in this document and email it to doe.nhosp@doe.nh.gov. Applicants will receive a response to the submission noting that the deficiency is addressed and closed or not addressed and open.

Evaluation Process

NHed will use a team of peer reviewers to evaluate applications received by the prescribed date and time in the Schedule section of this document. Using the Scoring Rubric provided in the attachments section for your review, peer reviewers will review and score applications independently. The NHed will convene the evaluators at least once to review scoring progress and discuss any outlying scores. Once all scores are complete and returned to the NHed, the average total scores for each applicant will be used to rank applicants (high to low scores). The NHed will award grants to top scoring applicants with the goal of expending available grant funds made available by the US Department of Education and NHed for each round. Ultimate award dollars will depend on grant dollars available, quantity of quality applications, amounts requested by applicants, and types of applications.

Scores will be weighted in favor of schools that meet one or more of the criteria below:

- Schools located in areas currently under or not served by a charter school;
- Schools that display innovation or utilize innovative models;
- Schools that target at-risk secondary students.

Notice of Award

NHed will notify all applicants of their application outcome. Those schools that receive notification of sub-grant awards, will be required to sign assurances, establish standardized measures, develop a project plan for input into the GMS, and comply with the program specific requirements including, but not limited to:

1. Develop project plan for State's Grant Management System (GMS)
2. Have a Unique Entity Identification number and SAM registration (see sam.gov)
3. Obtain a vendor code from the New Hampshire DAS ([State of New Hampshire - Online Vendor Registration \(nh.gov\)](http://State of New Hampshire - Online Vendor Registration (nh.gov)))
4. Maintain registration as a non-profit with the State of New Hampshire
5. Obtain a Federal Tax ID number



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6. Agree to the General and Program Specific Assurances
7. Submit to routine reporting, monitoring, and an Program Specific Audit
8. Attend workshops and training
9. Develop understanding of EDGAR and 2CFR
10. Comply with Division B, Title V, Section 505 of Public Law 115-245

The measures and program specific assurances are included within the attachments of this document for your review.

Post Award

After a sub-grantee receives final approval, they may begin submitting reports in the state's GMS for review, approval and reimbursement. All reports must be accompanied by acceptable documentation for each expense requested. The expenses submitted in the report will be reviewed against the approved budget and for documentation compliance. The report will either be returned with comments for editing, denied, or approved for reimbursement. Additional training on this process will be provided after notice of award.

Schools that receive awards will be required to develop and maintain policies and procedures around management of the funds, compliance with state and federal requirements, provide reporting on progress, submit to monitoring, participate in state program initiative, establish systems and maintain sustainability plans.





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Section V: Project Requirements & Final Approval

Sub-grantees will be required to sign agreements and assurances regarding implementation of compliance measures attached to the CSP grant. These agreements are outlined below. Every applicant should review the required agreements and fully understand the requirements for creating policies, procedures, infrastructure, and reporting attached to this funding opportunity.

General Assurances

General Assurances are required by any school seeking any federal grants under Federal regulation 34 CFR §76.301 of the Education Department General Administrative Regulations (EDGAR), which requires a general application for subgrantees/subrecipients for participation in federal programs funded by the U.S. Department of Education that meets the requirements of Section 442 of the General Education Provisions Act (GEPA). Charter Schools in the state of New Hampshire are required to sign a General Assurance Agreement annually in order to access any federal funding.

General Assurances change annually and the most recent copy can be found on the NHEd website here: [General Assurances | Department of Education \(nh.gov\)](#). These assurances are required prior to a sub-grantee receiving “final approval” by NHEd CSO. Final Approval is required prior to any sub-grantee being given access to their grant award in the state’s grant management system (GMS).

As part of your project monitoring, NHEd CSO and Bureau of Federal Compliance will review your compliance with the contents of this document. Deficiencies in compliance that are discovered (findings) could result in:

- Creation of a corrective action plan to bring the sub-recipient into compliance,
- Designation as an elevate risk, which would factor into future awards,
- Addition requirements for monitoring, reporting, and/or compliance checks, and/or
- Impact continued funding decisions for certain programs.

