



Technical Assistance and Trainings are offered by the Bureau throughout the process.

First Monday in April 2022	Determinations and Notification	<ul style="list-style-type: none"> Districts are notified of the LEA Determination for the 2022-2023 year
Mid-April to Mid-May	Determinations Process Orientation meeting for NI Districts	<ul style="list-style-type: none"> Bureau team members will provide group Orientation Meetings for NI Districts' leadership to present the general overview of the Determinations process (to include Root Cause Analysis process, the purpose and documentation of Action Plans) and answer general process questions Bureau will provide a follow up letter with resources for next steps (Root Cause Analysis, Action Plan and Progress Reporting template and Leadership Team fact sheets) and Bureau Consultant contact information Districts choose a lead team member to be point of contact for this process and notifies Bureau
Late May	NI District Initial Call	<ul style="list-style-type: none"> Bureau Consultant will set up an initial call with district leadership to address district specific questions and/or concerns, discuss Root Cause Analysis and Action Plan process in more detail, as needed, to include information on tiered supports and technical assistance process. District will determine who will serve as a Leadership Team and establish meeting dates, for the purposes of participating in the Determinations process, for the year.
May - August	NI District Staff Training in Root Cause Analysis	<ul style="list-style-type: none"> Root Cause Analysis & Action Plan process training will be offered each month between May and August for District Leadership Team to attend virtually Leadership Team may begin Root Cause Analysis process
June – September	Root Cause Analysis	<ul style="list-style-type: none"> Bureau team member(s) meet with District Leadership Team to support the initial meeting to explain Root Cause Analysis process and provide technical assistance
November	Action Plan and Progress Report Submission	<ul style="list-style-type: none"> District submits Action Plan with initial progress report to Bureau Consultant and Bureau Consultant available for check in call with District Lead
November - January	NI Districts Leadership Team meetings	<ul style="list-style-type: none"> Leadership Team meets as determined by District to continue Root Cause/planning and/or Action Plan activities and may request tiered supports and/or technical assistance from Bureau Consultant
January	NI Districts check ins	<ul style="list-style-type: none"> Bureau Consultant has check in call with District lead to get progress report update and any requests for tiered supports or technical assistance
January - March 2023	NI District Leadership Meetings & Final Report	<ul style="list-style-type: none"> Leadership team meets as determined by District to continue action plan activities Late March the District submits final progress report for 2022-2023 process to Bureau Consultant
April 2023	Ongoing Process	<ul style="list-style-type: none"> New LEA Determination will be sent out for 2023-2024 NI District Leadership Teams may choose to continue working on the same Root Cause Goal or if district continues to be an NSI or NI district. District may decide to work on a new area of need.