



NH State Advisory Committee on the Education of Children/Students with Disabilities Agenda

NH SAC Meeting Agenda

DATE	October 4, 2023	TIME	5:00 to 7:00 PM
PHYSICAL LOCATION	Granite State College, 25 Hall Street, Concord, NH 03301 Map		
VIRTUAL LOCATION	https://us02web.zoom.us/j/84558357446?pwd=Y2xqTE9HcTlvdzZqcU01aUxibVRZUT09 Meeting ID: 845 5835 7446 Passcode: 369918 Dial in: (646) 518-9805 US (New York)		
PURPOSE	<i>"Advise the Department of Education (DOE) regarding unmet needs within the state in the education of children/students with disabilities."</i> https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/state-advisory-committee		

TOPICS	TIME ALLOCATED	DETAILS
1. Call to Order	5 minutes (5:00 PM)	<ul style="list-style-type: none">SAC Chair calls the meeting to order
2. Attendance and Membership Responsibilities	10 minutes (5:05 PM)	<ul style="list-style-type: none">Roll call and confirmation of attendance.Chair's remarks on membership responsibilities, emphasizing regular attendance and participation.
3. Approval of Minutes	5 minutes (5:15 PM)	<ul style="list-style-type: none">Review of minutes from the previous meeting.Approval of minutes from previous meeting.
4. 2023-24 SAC Positions	15 minutes (5:20 PM)	<ul style="list-style-type: none">Vice-Chair3rd ChairSecretaryLegislative UpdatesTimekeeper
5. Public Comment	10 minutes (5:35 PM)	<ul style="list-style-type: none">Members of the public will be asked to limit comments to 5 minutes.<ul style="list-style-type: none">Public comment guidelines, as posted on NHED, are found in the resources section of this agenda.



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6. Subcommittee Updates	20 minutes 5 minutes each (5:45 PM)	<ul style="list-style-type: none"> ▪ Reading Subcommittee (Alyson Eberhardt) ▪ Family Engagement Subcommittee (Tracy Walbridge) ▪ Due Process Subcommittee (Moirá Ryan) ▪ Bylaws Subcommittee (Holly Carman)
7. New Business	15 minutes (6:05 PM)	<ul style="list-style-type: none"> ▪ Discussion of new business: <ul style="list-style-type: none"> ○ <u>Correspondence</u> All 2023-24 correspondence is available electronically at https://shorturl.at/aetw3 <ul style="list-style-type: none"> ▪ Online folder: <u>10-2023 - SAC Correspondence</u> ➤ Appointment Letter: Rep. Peggy Balboni ➤ NHED Office of Training and Monitoring: Fall Virtual Training Offerings (Sept, Oct, Nov, Dec), including training on Indicator 12 (ECE Transition) and Indicator 13 (Secondary Transition)
8. Old Business	15 minutes (6:20 PM)	<ul style="list-style-type: none"> ▪ Review of previous committee business <ul style="list-style-type: none"> ○ 2022-23 Annual Report update
9. Public Comment	10 minutes (6:35 PM)	<ul style="list-style-type: none"> ▪ Members of the public will be asked to limit comments to 5 minutes. <ul style="list-style-type: none"> ○ <i>Public comment guidelines, as posted on NHED, are found in the resources section of this agenda.</i>
10. Adjourn Meeting	6:45 PM	<ul style="list-style-type: none"> ▪ SAC Chair concludes the meeting



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2023-2024 SAC Meeting Schedule

September 6, 2023	October 4, 2023	November 1, 2023	December 6, 2023
January 3, 2024	February 7, 2024	March 6, 2024	April 3, 2024
May 1, 2024	June 5, 2024		

Meeting Norms and Resources

HB 308: *Relative to a quorum for meetings open to the public to include remote presence.*

<https://legiscan.com/NH/text/HB308/id/2806535>

Roberts Rules of Order – Simplified

https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

NH SAC Public Comment Guidelines



<https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/about-sac>



SACInfo@doe.nh.gov

The committee agenda includes a time when the public can comment on the committee's priorities and/or other issues they are interested in bringing to the committee. Public input can be delivered in several ways: by e-mail, written, or verbally at a committee meeting.

There are guidelines for input, such as:

- Be factual and objective; please do not mention a student and/or school staff by name.
- If appropriate, comment on positive things that are happening.
- Know the time on the agenda when public input is received.
- Limit comments to no more than five minutes
- Provide comments on things that need to improve; offer suggestions on how they can be improved.

SAC Responsibilities from RSA 186-C:3-b

- <https://casetext.com/statute/new-hampshire-revised-statutes/title-15-education/chapter-186-c-special-education/section-186-c3-b-advisory-committee-purpose-membership-terms-duties-meetings>
- NHED presentation on RSA 186-C:3-b:
<https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/2020-04/sac-duties-09122018.pdf>

NHED State Performance Plan, Annual Performance Report and Indicators

<https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/performance-plans>