Program Assurances

Program Assurances are specific to the CSP grant fund and only apply to that federal funding. These assurances are also required prior to a sub-grantee receiving “final approval” by NHEd CSO. Final Approval is required prior to any sub-grantee being given access to their grant award in the state’s grant management system (GMS).

Program Assurances can be found here are included in the appendix of this document. As part of your project monitoring, NHEd CSO will review your compliance with the contents of this document. Deficiencies in compliance that are discovered (findings) could result in:

- Creation of a corrective action plan to bring the sub-recipient into compliance,
- Designation as an elevate risk, which would factor into future awards,
- Addition requirements for monitoring, reporting, and/or compliance checks, and/or
- Impact continued funding decisions for certain programs.





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Program Measures

Program Measures are also required prior to a sub-grantee receiving “final approval” by NHEd CSO. Final Approval is required prior to any sub-grantee being given access to their grant award in the state’s grant management system (GMS). Program measures are standardized for NHEd’s CSP Program and every sub-grantee is required to establish goals for each established measure.

Please refer to the Program Measure form included within this document to familiarize yourself with the goals sub-grantees must establish.



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Section VI: Detailed Application Instructions

Part 1: Application Form

Please refer to the Application Form (separate document on the website). The application form is used to verify eligibility and serves as an overview of your proposed project. Please complete the form in its entirety as directed below.

Section 1: School Information

School Name: Provide the name of the school as registered with the state, or in the case of new schools, planned school name.

Location Region: Provide the town in which the school will be located. If the location is not completely known, provide at least the county and/or area in which the school will be located.

UEI: Provide your Unique Entity Identifier as given by registering with the US System of Award Management (sam.gov). Registration with SAM.GOV is required in order to be approved for grant awards.

Tax ID: Provide your tax identification number, if available.

Primary Grant Contact Information: Provide the Name, Email, Phone, and Mailing Address for person responsible for the school's grant application. This will be the person who receives the communications from the NHEd and will be the coordinator during the award process.

Section 2: Eligibility Requirements

Please answer the questions in this section and provide additional information, as requested.

Section 3: School Status & Demographics

Charter Authorizer: Provide the New Hampshire Department of Education, if you are using the state authorization process, or the name of the local district, if you are pursuing a local authorization.

Charter Approval: Provide the current status of your charter (is it approved or not). If approved, provide the date it was approved. If no, provide a description of where you are in the process.

Planned Opening Date: Provide the month and year you are planning to open.

Grade Level(s): Provide the grades levels you have been approved for or are planning to seek approval for (example: K-5).

Enrollment: Provide the anticipated enrollment number at opening and provide the projected enrollment at the end of the grant period (3 years from award). Please note for new schools utilizing a planning period, this may be after 2 years of operating.

Percent At-Risk: Provide a projected percentage of your students that will meet the at-risk definition upon opening.



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Economic Disadvantage: These numbers are available on the i-report platform ([Workbook: iReport \(nh.gov\)](#)) by searching a school that is already operating in the district planned for your school and reviewing the “profile” tab and providing the economically disadvantaged percentage.

Section 4: School Model & Operations

Please provide brief answers to the questions provided (approximately 2-3 paragraphs should be sufficient).

Section 5: Grant Request Amounts

Use this section to provide the outline of grant funds being requested. Please note the individual maximums for each line.

Project Grant: This amount is the base award you are seeking for planning and implementing your project.

Innovation Funds: Provide the amount of innovation funds being requested in addition to the project grant amount. NOTE: if requesting innovation funds, you are required to submit additional documentation.

At-Risk Funds: Provide the amount of at-risk funds being requested in addition to the project grant amount. NOTE: if requesting innovation funds, you are required to submit additional documentation.

Total Funds: Add up the three categories for a total amount requested.

Signature: An authorized representative must sign and date the application, attesting to the accuracy of the entire application.

Part 2: Application Narratives

For the application narratives, provide a written response to each section. The narrative responses should be formatted as noted below:

1. The total page count for the narrative must be 35 typed pages or less. A page is defined as a side of a sheet of paper.
2. The narrative sections must follow the order of sections in the application document. The title of each section of the narrative should be identified in bold, and each section should be clearly identifiable.
3. Any appendices must be clearly labeled and reference the section they support.
4. Include a header on each sheet providing the name of the school and page numbers.

NHed is seeking quality application responses. A quality response will utilize at least one of the following elements:

- a) Contextual information for your school’s plan, development, model, solution with respect to the current state of the charter community.
- b) Contextual information for your school’s plan, development, model, solution with respect to the population that you will target or community where you are/will be located.



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- c) Demonstrates how your school has a unique or improved method, solution, qualifications or way of operating.
- d) Defines a plan that includes: definition of the actions to be taken, timeframes for completion, and methods for measuring delivery, effectiveness, and/or outcomes.
- e) Provides clearly defined problem, solution, and method for measuring effectiveness
- f) Provided static historical data or projections.
- g) References published and publicly available research.

The narrative sections include: School Summary (section 1), School Leadership & Governance (section 2), Staffing & Operations (section 3), Education Model (section 4), Program Development & Effectiveness (section 5), Sustainability Planning (section 6), Community Development & Outreach (section 7), At-Risk Students (section 8), Innovation (section 9), Budget Narrative (section 10), Grant Project Goals (section 11), and Grant Management (section 12).

Part 3: Budgets

Using the provided templates, provide a project budget that details how the grant funds will be used. A separate budget **MUST** be prepared for each phase (planning and implementation). The amount listed in the budget template must be for at least the amount requested on the application form. For example, if total grant request listed on Section 5 of the application form is \$650,000, the budget templates must also total \$650,000 or more.

If you are requesting At-Risk and/or Innovation funding, make sure those expenditures are included in the appropriate planning or implementation budgets based on where the expense is allowed. These expenditures should be referenced and explained in the budget narrative (Part 2, Section 10) and in the respective plans required as attachments (see below) in order to provide a clear picture of how these additional funds will be utilized and necessary for the school's plan.

Please see the budget template for specific instructions on completing the template.

Part 4: Required Attachments

The following lists documents and additional required attachments that may or may not be required to support your application. Please refer to the guidance provided with each line item to determine if you need to submit.

1. Project Organization Chart outlining the team that will manage the grant.
(required for all applications)
2. Full operational budget for the duration of the grant period to illustrate financial need
(required for all applications)
3. Renovation/Repair Request Form
(This form is required if requesting funds for renovation/repairs. If your school doesn't have a final location yet, this form can be submitted post award. Please note, completion of this form doesn't guarantee approval of funds for this activity.)
4. Innovation Plan
(required if requesting these funds)





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NHed is providing additional funding to schools that can demonstrate innovation which covers a broad range of categories including model, populations served, location, operation, access to technology, community partnerships, and more. The plan provided should align to and expand on information provided in Section 9 in Part 2. It is up to the school to convince the reviewers with their application should be granted the additional funding. Plans should detail the goals/activities to be delivered, how the grant funds will support this plan, and how the school will track and monitor progress on the goals. Plans should be no more than 5 pages in length (one side of paper equals 1 page) and should include:

- a. Discussion of why your school should be considered for the funds (how will you be more innovative/technology focused than area public schools using available data to make your case)
 - b. Details on how the additional funding would be used to accelerate or enhance your ability to deliver the plan, referring to items noted in the budget
 - c. Provide milestones, timeframes, and measurable goals relative to delivery of the ideas and goals noted in Section 9 of Part 2 and the above.
5. Plan for Development & Support of At-Risk and Struggling Students
(required if requesting these funds)

NHed is providing additional funding to schools that can demonstrate a strong focus on recruiting, retaining and supporting at-risk students. The plan provided should align to and expand on information provided in Section 8 in Part 2. It is up to the school to convince the reviewers with their application should be granted the additional funding. Plans should detail the goals/activities to be delivered, how the grant funds will support this plan, and how the school will track and monitor progress on the goals. Plans should be no more than 5 pages in length (one side of paper equals 1 page). Include:

- a. Discussion of why your school should be considered for the funds (provide data of need in the community and your ability to meet the need)
- b. Details on how the additional funding would be used to accelerate or enhance your ability to deliver the plan, referring to items noted in the budget
- c. Provide milestones, timeframes, and measurable goals relative to delivery of the ideas and goals noted in Section 8 of Part 2 and the above.



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Section VII: Appendices and Resources

Forms attached include:

	Reason to Submit	When to Submit
Intent to Submit	<i>required for all sub-grant applications</i>	Due by 7/20/2022
Renovation/Repair Request	<i>for all sub-grantees requesting funds for this purpose</i>	Due with application
Eligibility Deficiency Response	<i>if appealing deficiency finding by NHEd</i>	no more than 5 business days from receipt of notice of deficiency
Performance Agreement in Lieu of Charter	<i>if your school does not have an approved charter</i>	Due with application
Program Measures	<i>if approved for sub-grant (provided for information only)</i>	TBD
Program Assurances	<i>if approved for sub-grant (provided for information only)</i>	TBD





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Intent to Submit

Please complete the following form to register your plan to submit an application for a CSP Grant under the current competition. This form is critical to our planning for the review and scoring of the applications received. Failure to submit this form may result in an ineligible designation.

This form is **due no later than noon, July 20, 2022.**

Return this form to doe.nhcsp@doe.nh.gov.

Date:	Click or tap to enter a date.
School Name:	Click or tap here to enter text.
Location/Region (planned if not known):	Click or tap here to enter text.
Please provide the name of your school leader(s):	Click or tap here to enter text.
Primary Contact Name:	Click or tap here to enter text.
Primary Contact Phone Number:	Click or tap here to enter text.
Email Address for Primary Contact:	Click or tap here to enter text.
Alternate Email Address for Competition Updates:	Click or tap here to enter text.
Who is your authorizer?	Click or tap here to enter text.
Type of Application You Are Likely Seeking:	<input type="checkbox"/> Start-Up/New School <input type="checkbox"/> Expansion <input type="checkbox"/> Replication
Has the school been the recipient of a previous CSP grant?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide dates: _____
If yes, what was the purpose of the project? (<i>startup, expansion or replication</i>).	Click or tap here to enter text.

FOR REVIEW ONLY, USE FORM ON
WEBSITE FOR SUBMITTAL



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ADA & Safety Exception Request Form

Grant funds are extremely limited for use in building activities and are allowable only for life and safety issues. These issues must be detailed in writing by a government official (municipal or state level building inspector/official) and must note what repairs, modifications, or renovations are required in order to bring space up to code or conform with regulations. Any sub-grantee seeking to use grant funds for building repairs and renovations must complete this form seeking pre-approval and include the government official's order noted above. This form must be submitted with your grant application or with a project modification request to your approved sub-grant that requests funds be used for this purpose. Please note, completion of this form doesn't guarantee approval of funds for this activity.

- School Name:** Click or tap here to enter text.
Building Location: Click or tap here to enter text.
Type of Grant Requested: Choose an item.
Approximate Building Age: Click or tap here to enter text.
Lease or Owned: Choose an item.

Provide a detailed description of the renovation and repair requested including what areas of the school will be affected and what work will be done.

Click or tap here to enter text.

List the types of contractors required to complete the work.

Click or tap here to enter text.

When is the work planned in your project (month and year)?

Click or tap here to enter text.

Have you solicited multiple estimates for this work? If so, provide detail on cost.

Click or tap here to enter text.

Attach the written order from a government official that notes these repairs are required.

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Applicant Signature Click or tap to enter a date.
Date



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Eligibility Appeal Form

- School Name:** Click or tap here to enter text.
Date of Response: Click or tap here to enter text.
Type of Grant Requested: Choose an item.

Please refer to the Eligibility Notice you received from the NHEd to complete this form.

- We have reviewed the Eligibility Notice and provided the following response to address the items noted within.

Click or tap here to enter text.

Check here if attachments are included:

- We have decided to withdraw our intent to submit at this time.

Applicant Signature

Date

**FOR REVIEW ONLY, USE FORM ON
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Performance Agreement in Lieu of Charter

In order to receive CSP funds, a charter school must meet the definition in Section 5210(1) of ESEA, which includes schools having a performance contract with the authorized public chartering agency in the State that includes a description of how student performance will be measured in charter schools pursuant to State assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the authorized public chartering agency and the charter school.

In order to allow developing charter schools to access funding prior to charter authorization, which is the state's "performance contract" with schools, NHed CSO has created the following Performance Agreement in Lieu of Charter.

DEFINITIONS:

- NHed/NHed CSO: New Hampshire Department of Education/New Hampshire Department of Education Charter School Office
- Applicant: Undersigned individual applying for federal funding to support the development of a charter to become a public chartered school
- Developer: Team of individuals preparing the public chartered school application, seeking to create a public chartered school

FOR REVIEW ONLY

The undersigned hereby agrees to the following:

1. The applicant agrees to file an application for a public chartered school with either the State Board of Education or with the local school board, with a charter in accordance with RSA 194-B:3, II and ED 318 within 9 months of award.
2. The applicant agrees to develop a system of student assessment or to use the state's system of student assessment, post opening, to measure student performance, achievement and growth.
3. A description of the chosen system and process for measure student performance will be included in the developer's application for a public chartered school, as required in RSA 194-B:3, II (cc)(13).
4. The applicant will obtain approval for their charter, as outlined in the New Hampshire Administrative Rules for Education PART Ed 318, within 12 months of award.
5. Upon approval of the applicant's charter, this agreement shall terminate and be replaced by the approved charter.
6. Applicant may file an extension for both the charter application process noted in Item 1 and the charter approval deadline noted in Item 2 for consideration. The request for extension must detail the reasoning for the extension, state the additional time requested for charter application and/or charter approval, and make an assurance that the intension of the developer is to continue toward opening a public chartered school in the state of New Hampshire. Extension requests cannot exceed a total of **three months in length**.



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7. The applicant affirms its understanding that if it fails to gain approval within 15 months of award, the applicant's project will be subject to an investigation by members of the NHEd CSO as to progress on:
 - a) Development of a substantially approvable charter
 - b) Progress on securing an appropriate space for location of the charter school
 - c) Compliance with elements of this agreement, the grant assurances, and general assurances
 - d) Compliance with fiscal components including appropriate documentation of expenditures, development of fund management policies and procedures, and implementation of financial management system(s)
8. The applicant affirms its understanding that if the investigation deems **insufficient progress** towards items 7a – 7d has been made **and** it fails to gain approval within the approved timeframe, applicant may be responsible for repayment of a portion, or all of the federal funds expended on the development of the school and the school will no longer be eligible for continued funding.
9. The applicant affirms its understanding that if the investigation deems **sufficient progress** towards items 7a – 7d **and** it fails to gain approval within the approved timeframe, NHEd CSO will determine the status of continued funding at its own discretion.
10. The intent of this agreement is to ensure developers and applicants make significant progress toward approval while using federal funding.
11. Failure to do so could result in discontinued funding, repayment of funds and other remedies as NHEd determines is appropriate.

FOR REVIEW ONLY, USE FORM ON

Applicant Signature

Date

WEBSITE FOR SUBMITTAL

Development Lead Signature (if different)

Date





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Charter Schools Program (CSP) Grant
Start-Up Application Form

Program Measures: FOR INFORMATION ONLY

Award Date:

FAIN:

CFDA No.:

2 CFR requires state entities to track program success and measure sub-recipient performance. As such, we are requiring each sub-recipient to set measurable and reportable goals. Please complete the form below. If you are a new school that will not have students in year 1, note this by setting the goal as N/A. When setting goals, make them realistic and achievable based on your current plan for your school.

Enrollment *pull from Charter, as amended, or set new goals if working beyond numbers in your charter.*

Baseline Year 1	Goal Enrollment Year 2	Goal Enrollment Year 3
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Promotion Rate *can report raw numbers or percentages, whichever is easier to track.*

Goal Year 1	Goal Year 2	Goal Year 3
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Graduation Rate *(if applicable) can report raw numbers or percentages, whichever is easier to track.*

Goal Year 1	Goal Year 2	Goal Year 3
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Student Achievement Rates: *please provide SAS and internal assessment goals if you use an alternate method.*

	Goal Year 1	Goal Year 2	Goal Year 3
SAS Scores	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Internal	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Student Achievement Growth Rates: *provide SAS and internal assessment goals if you use an alternate method.*

	Goal Year 1	Goal Year 2	Goal Year 3
SAS Scores	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Internal	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Click or tap here to enter text.

Signature

Click or tap here to enter text.

School Name



New Hampshire

Department of Education



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Charter Schools Program (CSP) Grant
Program Assurances for CSP Program

Program Assurances: FOR INFORMATION ONLY

Award Date:

FAIN:

CFDA No.:

Charter School Program Assurances, Terms, and Requirements for Receipt of Funds through the Expanding Opportunity Through Quality Charter Schools Program Grants to State Entities FY19 Grant Program

By submitting for reimbursement through the Grant Management System (GMS), the sub-recipient agrees to and gives assurance that the sub-grant recipient will:

- 1) Abide by the Rules, Laws, Regulations and Requirements referenced in the GAN, the General Assurances (either on file with the Department or completed as a part of this award), applicable 2CFR and EDGAR rules, and the terms of the grant application.
- 2) Participate in New Hampshire Department of Education (NHED) and NHED Charter School Office (CSO) coordinated events including: training opportunities, information sessions, forums, and other activities designed to assist sub-grantees in the management of their grant funds, improve systems and operations, and build charter school sustainability.
- 3) Upload all backup information including receipts, contracts, bid documents, and other appropriate materials to support reimbursement requests into the state's Grant Management System (GMS) for four months following the award date or until directed to discontinue the practice. Thereafter, upload backup information as directed by the CSO.
- 4) Provide reporting, as requested, on progress towards performance goals identified in your completed NHED CSP Program Measures document. (Attachment 2 of the GAN)
- 5) Respond in a timely manner and by prescribed deadlines for reporting requests to ascertain the status of projects, budgets, performance measures, and other applicable information with regard to activities undertaken with funding from this grant.
- 6) Assist the State in developing a "center" of best practices by providing feedback, sharing experiences, and participating in activities designed to identify and share best practices.
- 7) Support efforts towards engaging at-risk students through engaging in public outreach efforts to at least three different community organizations annually to inform them about your school's capabilities and instructional mission.
- 8) Develop a plan for your school that outlines a process for delivering additional support to underperforming, struggling, and special needs that ensures personalized supports to increase performance and upload a copy to the NHED GMS system.
- 9) Leverage available Title Funding solutions to assist your school in meeting its goals.
- 10) The Charter School shall provide evidence that they have entered into an agreement with an independent auditor to complete an audit of all expenditures made using the Charter School Grant in each fiscal year that the sub-recipient expends grants funds. According to 2 CFR 200.208(c)(3), the Federal awarding agency or pass-through entity may adjust specific Federal award conditions, as needed, in accordance with this section: (c)(3) requiring additional, more detailed financial reports.



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